

PUBLIC HEARING AND REGULAR MEETING MINUTES OF THE ELBERTA VILLAGE COUNCIL

401 FIRST STREET ELBERTA, MI 49628

FEBRUARY 19, 2026 @ 6:30 PM

CALL TO ORDER AND PLEDGE: 6:45 PM

ROLL CALL: FIEBING RYAN- PRESENT | HOLMES KEN- PRESENT | O'DWYER BILL- ABSENT | WILKINS JENNIFER- PRESENT
AUDIENCE: BOND | VOTRUBA | SWEETING | ANDERSON | CARTER | SAUER GARY (COUNTY COMMISSIONER) | CHIEF CEDERHOLM | WIRTZ | RUSSELL | LINK | MLCEK | RADIONOFF T. | RADIONOFF S. | BEATON | CEDERHOLM M. (TREASURER) | CERVANTES (DPW) | PERKINS (CLERK) | OTTINGER (UB CLERK)

MINUTES & AGENDA APPROVAL

- ❖ MOTION BY FIEBING | TO APPROVE JANUARY 15TH, 2026, REGULAR MEETING MINUTES | SECONDED BY HOLMES | ALL AYES | NO NAYS | MOTION PASSED
- ❖ MOTION BY WILKINS | TO APPROVE PUBLIC HEARING & REGULAR MEETING AGENDA | SECONDED BY FIEBING | ALL AYES | NO NAYS | MOTION PASSED

OPEN PUBLIC HEARING FOR PROPOSED FISCAL YEAR 2026-2027 VILLAGE OF ELBERTA BUDGET

OPEN PUBLIC COMMENT AT 6:48 PM | 5 MINUTES | PUBLIC COMMENTS WERE TAKEN

ADJOURN PUBLIC HEARING AND REOPEN REGULAR MEETING AT 7:11 PM

CORRESPONDENCE

- ❖ 1. COMMUNITY FOUNDATION | 2025 ENDOWMENT REPORT - ELBERTA DUNES SOUTH NATURAL AREA
- ❖ 2. FRANKFORT FIRE & RESCUE REPORT- CHIEF CEDERHOLM | WRITTEN & VERBAL REPORT

INQUIRY OF CONFLICT ON AGENDA ITEMS: WILKINS RECUSED FROM PAYROLL

BRIEF PUBLIC COMMENT ON AGENDA ITEMS | 3 MINUTES | NONE

APPROVAL OF BILLS PROVIDED BY CLERK:

- ❖ FY2026 CHECK REGISTER AP 1/12/2026-2/12/26 IN THE AMOUNT OF \$47,986.34 | MOTION BY FIEBING TO APPROVE FY2026 CHECK REGISTER IN THE AMOUNT OF \$47,986.34 | SECONDED BY WILKINS | ROLL CALL | WILKINS AYE | FIEBING AYE | HOLMES AYE | O'DWYER ABSENT | ALL AYES | NO NAYS | MOTION PASSED
- ❖ FY2026 PAYROLL 1/12/206-2/10/2026 IN THE AMOUNT OF \$21,818.25 | MOTION BY HOLMES TO APPROVE FY2026 PAYROLL IN THE AMOUNT OF \$21,818.25 | SECONDED BY FIEBING | ROLL CALL | FIEBING AYE | HOLMES AYE | WILKINS RECUSED | O'DWYER ABSENT | ALL AYES | NO NAYS | MOTION PASSED

FINANCIAL REPORTS PROVIDED BY TREASURER:

- ❖ REVENUE/EXPENSE REPORT & MICLASS STATEMENTS FOR JANUARY WERE REVIEWED.

