

REGULAR MEETING MINUTES OF THE ELBERTA VILLAGE COUNCIL

401 FIRST STREET ELBERTA, MI 49628

SEPTEMBER 17TH, 2026 @ 7:00 PM

CALL TO ORDER AND PLEDGE: 7:00 PM

ROLL CALL: RADIONOFF – PRESENT | FIEBING – PRESENT (7:02) | HOLMES - PRESENT | O'DWYER - PRESENT | WILKINS - PRESENT

AUDIENCE: VOTRUBA | SWEETING | WIRTZ (PPC) | SULLIVAN (GTRLC) | SAUER (COUNTY COMMISSIONER) | CEDERHOLM (FIRE CHIEF) | RADIONOFF S. (BVT) | REICHERT (UB) | PERKINS (CLERK) | CERVANTES (DPW)

MINUTES & AGENDA APPROVAL

- ❖ MOTION BY HOLMES | TO APPROVE AUGUST THE 31ST MINUTES FROM 2026 | SECONDED BY O'DWYER | ALL AYES | NO NAYS | MOTION PASSED
- ❖ MOTION BY HOLMES | THAT WE APPROVE THE SEPTEMBER 2ND MINUTES | SECONDED BY RADIONOFF | ALL AYES | NO NAYS | MOTION PASSED
- ❖ MOTION BY WILKINS | TO APPROVE THE AMENDED AGENDA ADDING #4 OCTOBER 4TH BALL FIELD USE | ALL AYES | NO NAYS | MOTION PASSED

CORRESPONDENCE

- ❖ 1. QUALIFYING STATEMENT FROM THE DEPARTMENT OF TREASURY
- ❖ 2. FRANKFORT FIRE & RESCUE REPORT- CHIEF CEDERHOLM | WRITTEN AND VERBAL REPORT

INQUIRY OF CONFLICT ON AGENDA ITEMS: NONE

BRIEF PUBLIC COMMENT ON AGENDA ITEMS | 3 MINUTES | NONE

APPROVAL OF BILLS PROVIDED BY CLERK:

- ❖ **FY2026 8/28-9/10/26 AP CHECK REGISTER IN THE AMOUNT OF \$96,417.80** | MOTION BY HOLMES THAT WE PAY THE BILLS OF \$96,417.80 | SECONDED BY RADIONOFF | ROLL CALL | WILKINS AYE | RADIONOFF AYE | HOLMES AYE | FIEBING AYE | O'DWYER AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **FY2026 8/28-9/11/26 PAYROLL IN THE AMOUNT OF \$9,041.00** | MOTION BY HOLMES THAT WE PAY THE PAYROLL AS PRESENTED \$9041.00 | SECONDED BY WILKINS | ROLL CALL | FIEBING AYE | HOLMES AYE | O'DWYER ALL | WILKINS AYE | RADIONOFF AYE | ALL AYES | NO NAYS | MOTION PASSED

FINANCIAL REPORTS PROVIDED BY TREASURER:

