Village of Elberta Parks and Recreation Commission

DRAFT Agenda

Thursday, November 12 2026, 6pm, Community Room

Call to Order:
Attendance:
Absent:
Guests:

Approval of September 10, 2026 Meeting Minutes: PR 9.10.26 Minutes.docx
Motion 1st: Motion 2nd: Ayes: Nays:
Approval of October 8, 2026 Agenda: **DID NOT MEET**

Oct. Park &Rec Financial report: **TrialBalanceReport.pdf**
RevenueAndExpenditureReport (27)[89].pdf

Nov. Park & Rec Financial report: **RevenueAndExpenditureReport (8).pdf**
TrialBalanceReport (1).pdf

Correspondence: **Emily Dark Sky Letter.pdf**

Public Comment -

Committee Reports

***Elberta Dunes Natural Area:**

Joint Work Day with GTRLC - 3 berms installed; lots of autumn olive removed

Vote to approve ordering Buckthorn Blaster deluxe kit - https://shop.naisma.org/products/official-buckthorn-blaster%C2%AE-deluxe-kit ($47.15) & 5 additional tips ($10) & 2 additional bottles ($20)

***Beach:**

Plank orders delivered to Mike Tarkington

Date for plank roll-up?

***Parks/Grant Updates:**

Waterfront Park:

- Life Saving Station
  - ORP Technical Assistance Form submitted

- Amphitheater roof repaired

Penfold Park:

- Arlene got schematic of propeller from Tim Foster and connected him with Rick for information for historic plaque

Ball field & Community Room:

- Arlene report on FEYSB meeting (see attached notes)

Anderson Park:
Picnic table has been delivered to park!

Unfinished Business:

1. Parks and Recreation Bylaws -
    a. Undergoing legal review; will come back to committee for a final vote then be forwarded to Council.
    b. Recommended addition 12.2 (if attorney approves): Routine expenditures of $100 or less that fall within an approved Parks and Recreation budget line item may be authorized by the Commission Chair or designated Village staff without an additional vote of the Commission, provided sufficient funds remain available. All expenditures must comply with Village purchasing procedures, be supported by receipts, and be reported to the Commission at its next regular meeting.
2. Kegs & Kickball event report - $700 raised for ballfield improvements; great fun!
3. Price for Benches/plaques - Commemorative Bench Program
    a. Recommend we charge $2000 for 6 ft benches; charge $500 for plaque on existing bench
    b. Need to create map with possible bench locations - Dan and Rick
    c. Once approved, need to have order form and program information easily available on the website
4. Memorial Tree Program - Memorial tree program
    a. Recommendation for Elberta: Memorial Tree with Plaque - $1000; Adopt an Existing tree - $500 for plaque.
    b. Need to map possible locations for trees
    c. Review Tree Ordinance - FINAL DRAFT- Elberta Tree Management Plan .pdf
5. Tree Lighting Update

Set date for Tree Lighting

Program - who will participate

Promotion

New Business:

1. Update on Addendum to Rental Contact
2. Updating Park Signage - review attached pictures
3. Annual Report from Friends of EDNA - Friends_of_Elberta_Dunes_2026_Annual_Report.docx
4. DRAFT Parks and Rec Commission Annual Report for Council - 2026 Annual Report - Note: income figures need to be completed
5. Draft Budget
6. Elect officers for 2027
7. Request to schedule Special Meeting in January to finalize bylaws and forward to Council.

Follow up for 2027:

Park Use Ordinance -

Dan and Arlene will research other communities' policies and bring recommendations back to the Commission - important to enforce rules consistently; address open hours; BVT; lighting; no fireworks; liquor; etc.

Public Comment:

Adjournment:

REMINDER: New email: parksandrec@villageofelberta.com. Try to copy this address on any communications you send out that concern Parks and Rec as these communications are public records.