UNFINISHED BUSINESS- NONE

NEW BUSINESS

- ❖ 1. RESOLUTION #2026 TO ADOPT THE VILLAGE OF ELBERTA FISCAL YEAR 2026-2027 BUDGET| MOTION BY HOLMES TO APPROVE RESOLUTION TO ADOPT FY2026-2027 VILLAGE OF ELBERTA BUDGET | SECONDED BY FIEBING | ROLL CALL | WILKINS AYE | O'DWYER ABSENT | FIEBING AYE | HOLMES AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 2. RESOLUTION #2026-001 FISCAL YR 2026/2027 WAGE & COMPENSATION PAY SCALE FOR APPOINTED AND ELECTED OFFICIALS MOTION BY WILKINS TO APPROVE FISCAL YEAR 2026/2027 WAGE & COMPENSATION PAY SCALE FOR APPOINTED AND ELECTED OFFICIALS | SECONDED BY FIEBING | ROLL CALL | HOLMES AYE | FIEBING AYE | O'DWYER ABSENT | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 3. RESOLUTION #2026-002 FY2026/2027 WAGE & COMPENSATION PAY SCALE FOR VILLAGE EMPLOYEES | MOTION BY FIEBING TO APPROVE FY 2026/2027 WAGE & COMPENSATION PAY SCALE FOR VILLAGE EMPLOYEES | SECONDED BY WILKINS | ROLL CALL| FIEBING AYE | O'DWYER ABSENT | WILKINS AYE | HOLMES AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 4. MUNICIPAL UNDERWRITERS OF WEST MICHIGAN, INC | ANNUAL RENEWAL OF VILLAGE LIABILITY INSURANCE | MOTION BY HOLMES TO PAY THE BILLS TO MUNICIPAL UNDERWRITERS OF WEST MICHIGAN, INC – ANNUAL RENEWAL OF VILLAGE LIABILITY INSURANCE IN THE AMOUNT OF \$17,723.00 | SECONDED BY FIEBING | ROLL CALL | HOLMES AYE | FIEBING AYE | O'DWYER ABSENT | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 5. USDA RESIDENT INCOME SURVEY| MOTION BY WILKINS TO APPROVE THE USDA MEDIAN HOUSEHOLD INCOME (MHI) SURVEY REQUEST | SECONDED BY FIEBING | ROLL CALL | HOLMES AYE | FIEBING AYE | WILKINS AYE | O'DWYER ABSENT | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 6. RESOLUTION #2026-003 FISCAL YEAR 25/26 BUDGET AMENDMENTS | GENERAL FUND | MAJOR LOCAL & MUNICIPAL STREETS | WATER FUND | MOTION BY HOLMES TO APPROVE FISCAL YEAR 25/26 BUDGET AMENDMENTS, GENERAL FUND | MAJOR LOCAL & MUNICIPAL STREETS | WATER FUND | SECONDED BY WILKINS | ROLL CALL | WILKINS AYE | O'DWYER ABSENT | HOLMES AYE | FIEBING AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 7. APPOINTMENT OF PLANNING COMMISSION APPLICANT | MOTION BY FIEBING TO APPOINT PLANNING COMMISSION APPLICANT-DAN CARTER | SECONDED BY WILKINS | O'DWYER ABSENT | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 8. APPOINTMENT OF PLANNING COMMISSION APPLICANT | MOTION BY WILKINS TO APPROVE APPOINTMENT OF PLANNING COMMISSION APPLICANT- JILL FOGG | SECONDED BY FIEBING | O'DWYER ABSENT | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 9. APPOINTMENT OF COUNCIL TRUSTEE | MOTION BY FIEBING TO APPROVE APPOINTMENT OF COUNCIL TRUSTEE - TAMMY RADIONOFF | SECONDED BY HOLMES | O'DWYER ABSENT | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 10. LIFE SAVING STATION MANAGEMENT CONTRACT RENEWAL | MOTION BY FIEBING TO APPROVE LIFE SAVING STATION MANAGEMENT CONTRACT RENEWAL FOR 2026 | SECONDED BY WILKINS | ROLL CALL | HOLMES AYE | FIEBING AYE | O'DWYER ABSENT | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 11. ON CALL RESIGNATION | MOTION BY WILKINS TO APPROVE RESIGNATION OF ON-CALL DPW EMPLOYEE JUSTIN TOWLE | SECONDED BY FIEBING | O'DWYER ABSENT | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 12. POLICY #2014-006 PURCHASING & DISBURSEMENT PROCEDURES & SUPPLEMENTAL POLICIES AMENDMENT| MOTION BY WILKINS TO APPROVE POLICY #2014-006 PURCHASING AND DISBURSEMENT PROCEDURES & SUPPLEMENTAL POLICIES AMENDMENT | SECONDED BY HOLMES | O'DWYER ABSENT | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 13. POLICY #2026-003 WAGE, TIME KEEPING, PAYROLL, OVERTIME & LEAVE | MOTION BY WILKINS TO APPROVE POLICY #2026-003 WAGE, PAYROLL, OT & LEAVE POLICY | SECONDED BY FIEBING | O'DWYER ABSENT | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 14. PRESIDENT'S STATE SAVINGS BANK AND HONOR BANK ACCESS CHANGE TO VIEW ONLY | MOTION BY FIEBING TO APPROVE PRESIDENT WILKINS BANKING ACCESS-CHANGE TO READ ONLY AND CONTINUE AS SIGNATORY AT STATE SAVINGS BANK AND HONOR BANK | SECONDED BY HOLMES | O'DWYER ABSENT | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 15. RFP FIVE-YEAR OPERATING & CAPITAL BUDGET PROJECTION WITH CASH FLOW MODELING | MOTION BY WILKINS TO APPROVE | REQUEST FOR PROPOSAL FIVE-YEAR OPERATING & CAPITAL BUDGET PROJECTION WITH CASH FLOW MODELING, AND AUTHORIZE THE CLERK TO ISSUE THE (RFP) TO LICENSED CPA FIRMS AND RECEIVE PROPOSALS, *NOTE: FURTHER UPON COUNCIL SELECTION OF A CPA FIRM, VILLAGE PRESIDENT IS AUTHORIZED TO SUBMIT THE PROJECT PROPOSAL CONTRACT TO THE MICHIGAN DEPARTMENT OF TREASURY FOR FUNDING CONSIDERATION | SECONDED BY FIEBING | ROLL CALL | WILKINS AYE | FIEBING AYE | HOLMES AYE | O'DWYER ABSENT | ALL AYES | NO NAYS | MOTION PASSED
- ❖ 16. RFP EXTERNAL AUDIT SERVICES | MOTION BY WILKINS TO APPROVE REQUEST FOR PROPOSALS FOR EXTERNAL AUDIT SERVICES AND AUTHORIZE THE CLERK TO ISSUE THE RFP TO LICENSED CPA FIRMS | SECONDED BY FIEBING | ROLL CALL | FIEBING AYE | O'DWYER ABSENT | WILKINS AYE | HOLMES AYE | ALL AYES | NO NAYS | MOTION PASSED

