

**REGULAR MEETING MINUTES OF THE ELBERTA VILLAGE COUNCIL**

401 FIRST STREET ELBERTA, MI 49628

MAY 21, 2026 @ 7:00 PM

**CALL TO ORDER AND PLEDGE:** 7:00 PM

**ROLL CALL:** RADIONOFF – PRESENT | FIEBING - PRESENT | HOLMES - PRESENT | O'DWYER - PRESENT | WILKINS - PRESENT

**AUDIENCE:** VOTRUBA | SWEETING | O'CONNOR | STRICKLAND | MILLS K. | MORRISON | BOND | SAUER GARY (COUNTY COMMISSIONER) | RADIONOFF S. (BVT) | OTTINGER (UB) | CEDERHOLM M. (TREASURER) | CERVANTES (DPW) | PERKINS (CLERK)

**MINUTES & AGENDA APPROVAL**

- ❖ MOTION BY HOLMES | TO APPROVE MINUTES FROM APRIL 16<sup>TH</sup> | SECONDED BY RADIONOFF | ALL AYES | NO NAYS | MOTION PASSED
- ❖ MOTION BY WILKINS | TO APPROVE THE MAY 21<sup>ST</sup> AGENDA REMOVING #10 AS ALL THE AMPITHEATER BIDS ARE NOT IN YET | SECONDED BY FIEBING | ALL AYES | NO NAYS | MOTION PASSED

**CORRESPONDENCE**

- ❖ 1. SLOTKIN CDS GRANT APPLICATION NOTIFICATION – NOT AWARDED | FDCVT GRANT APPLICATION - AWARDED
- ❖ 2. ASSET MANAGEMENT CHAMPION PROGRAM - WILKINS ATTENDED, ENCOURAGES COUNCIL & PC TO SIGN UP
- ❖ 2. FRANKFORT FIRE & RESCUE REPORT- CHIEF CEDERHOLM | WRITTEN

**INQUIRY OF CONFLICT ON AGENDA ITEMS:** WILKINS RECUSED FROM PAYROLL

**BRIEF PUBLIC COMMENT ON AGENDA ITEMS** | 3 MINUTES | PUBLIC COMMENT WAS TAKEN

**APPROVAL OF BILLS PROVIDED BY CLERK:**

- ❖ FY2026 CHECK REGISTER AP 4/10-5/14/2026 IN THE AMOUNT OF \$62,717.12 | MOTION BY HOLMES TO APPROVE PAYMENT OF THE BILLS AS PRESENTED IN THE AMOUNT OF \$62,717.12 | SECONDED BY O'DWYER | ROLL CALL | WILKINS AYE | RADIONOFF AYE | HOLMES AYE | FIEBING AYE | O'DWYER AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ FY2026 PAYROLL 4/10-5/14/2026 IN THE AMOUNT OF \$19,173.00 | MOTION BY RADIONOFF TO PAY PAYROLL IN THE AMOUNT OF \$19,173.00 | SECONDED BY HOLMES | ROLL CALL | HOLMES AYE | O'DWYER AYE | FIEBING AYE | RADIONOFF AYE | WILKINS RECUSED | ALL AYES- WILKINS RECUSED | NO NAYS | MOTION PASSED

**FINANCIAL REPORTS PROVIDED BY TREASURER:**

- ❖ REVENUE/EXPENSE REPORT & MICLASS STATEMENTS FOR APRIL WERE REVIEWED

**UNFINISHED BUSINESS**

- ❖ 1. WEBSITE RE-DESIGN (WITH ADA COMPLIANCE) PROPOSALS | MOTION BY WILKINS TO APPROVE SHUMAKER TECHNOLOGY GROUP FOR THE WEBSITE RE-DESIGN | SECONDED BY RADIONOFF | ROLL CALL | O'DWYER AYE | HOLMES AYE | RADIONOFF AYE | WILKINS AYE | FIEBING AYE | ALL AYES | NO NAYS | MOTION PASSED

