

REGULAR MEETING MINUTES OF THE ELBERTA VILLAGE COUNCIL

401 FIRST STREET ELBERTA, MI 49628

OCTOBER 16, 2025

CALL TO ORDER AND PLEDGE: 7:00 PM

ROLL CALL: FIEBING RYAN- PRESENT | HOLMES KEN- PRESENT | O'DWYER BILL- PRESENT | WILKINS JENNIFER- PRESENT

AUDIENCE: VILLAGE RESIDENTS | BOND KAY | VOTRUBA EMILY | O'CONNOR RICK | MLCEK KEN | SAUER GARY (COUNTY COMMISSIONER) | CEDERHOLM MIKE | CERVANTES CHRIS (DPW) | PERKINS RACHEL (CLERK) | OTTINGER JON (UB CLERK)

MINUTES & AGENDA APPROVAL

- ❖ **MOTION BY HOLMES TO APPROVE SEPTEMBER 18, 2025, REGULAR MEETING MINUTES, SECONDED BY O'DWYER | ALL AYES | NO NAYS | MOTION PASSED**
- ❖ **MOTION BY HOLMES TO APPROVE SEPTEMBER 10, 2025, SPECIAL MEETING MINUTES, SECONDED BY FIEBING | ALL AYES | NO NAYS | MOTION PASSED**
- ❖ **MOTION BY FIEBING TO APPROVE REGULAR MEETING AGENDA AS AMENDED- NB #8 TOWLE AS EMERGENCY/ON CALL DPW ASSISTANT, SECONDED BY HOLMES | ALL AYES | NO NAYS | MOTION PASSED**

CORRESPONDENCE

- ★ **1. ELBERTA WATERFRONT COMMUNITY CONSERVATION PROJECT- AWARDED 1.75 MILLION FROM THE STATE BUDGET- THANK YOU TO SENATOR BUMSTEAD FOR HIS DILIGENT EFFORT!**
- ★ **2. SAMPER – ADA WALKWAY SLIPPERY WHEN THERE IS SAND ON IT**
- ★ **3. HANSELL- VOICED CONCERNS ABOUT THE SIGN ON M22**
- ★ **4. HUDSON- VOICED CONCERNS ABOUT THE SIGN ON M22**
- ★ **5. FRANKFORT FIRE & RESCUE REPORT- CEDERHOLM- WRITTEN & VERBAL REPORT**

INQUIRY OF CONFLICT ON AGENDA ITEMS: WILKINS RECUSED FROM PAYROLL

BRIEF PUBLIC COMMENT ON AGENDA ITEMS: PUBLIC COMMENT WAS TAKEN

APPROVAL OF BILLS:

- **FY2025-26 CHECK REGISTER AP 9/12-10/9/25 IN THE AMOUNT OF \$89,621.33 MOTION BY HOLMES TO APPROVE | SECONDED BY O'DWYER | WILKINS AYE | HOLMES AYE | O'DWYER AYE | FIEBING AYE | ALL AYES | NO NAYS | MOTION PASSED**
- **FY2025-26 PAYROLL 9/13-10/9/25 IN THE AMOUNT OF \$18,597.50 MOTION BY FIEBING TO APPROVE | SECONDED BY O'DWYER | WILKINS RECUSED | ALL AYES | NO NAYS | MOTION PASSED**
- ❖ **FINANCIAL REPORTS – REVENUE/EXPENSE SHEETS & MICLASS STATEMENTS FOR SEPTEMBER WERE REVIEWED.**

UNFINISHED BUSINESS - NONE

NEW BUSINESS

- ❖ **1. APPOINT A HISTORIC DISTRICT STUDY COMMITTEE | MOTION BY WILKINS TO APPROVE A HISTORIC DISTRICT STUDY COMMITTEE SECONDED BY FIEBING | ALL AYES | NO NAYS | MOTION PASSED**
A. MOTION BY O'DWYER TO APPOINT BEATON, SWEETING, BOND, SORTMAN, MICHAM, O'CONNOR TO HISTORIC DISTRICT STUDY COMMITTEE SECONDED BY WILKINS | ALL AYES | NO NAYS | MOTION PASSED
- ❖ **2. ELBERTA LAKE MICHIGAN BEACH IMPROVEMENT PROJECT – ENGINEERS PROJECT NO. 847860 FINAL DRAW FOR AJ'S EXCAVATING IN THE AMOUNT OF \$12,362.18 | MOTION BY WILKINS TO APPROVE ELBERTA LAKE MICHIGAN BEACH IMPROVEMENT PROJECT – ENGINEERS PROJECT NO. 847860 FINAL DRAW FOR AJ'S EXCAVATING IN THE AMOUNT OF \$12,362.18, SECONDED BY HOLMES | FIEBING AYE | O'DWYER AYE | HOLMES AYE | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED**

