

**REGULAR MEETING MINUTES OF THE ELBERTA VILLAGE COUNCIL**

401 FIRST STREET ELBERTA, MI 49628

APRIL 16, 2026 @ 7:00 PM

**CALL TO ORDER AND PLEDGE:** 7:02 PM

**ROLL CALL:** RADIONOFF T. – PRESENT | FIEBING - PRESENT | HOLMES - PRESENT | O'DWYER - PRESENT | WILKINS - PRESENT

**AUDIENCE:** VOTRUBA | SWEETING | SAUER GARY (COUNTY COMMISSIONER) | CHIEF CEDERHOLM | RADIONOFF S. (BVT) | OTTINGER (UB) | CEDERHOLM M. (TREASURER) | CERVANTES (DPW) | PERKINS (CLERK) |

**MINUTES & AGENDA APPROVAL**

- ❖ MOTION BY HOLMES | TO APPROVE MINUTES FROM MARCH 12, 2026 | SECONDED BY FIEBING | ALL AYES | NO NAYS | MOTION PASSED
- ❖ MOTION BY WILKINS | TO APPROVE THE AGENDA | SECONDED BY HOLMES | ALL AYES | NO NAYS | MOTION PASSED

**CORRESPONDENCE**

- ❖ 1. COMMUNITY GARAGE SALE NOTICE | PERMISSION TO POST ON VILLAGE WEBSITE - APPROVED
- ❖ 2. GRAND TRAVERSE REGIONAL COMMUNITY FOUNDATION | 2026 EDNA ENDOWMENT
- ❖ 3. FRANKFORT FIRE & RESCUE REPORT- CHIEF CEDERHOLM | WRITTEN & VERBAL REPORT

**INQUIRY OF CONFLICT ON AGENDA ITEMS:** NONE

**BRIEF PUBLIC COMMENT ON AGENDA ITEMS (3 MINUTES):** PUBLIC COMMENT WAS TAKEN

**APPROVAL OF BILLS PROVIDED BY CLERK:**

- ❖ FY2026 CHECK REGISTER AP 3/12-4/9/2026 IN THE AMOUNT OF \$38,422.59 | MOTION BY FIEBING TO APPROVE PAYMENT OF THE BILLS IN THE AMOUNT OF \$38,422.59 | SECONDED BY RADIONOFF T. | ROLL CALL | WILKINS AYE | RADIONOFF T. AYE | HOLMES AYE | FIEBING AYE | O'DWYER AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ FY2026 PAYROLL 3/13/26-4/9/26 IN THE AMOUNT OF \$19,667.00 | MOTION BY RADIONOFF T. TO PAY PAYROLL IN THE AMOUNT OF \$19,667.00 | SECONDED BY HOLMES | ROLL CALL | HOLMES AYE | O'DWYER AYE | FIEBING AYE | RADIONOFF T. AYE | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED

**FINANCIAL REPORTS PROVIDED BY TREASURER:**

- ❖ APRIL REVENUE/EXPENSE REPORT & MICLASS STATEMENTS FOR MARCH WERE REVIEWED

**UNFINISHED BUSINESS**

- ❖ 1. FRANKFORT AREA FIRE & EMERGENCY SERVICES AGREEMENT | MOTION BY FIEBING TO APPROVE FRANKFORT AREA FIRE & EMERGENCY SERVICES AGREEMENT, EFFECTIVE JULY 1, 2026 AND AUTHORIZE THE VILLAGE PRESIDENT AND CLERK TO EXECUTE THE AGREEMENT ON BEHALF OF THE VILLAGE OF ELBERTA | SECONDED BY O'DWYER | ROLL CALL | HOLMES AYE | WILKINS AYE | FIEBING AYE | RADIONOFF T. AYE | O'DWYER AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 2. APPROVAL OF OUTSIDE TENT VENDOR (MEGGISON TENTS & EVENTS) | MOTION BY O'DWYER TO APPROVE MEGGISON TENTS & EVENTS TO DO BUSINESS WITH THE U.S LIFE SAVING STATION HERE IN ELBERTA FOR JUNE 20, 2026, ONLY | SECONDED BY HOLMES | ALL AYES | NO NAYS | MOTION PASSED