REPORTS TO COUNCIL

COUNTY COMMISSIONER | SAUER | VERBAL REPORT
LSS MANAGER | MILLS K | WRITTEN REPORT
ZONING ADMINISTRATOR | MILLS J. | WRITTEN REPORT
BETSIE VALLEY TRAIL | SAUER | VERBAL REPORT
ELBERTA PLANNING COMMISSION | FIEBING | VERBAL REPORT
PARKS & RECREATION COMMISSION | WILKINS | ON HIATUS
EMPLOYEE TEAM MEETINGS | WILKINS | WRITTEN REPORT
DPW | CERVANTES | VERBAL REPORT
CLERK | PERKINS | VERBAL REPORT
TREASURER | M. CEDERHOLM | WRITTEN REPORT
UTILITY BILLING CLERK | J. OTTINGER | VERBAL REPORT
PERSONNEL & POLICY COMMITTEE | WIRTZ, WILKINS & HOLMES | VERBAL & WRITTEN REPORT
BETSIE LAKE UTILITIES AUTHORITY | WILKINS & HOLMES | VERBAL REPORT
DEVELOPMENT COMMITTEE | WILKINS & FEIBING | VERBAL REPORT
ELBERTA HISTORICAL STUDY COMMITTEE | SWEETING | WRITTEN REPORT & VERBAL REPORT

EXTENDED PUBLIC COMMENT (5 MINS): PUBLIC COMMENT WAS TAKEN
ANNOUNCEMENTS: HAPPY NEW FISCAL YEAR! ELBERTA UNITED METHODIST CHURCH | BAKED ZITI & GAMES |
SATURDAY 21, 2026 FROM 4:00-6:00 PM

ADJOURNMENT: 8:11 pm

MINUTES PREPARED AND POSTED BY
CLERK, RACHEL PERKINS