- ❖ **3. APPLICATION - TREASURER** | MOTION BY FIEBING **TO APPROVE APPLICATION OF CEDERHOLM AS TREASURER**
SECONDED BY HOLMES | **HOLMES AYE | O'DWYER AYE | WILKINS AYE | FIEBING AYE | ALL AYES | NO NAYS | MOTION PASSED**
- ❖ **4. RESOLUTION: #2025-0011 WAGE & COMPENSATION FOR APPOINTED PART-TIME TREASURER IN THE AMOUNT OF \$28 PER HOUR** | MOTION BY WILKINS **TO APPROVE RESOLUTION: #2025-0011 WAGE & COMPENSATION FOR APPOINTED PART-TIME TREASURER IN THE AMOUNT OF \$28 PER HOUR** SECONDED BY O'DWYER | **FIEBING AYE | HOLMES AYE | O'DWYER AYE | WILKINS AYE | ALL AYES | MOTION PASSED**
- ❖ **5. FY25/26 BUDGET AMENDMENT- GENERAL FUND** | MOTION BY HOLMES | SECONDED BY FIEBING | **HOLMES AYE | O'DWYER AYE | FIEBING AYE | WILKINS AYE | ALL AYES | NO NAYS | MOTION PASSED**
- ❖ **6. VILLAGE OF ELBERTA COUNCIL MEETING GUIDELINES** | MOTION BY FIEBING **TO APPROVE VILLAGE OF ELBERTA COUNCIL MEETING GUIDELINES** SECONDED BY WILKINS | **ALL AYES | NO NAYS | MOTION PASSED**
- ❖ **7. TKS SECURITY – WATER TOWER IN THE AMOUNT OF \$6,145.00** | MOTION BY O'DWYER **TO APPROVE AS PRESENTED** SECONDED BY WILKINS | **FIEBING AYE | HOLMES AYE | WILKINS AYE | O'DWYER AYE | ALL AYES | NO NAYS | MOTION PASSED**
- ❖ **8. TOWLE AS EMERGENCY/ON CALL BACKUP DPW ASSISTANT** | MOTION BY O'DWYER | SECONDED BY FIEBING | **HOLMES AYE | FIEBING AYE | O'DWYER AYE | WILKINS-ABSTAINING | ALL AYES | NO NAYS | MOTION PASSED**

REPORTS TO COUNCIL

COUNTY COMMISSIONER | SAUER | VERBAL REPORT

ZONING ADMINISTRATOR | MILLS J. | WRITTEN REPORT

BETSIE VALLEY TRAIL | NO MEETING WAS HELD | NO REPORT AT THIS TIME

ELBERTA PLANNING COMMISSION | FIEBING | VERBAL REPORT

PARKS & RECREATION COMMISSION | WILKINS | VERBAL AND WRITTEN REPORT

EMPLOYEE TEAM MEETINGS | WILKINS | NO MEETING HELD | WILL HAVE MEETING SOON

DPW | CERVANTES | VERBAL REPORT

CLERK | PERKINS | VERBAL REPORT

UTILITY BILLING CLERK | OTTINGER | VERBAL REPORT

PERSONNEL & POLICY COMMITTEE | WILKINS | VERBAL & WRITTEN REPORT

BETSIE LAKE UTILITIES AUTHORITY | WILKINS | HOLMES VERBAL REPORT

VILLAGE OF ELBERTA/STATE LAND BANK AUTHORITY/GTRLC/ WORKING GROUP | WILKINS & FIEBING | VERBAL REPORT

EXTENDED PUBLIC COMMENT (5 MINS): PUBLIC COMMENT WAS TAKEN

ANNOUNCEMENTS: COMMUNITY DINNER OCTOBER 18,2025 FROM 4:00-6:00 PM AT THE ELBERTA UNITED METHODIST CHURCH.

CONDOLENCES TO THE HOLMES AND HOLTREY FAMILIES FOR THEIR RECENT LOSSES.

ADJOURNMENT: 8:15 PM BY HOLMES

MINUTES PREPARED AND POSTED BY

CLERK, RACHEL PERKINS