## **NEW BUSINESS**

- ❖ 1. RESOLUTION #2026-001a AMENDMENT TO RESOLUTION #2026-001 (FY26/27 WAGE & COMPENSATION PAY SCALE) - CEDERHOLM | MOTION BY RADIONOFF TO ADOPT RESOLUTION #2026-001a AMENDING THE TREASURER'S HOURLY WAGE TO \$29.00 PER HOUR, EFFECTIVE MAY 17, 2026 | SECONDED BY HOLMES | ROLL CALL | FIEBING AYE | HOLMES AYE | O'DWYER AYE | WILKINS AYE | RADIONOFF AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 2. RESOLUTION #2026-002a AMENDMENT TO RESOLUTION #2026-002 (FISCAL YEAR 26/27 WAGE & COMPENSATION PAY SCALE) - VILLAGE EMPLOYEES | MOTION BY RADIONOFF TO ADOPT RESOLUTION #2026-002a APPROVING THE AMENDED EMPLOYEE WAGE RATES, EFFECTIVE MAY 17, 2026 | SECONDED BY FIEBING | ROLL CALL | HOLMES AYE | RADIONOFF AYE | WILKINS AYE | O'DWYER AYE | FIEBING AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 3. CODE ENFORCEMENT CONTRACT AMENDMENT | MOTION BY HOLMES WE, THE COUNCIL, APPROVES THE CODE OFFICIAL FOR THE VILLAGE OF ELBERTA | SECONDED BY WILKINS | ROLL CALL | HOLMES AYE | FIEBING AYE | RADIONOFF AYE | O'DWYER AYE | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 4. ORDINANCE #47 LAND DIVISION | MOTION BY FIEBING TO ADOPT ORDINANCE NO. 47, THE VILLAGE OF ELBERTA LAND DIVISION ORDINANCE, AS PRESENTED | SECONDED BY RADIONOFF | ROLL CALL | RADIONOFF AYE | WILKINS AYE | FIEBING AYE | HOLMES AYE | O'DWYER AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 5. MASTER PLAN FUTURE LAND USE MAP AMENDMENT | MOTION BY FIEBING TO ACCEPT THE PROPOSED MASTER PLAN FUTURE LAND USE MAP AMENDMENT AND AUTHORIZE DISTRIBUTION FOR THE 63-DAY PERIOD AS REQUIRED BY LAW | SECONDED BY WILKINS | ROLL CALL | WILKINS AYE | FIEBING AYE | HOLMES AYE | RADIONOFF AYE | O'DWYER AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 6. LIFE SAVING STATION RENTAL MANAGEMENT | MOTION BY WILKINS TO ACCEPT THE RESIGNATION | SECONDED BY RADIONOFF | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 7. JULY 18<sup>TH</sup> 2026 WEDDING LOCATION | MOTION BY WILKINS TO ALLOW BRIDE B TO MOVE HER WEDDING TO THE ELBERTA LOOKOUT ON BYE STREET FREEING UP THE PROXIMITY TO THE LIFE SAVING STATION FOR BRIDE A | SECONDED BY HOLMES | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 8. TUNNEL VISION PIPELINE SERVICES | MOTION BY WILKINS TO APPROVE TO PAY TUNNEL VISION PIPELINE SERVICES IN THE AMOUNT OF \$8595.00 FOR SERVICES RENDERED | SECONDED BY RADIONOFF | ROLL CALL | FIEBING AYE | HOLMES AYE | RADIONOFF AYE | O'DWYER AYE | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 9. NEW TRUCK | MOTION BY RADIONOFF TO APPROVE THE PURCHASE OF THE 2026 FORD F250 4X4 SUBERCAB SRW IN THE QUOTED AMOUNT OF \$55,698.00 NOT TO EXCEED \$60,830.00 | SECONDED BY HOLMES | ROLL CALL | FIEBING AYE | O'DWYER AYE | HOLMES AYE | RADIONOFF AYE | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED

## **REPORTS TO COUNCIL**

- × COUNTY COMMISSIONER | SAUER | VERBAL REPORT
- × LSS MANAGER | MILLS K. | WRITTEN REPORT
- × ZONING ADMINISTRATOR | MILLS J. | WRITTEN REPORT
- × BETSIE VALLEY TRAIL | RADIONOFF S. | VERBAL REPORT
- × ELBERTA PLANNING COMMISSION | FIEBING | WRITTEN & VERBAL REPORT
- × PARKS & RECREATION COMMISSION | WILKINS & SWEETING | VERBAL
- × EMPLOYEE TEAM MEETINGS | WILKINS | WRITTEN REPORT
- × DPW | CERVANTES | VERBAL REPORT
- × CLERK | PERKINS | VERBAL REPORT
- × TREASURER | CEDERHOLM M. | WRITTEN REPORT
- × UTILITY BILLING CLERK | OTTINGER | VERBAL REPORT
- × BGFAC | WILKINS & RADIONOFF | WRITTEN & VERBAL REPORT

- × PERSONNEL & POLICY COMMITTEE | WRITTEN REPORT
- × BETSIE LAKE UTILITIES AUTHORITY | HOLMES & WILKINS | VERBAL REPORT
- × DEVELOPMENT COMMITTEE | WILKINS & FIEBING | VERBAL REPORT
- × M22 BYWAYS | WILKINS | COULDN'T ATTEND MEETING
- × ELBERTA HISTORICAL STUDY COMMITTEE | SWEETING | VERBAL REPORT

**EXTENDED PUBLIC COMMENT (5 MINS):** PUBLIC COMMENT WAS TAKEN

**ANNOUNCEMENTS:** PANCAKE BREAKFAST FUNDRAISER FOR THE FRANKFORT FIRE DEPARTMENT AT THE MAYFAIR, MAY 31, 2026, FROM 8A-12P. TURTLE FEST MAY 23, 2026, 10A-4P.

**ADJOURNMENT:** 8:17 PM BY WILKINS | SECONDED BY HOLMES

MINUTES PREPARED AND POSTED BY  
CLERK, RACHEL PERKINS