## **NEW BUSINESS**

- ❖ 1. GABRIDGE AUDIT PROPOSAL | MOTION BY RADIONOFF T. TO APPROVE THE AUDIT ENGAGEMENT WITH GABRIDGE & COMPANY, FOR THE FISCAL YEAR ENDING FEBRUARY 28, 2026, IN AN AMOUNT NOT TO EXCEED \$10,300.00, AND TO AUTHORIZE EXECUTION OF THE ENGAGEMENT LETTER | SECONDED BY FIEBING | ROLL CALL | FIEBING AYE | HOLMES AYE | O'DWYER AYE | WILKINS AYE | RADIONOFF T. AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 2. CODE ENFORCEMENT CONTRACT | MOTION BY WILKINS TO APPROVE THE INDEPENDENT CONTRACTOR AGREEMENT WITH JIMMY BALDWIN, FOR CODE ENFORCEMENT OFFICER SERVICES AND AUTHORIZE THE VILLAGE PRESIDENT TO EXECUTE THE AGREEMENT AND AMEND THE CONTRACT TO REFLECT THE BUDGETED AMOUNT OF \$3500.00 | SECONDED BY HOLMES | ROLL CALL | HOLMES AYE | FIEBING AYE | RADIONOFF T. AYE | O'DWYER AYE | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 3. HIRING, ORIENTATION & EXIT POLICY AND ACKNOWLEDGMENT FORM | MOTION BY RADIONOFF T. TO APPROVE HIRING, ORIENTATION & EXIT POLICY FOR THE VILLAGE OF ELBERTA AS PRESENTED | SECONDED BY HOLMES | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 4. ELBERTA FARMER'S MARKET CONTRACT | MOTION BY FIEBING | TO APPROVE THE 2026 ELBERTA COMMUNITY FARMER'S MARKET CONTRACT AS PRESENTED | SECONDED BY RADIONOFF T. | ROLL CALL | HOLMES AYE | FIEBING AYE | RADIONOFF T. AYE | O'DWYER AYE | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 5. WEBSITE RE-DESIGN WITH ADA COMPLIANCE PROPOSAL | MOTION BY WILKINS TO TABLE FOR FURTHER REVIEW | SECONDED BY O'DWYER | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 6. LETTER OF SUPPORT TO MICHIGAN DNR FOR EXTENSION OF THE BETSIE VALLEY TRAIL TO ELBERTA BEACH | MOTION BY RADIONOFF T. TO APPROVE THIS LETTER OF SUPPORT TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES FOR THE PROPOSED EXTENSION OF THE BETSIE VALLEY TRAIL TO ELBERTA BEACH | SECONDED BY FIEBING | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 7. FACILITY RENTAL CONTRACT | MOTION BY HOLMES TO APPROVE THE FACILITY RENTAL CONTRACT AS PRESENTED SECONDED BY O'DWYER | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 8. KERBY'S BACKHOE SERVICES CONTRACT | MOTION BY O'DWYER | TO APPROVE KERBY'S BACKHOE SERVICES CONTRACT AS PRESENTED | SECONDED BY HOLMES | ROLL CALL | HOLMES AYE | RADIONOFF T. AYE | FIEBING AYE | WILKINS AYE | O'DWYER AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 9. ELBERTA LIFE SAVING STATION RENTAL CONTRACT | MOTION BY WILKINS TO APPROVE THE ELBERTA LIFE SAVING STATION RENTAL CONTRACT AS AMENDED TO INCLUDE AN OUTSIDE VENDOR IF APPROVED BY VILLAGE COUNCIL | SECONDED BY FIEBING | ALL AYES | NO NAYS | MOTION PASSED

## **REPORTS TO COUNCIL**

- \* COUNTY COMMISSIONER | SAUER | VERBAL REPORT
- \* LSS MANAGER | MILLS K | WRITTEN REPORT
- \* ZONING ADMINISTRATOR | MILLS J. | WRITTEN REPORT
- \* BETSIE VALLEY TRAIL | RADIONOFF S | WRITTEN & VERBAL REPORT
- \* PLANNING COMMISSION | FIEBING | WRITTEN & VERBAL REPORT
- \* PARKS & RECREATION COMMISSION | WILKINS | ON HIATUS
- \* EMPLOYEE TEAM MEETINGS | WILKINS | WRITTEN REPORT
- \* DPW | CERVANTES | VERBAL REPORT
- \* CLERK | PERKINS | VERBAL REPORT
- \* TREASURER | CEDERHOLM M. | WRITTEN REPORT
- \* UTILITY BILLING CLERK | OTTINGER | VERBAL REPORT
- \* BGFAC | WILKINS & RADIONOFF T. | VERBAL REPORT
- \* PERSONNEL & POLICY COMMITTEE | WIRTZ, WILKINS & HOLMES | WRITTEN REPORT & VERBAL REPORT
- \* BETSIE LAKE UTILITIES AUTHORITY | HOLMES & WILKINS | VERBAL REPORT
- \* DEVELOPMENT COMMITTEE | WILKINS & FIEBING | VERBAL REPORT
- \* ELBERTA HISTORICAL STUDY COMMITTEE | SWEETING | VERBAL REPORT
- \* M22 BYWAYS | WILKINS | VERBAL REPORT

**EXTENDED PUBLIC COMMENT (5 MINS):** PUBLIC COMMENT WAS TAKEN

**ANNOUNCEMENTS:** VILLAGE SPRING CLEANUP IS SATURDAY MAY 16, 2026 FROM 9AM - 1PM

**ADJOURNMENT: 8:14 pm**

MINUTES PREPARED AND POSTED BY  
CLERK, RACHEL PERKINS