

REGULAR MEETING MINUTES OF THE ELBERTA VILLAGE COUNCIL

401 FIRST STREET ELBERTA, MI 49628

SEPTEMBER 2nd, 2026 @ 7:00 PM

CALL TO ORDER AND PLEDGE: 7:00 PM

ROLL CALL: RADIONOFF – PRESENT | FIEBING - PRESENT | HOLMES - PRESENT | O'DWYER - PRESENT | WILKINS - PRESENT

AUDIENCE: VOTRUBA | BOND | SWEETING | CARTER | NUGENT | WIRTZ (PPC CHAIR) | SAUER (COUNTY COMMISSIONER) | RADIONOFF S. (BVT) | OTTINGER (UB) | PERKINS (CLERK) | CERVANTES (DPW)

MINUTES & AGENDA APPROVAL

- ❖ MOTION BY FIEBING | TO APPROVE MINUTES FROM THE JULY 16TH MEETING OF THE ELBERTA VILLAGE COUNCIL | SECONDED BY HOLMES | ALL AYES | NO NAYS | MOTION PASSED
- ❖ MOTION BY WILKINS | TO APPROVE THE AGENDA ADDING NEW BUSINESS #12 2026-012 RESOLUTION FOR FUTURE LAND USE MAP AMENDMENT AND NEW BUSINESS #13 EVENT THEORY AS AMENDED | SECONDED BY RADIONOFF | ALL AYES | NO NAYS | MOTION PASSED

CORRESPONDENCE

- ❖ 1. MICHIGAN MUNICIPAL LEAGUE ANNUAL MEETING NOTICE
- ❖ 2. PUBLIC HEARING FOR IRONMAN 3 YEAR CONTRACT RENEWAL
- ❖ 3. FRANKFORT FIRE & RESCUE REPORT- CHIEF CEDERHOLM | WRITTEN REPORT

INQUIRY OF CONFLICT ON AGENDA ITEMS: WILKINS RECUSED FROM NEW BUSINESS #1

BRIEF PUBLIC COMMENT ON AGENDA ITEMS | 3 MINUTES | PUBLIC COMMENT WAS TAKEN

APPROVAL OF BILLS PROVIDED BY CLERK:

- ❖ **FY2026 CHECK REGISTER AP 7/16- 8/13/2026 IN THE AMOUNT OF \$116,124.33** | MOTION BY HOLMES TO PAY THE BILLS IN THE AMOUNT OF \$116,124.33 | SECONDED BY O'DWYER | ROLL CALL | WILKINS AYE | RADIONOFF AYE | AYE | HOLMES AYE | FIEBING AYE | O'DWYER AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **FY2026 PAYROLL 7/11 - 8/13/26 IN THE AMOUNT OF \$38,982.50** | MOTION BY RADIONOFF TO PAY PAYROLL IN THE AMOUNT OF \$38,982.50 | SECONDED BY HOLMES | ROLL CALL | FIEBING AYE | HOLMES AYE | O'DWYER AYE | WILKINS AYE | RADIONOFF AYE | ALL AYES | NO NAYS | MOTION PASSED

FINANCIAL REPORTS PROVIDED BY TREASURER:

- ❖ REVENUE/EXPENSE REPORT & MI CLASS STATEMENTS FOR JULY/AUGUST WERE REVIEWED

UNFINISHED BUSINESS: NONE

NEW BUSINESS

- ❖ **1. RESOLUTION #2026-008 LIFE SAVING STATION NIGHT CLEANS** | MOTION BY O'DWYER TO ADOPT RESOLUTION #2026-008 AUTHORIZATION OF LIFE SAVING STATION NIGHT-TIME CLEANING AS PRESENTED | SECONDED BY RADIONOFF | ROLL CALL | HOLMES AYE | RADIONOFF AYE | WILKINS RECUSED | FIEBING AYE | O'DWYER AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **2. RESOLUTION \$2026-009 TEMPORARY LIFE SAVING STATION MANAGER COMMISSION AUTHORIZATION** | MOTION BY RADIONOFF TO ADOPT RESOLUTION #2026-009 TEMPORARY LIFE SAVING STATION MANAGER COMMISSION AUTHORIZATION AS PRESENTED | SECONDED BY FIEBING | ROLL CALL | FIEBING AYE | WILKINS AYE | O'DWYER AYE | HOLMES AYE | RADIONOFF AYE | ALL AYES | NO NAYS | 1 ABSENT | MOTION PASSED
- ❖ **3. RESIGNATION & REMOVAL OF FINANCIAL AND GOVERNMENTAL SIGNATORIES AND PERMISSIONS** | MOTION BY WILKINS TO ACCEPT THE TREASURER'S RESIGNATION AND TO REMOVE THE TREASURER AS AN AUTHORIZED SIGNER AND AUTHORIZED USER ON ALL VILLAGE ACCOUNTS, INCLUDING BUT NOT LIMITED TO STATE SAVINGS BANK & HONOR BANK ACCOUNTS MI CLASS ACCOUNTS CREDIT CARD SIGMA & SAM | SECONDED BY RADIONOFF | ROLL CALL | RADIONOFF AYE | FIEBING AYE | HOLMES AYE | O'DWYER AYE | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **4. FRANKFORT FIRE DEPARTMENT FIRE EQUIPMENT GRANT PROGRAM** | MOTION BY FIEBING TO AUTHORIZE THE VILLAGE PRESIDENT AND CLERK TO EXECUTE THE LETTER OF INTENT SUPPORTING THE CITY OF FRANKFORT FIRE DEPARTMENT'S APPLICATION FOR THE MICHIGAN DEPARTMENT OF TREASURY FIRE EQUIPMENT GRANT PROGRAM AND AFFIRMING THE VILLAGE OF ELBERTA'S CONTINUED PARTNERSHIP FOR FIRE AND EMERGENCY MEDICAL SERVICES | SECONDED BY WILKINS | ROLL CALL | HOLMES AYE | O'DWYER AYE | WILKINS AYE | FIEBING AYE | RADIONOFF AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **5. RESOLUTION #2026-010 CLERK-TREASURER** | MOTION BY HOLMES TO ADOPT RESOLUTION #2026-010 TEMPORARY APPOINTMENT OF VILLAGE CLERK RACHEL PERKINS AS CLERK & TREASURER TEMPORARY | SECONDED BY O'DWYER | ROLL CALL | RADIONOFF AYE | O'DWYER AYE | HOLMES AYE | FIEBING AYE | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **6. RESIGNATION UTILITY BILLING CLERK** | MOTION BY WILKINS TO ACCEPT THE RESIGNATION OF AARON SHAVER | SECONDED BY RADIONOFF | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **7. APPLICATION UTILITY BILLING CLERK** | MOTION BY O'DWYER TO HIRE BARB REICHERT AS UTILITY BILLING CLERK | SECONDED BY FIEBING | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **8. RESOLUTION #2026-011 WAGE & COMPENSATION SCALE – UTILITY BILLING CLERK** | MOTION BY RADIONOFF TO ADOPT RESOLUTION #2026-011 FISCAL YEAR 2026/2027 WAGE & COMPENSATION PAY SCALE FOR VILLAGE EMPLOYEES - UTILITY BILLING CLERK AS PRESENTED | SECONDED BY WILKINS | ROLL CALL | O'DWYER AYE | RADIONOFF AYE | WILKINS AYE | FIEBING AYE | HOLMES AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **9. AMPHITHEATER** | MOTION BY WILKINS TO ACCEPT THE QUOTE FROM SKY LINE METALS AND ADD \$2000.00 FOR SURPRISES | SECONDED BY RADIONOFF | ROLL CALL | O'DWYER AYE | WILKINS AYE | FIEBING AYE | WILKINS AYE | RADIONOFF AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **10. LIFE SAVING STATION RENTAL MANAGER AND LIFE SAVING STATION CONTRACT** | MOTION BY RADIONOFF TO HIRE BRENNAN NUGENT AS THE LIFE SAVING STATION MANAGER AND AUTHORIZE SIGNING & EXECUTING THE CONTRACT | SECONDED BY FIEBING | ROLL CALL | FIEBING AYE | RADIONOFF AYE | WILKINS AYE | O'DWYER AYE | HOLMES AYE | ALL AYES | NO NAYS | MOTION PASSED & MOTION BY RADIONOFF | SECONDED BY FIEBING | TO APPROVE THE UPDATED ELSS RENTAL CONTRACT AS PRESENTED | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **11. HISTORIC DISTRICT ORDINANCE** | MOTION BY WILKINS TO TABLE UNTIL FURTHER ATTORNEY REVIEW | SECONDED BY FIEBING | ROLL CALL | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **12. RESOLUTION #2026-012 FUTURE LAND USE MAP AMENDMENT** | MOTION BY WILKINS TO ADOPT RESOLUTION #2026-012 APPROVING AND ADOPTING THE AMENDED MASTER PLAN FUTURE LAND USE MAP FOR THE VILLAGE OF

ELBERTA, AND TO AUTHORIZE DISTRIBUTION OF THE ADOPTED MAP | SECONDED BY HOLMES | ROLL CALL | HOLMES AYE | WILKINS AYE | FIEBING AYE | RADIONOFF AYE | O'DWYER AYE | ALL AYES | NO NAYS | MOTION PASSED

- ❖ **13. EVENT THEORY** | MOTION BY WILKINS TO APPROVE IT PENDING RECEIVING UPDATED INSURANCE CERTIFICATE OF LIABILITY INSURANCE | SECONDED BY O'DWYER | ALL AYES | NO NAYS | MOTION PASSED

REPORTS TO COUNCIL

- × COUNTY COMMISSIONER | SAUER | VERBAL REPORT
- × LSS RENTAL MANAGER | WRITTEN REPORT
- × ZONING ADMINISTRATOR | MILLS J. | WRITTEN REPORT
- × BETSIE VALLEY TRAIL | RADIONOFF S. | VERBAL REPORT
- × ELBERTA PLANNING COMMISSION | FIEBING | NO MEETING
- × PARKS & RECREATION COMMISSION | WILKINS | SWEETING | VERBAL & WRITTEN REPORT
- × EMPLOYEE TEAM MEETINGS | WILKINS | WRITTEN
- × DPW | CERVANTES | VERBAL REPORT
- × CLERK | PERKINS | VERBAL REPORT
- × TREASURER | WILKINS | VERBAL REPORT
- × UTILITY BILLING CLERK | OTTINGER | VERBAL REPORT
- × BGFAC | WILKINS | RADIONOFF | WRITTEN REPORT
- × PERSONNEL & POLICY COMMITTEE | WILKINS | WIRTZ | WRITTEN REPORT & VERBAL REPORT
- × BETSIE LAKE UTILITIES AUTHORITY | HOLMES | WILKINS | VERBAL REPORT
- × DEVELOPMENT COMMITTEE | WILKINS | FIEBING | VERBAL REPORT
- × M22 BYWAYS | WILKINS | VERBAL REPORT
- × ELBERTA HISTORICAL STUDY COMMITTEE | SWEETING | VERBAL REPORT

EXTENDED PUBLIC COMMENT (5 MINS): PUBLIC COMMENT WAS TAKEN

ANNOUNCEMENTS:

ADJOURNMENT: 8:25 PM BY HOLMES

MINUTES PREPARED AND POSTED BY
CLERK, RACHEL PERKINS