- ❖ REVENUE/EXPENSE REPORT & MI CLASS STATEMENTS AUGUST WERE REVIEWED

UNFINISHED BUSINESS: HISTORIC DISTRICT ORDINANCE

NEW BUSINESS

- ❖ **1. RESOLUTION #2026-013 LAND & WATER CONSERVATION GRANT PROJECT AGREEMENT** | MOTION BY WILKINS | TO ADOPT RESOLUTION #2026-013 ACCEPTANCE OF LAND AND WATER CONSERVATION FUND (LWCF) TERMINUS PARK ACQUISITION PROJECT AGREEMENT AND AUTHORIZATION FOR SIGNATURE FOR PROJECT #26-01927 ACCEPTING THE LAND AND WATER CONSERVATION FUND TERMINUS PARK ACQUISITION PROJECT AGREEMENT AND AUTHORIZING MYSELF TO SIGN THE AGREEMENT AND ALL RELATED DOCUMENTS | SECONDED BY HOLMES | ROLL CALL | RADIONOFF AYE | HOLMES AYE | FIEBING AYE | WILKINS AYE | O'DWYER AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **2. RESOLUTION #2026-014 STREET ADMINISTRATOR** | MOTION BY HOLMES | I MOVE TO ADOPT RESOLUTION #2026-014 RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR DESIGNATING CHRISTOPHER CERVANTES AS STREET ADMINISTRATOR | SECONDED BY O'DWYER | ROLL CALL | FIEBING AYE | O'DWYER AYE | HOLMES AYE | RADIONOFF AYE | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **3. TITLE VI** | WILKINS ASKED VOTRUBA IF SHE WAS STILL INTERESTED IN SERVING, VOTRUBA REPLIED I'M FINE WITH DOING THAT | MOTION BY O'DWYER | TO AUTHORIZE THE SUBMISSION OF THE TITLE VI SUB-RECIPIENT ANNUAL CERTIFICATION FORM 2026 TO MDOT AND CERTIFY THE VILLAGE'S CONTINUED COMPLIANCE WITH TITLE VI REQUIREMENTS | SECONDED BY FIEBING | ROLL CALL | HOLMES AYE | FIEBING AYE | RADIONOFF AYE | WILKINS AYE | O'DWYER AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **4. OCTOBER 4TH BALL FIELD USE** | WILKINS | MADE A MOTION TO WAIVE THE RENTAL FEES FOR THE USE OF THE BALL FIELD ON OCTOBER 4TH FOR A FUNDRAISER FOR THE BALL FIELD | SECONDED BY HOLMES | ALL AYES | NO NAYS | MOTION PASSED

REPORTS TO COUNCIL

- × COUNTY COMMISSIONER | SAUER | VERBAL REPORT
- × LSS RENTAL MANAGER | PERKINS | NUGENT | WRITTEN REPORT
- × ZONING ADMINISTRATOR | MILLS J. | WRITTEN REPORT
- × BETSIE VALLEY TRAIL | RADIONOFF S. | VERBAL REPORT
- × ELBERTA PLANNING COMMISSION | FIEBING | VERBAL REPORT – **OCTOBER 7TH PUBLIC HEARING AT 6PM FOR FLUM AND ZONING ORDINANCE AMENDMENT**
- × PARKS & RECREATION COMMISSION | WILKINS | SWEETING | VERBAL REPORT
- × EMPLOYEE TEAM MEETINGS | WILKINS | NO MEETING
- × DPW | CERVANTES | VERBAL REPORT
- × CLERK | PERKINS | VERBAL REPORT
- × TREASURER | PERKINS | VERBAL REPORT
- × UTILITY BILLING CLERK | REICHERT | VERBAL REPORT
- × BGFAC | WILKINS | RADIONOFF | NO MEETING
- × PERSONNEL & POLICY COMMITTEE | WILKINS | WIRTZ | WRITTEN REPORT
- × BETSIE LAKE UTILITIES AUTHORITY | HOLMES | WILKINS | VERBAL REPORT
- × DEVELOPMENT COMMITTEE | WILKINS | FIEBING | VERBAL REPORT – **ELBERTACOMMONS.COM 9-ACRE DESIGN CHARRETTE AT THE LIFE SAVING STATION ON TUESDAY SEPTEMBER 22ND 11AM-7PM, WEDNESDAY SEPTEMBER 23RD 1:30PM-7PM, AND THURSDAY SEPTEMBER 24TH 6PM-8PM**
- × M22 BYWAYS | WILKINS | VERBAL REPORT
- × ELBERTA HISTORICAL STUDY COMMITTEE | SWEETING | VERBAL REPORT

EXTENDED PUBLIC COMMENT (5 MINS): PUBLIC COMMENT WAS TAKEN

ANNOUNCEMENTS:

ADJOURNMENT: 7:47 PM BY HOLMES

MINUTES PREPARED AND POSTED BY
CLERK, RACHEL PERKINS