

Resolution #2026-010
Appointment of Village Clerk Rachel Perkins as Clerk-Treasurer

At a regular meeting of the Elberta Village Council, Benzie County, Michigan, held at the Community Building, 401 First Street, Elberta, Michigan, on September 2nd, 2026, at 7:00 p.m., the following resolution was offered by Trustee Holmes and supported by Trustee O'Dwyer.

WHEREAS, the Village of Elberta operates under the General Law Village Act (MCL § 62.1 et seq.), which authorizes the Village Council to appoint officers necessary for the proper administration of municipal affairs; and

WHEREAS, the Village Treasurer resigned effective August 20, 2026, creating a vacancy in a critical financial oversight position; and

WHEREAS, the General Law Village Act permits the combination of the offices of Clerk and Treasurer when deemed in the best interest of the municipality, provided that statutory duties of both offices are maintained; and

WHEREAS, the Governmental Accounting Standards Board (GASB) and related municipal accounting principles emphasize unified record-keeping, internal control, and transparency in financial reporting, all of which are strengthened by consolidating administrative and fiscal responsibilities under a single qualified officer; and

WHEREAS, Rachel Perkins, Village Clerk, has been performing many Treasurer-related duties, including receipting, reconciliation, and coordination with auditors and state reporting systems, thereby ensuring continuity and compliance during the vacancy; and

WHEREAS, the Village Council finds it both efficient and compliant with statutory and accounting standards to formally combine the offices of Clerk and Treasurer under one appointment;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village
of Elberta, Benzie County, Michigan, that:

1. **Rachel Perkins**, Village Clerk, is hereby officially appointed as **Village Clerk-Treasurer**, effective September 2nd, 2026.
2. The combined office shall carry all duties and responsibilities prescribed by the General Law Village Act, applicable GASB standards, and the Village's adopted financial policies.
3. The Clerk-Treasurer shall continue to oversee all financial transactions, record-keeping, and reporting functions, ensuring compliance with state and federal accounting requirements.
4. This appointment shall remain in effect until modified by Council action or ordinance amendment.

AYES: O'Dwyer, Holmes, Fiebing, Wilkins, Radloff

NAYS: Ø

ABSENT: Ø

RESOLUTION DECLARED ADOPTED. By: Jennifer S. Wilkins
Jennifer Wilkins, Village President

I, the undersigned, Clerk of the Village of Elberta, Benzie County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by said municipality of Benzie County at its public hearing and regular meeting held on September 2nd, 2026, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: 9-2-2026 Rachel Perkins
Rachel Perkins, Village Clerk

AYES:
NAYS:
ABSENT: