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**To: The Honorable Mayor, Members of the City Council, and participating Governmental Authorities**

**Re: Frankfort Fire & Rescue Department Report for the Month of March/April 2024.**

## **I. Administrative**

### **• Fire Department**

- Membership – There are currently 28 members on the roster and 3 Cadets.
- Officers Meeting
  1. April 5, 2024
    - a. Reviewed draft preplans presented for both Graceland Fruits plants.
    - b. Reviewed the Special Land Use permit for “Camp Nearby” in Crystal Lake Township.
    - c. April’s training plans – Hydrant Operations at Crystal Downs
    - d. Business meeting topics for our April 9<sup>th</sup> meeting including an Agenda Outline for future meetings.
- Business Meeting – March 12, 2024 – 18 Attended.
  1. Monthly equipment/truck checks completed.
  2. Countywide Training Opportunities were presented along with our Training plans for March 26<sup>th</sup>.
  3. The National Park Service (NPS) provided the department with free National Parks and Federal Lands pass for the 2024 season. These were passed out to the membership.
  4. Med-Control meeting notes were shared from their March 12, 2024, Teams Meeting.

## **II. Training**

- On March 26, 2024, we completed level of function training by creating stations on pump operations, water supply, hose, appliance, and nozzle deployment, ladders, ropes, and knots including tools hosting, Jaws equipment skills testing, and CPR/AED pad placement refresher on a mannequin. All these stations involved wearing an SCBA tank on their back. There were 13 in attendance.
- On Saturday, March 30, 2024, a Wildland/Urban Interface Refresher class was held at the station. There were 9 in attendance.

### III. Run Report for the Month of March 2024.

#### Fire # / % Responded

4 / 100%

#### EMS # / % Responded

58 / 100%

In March of 2023, we had 7 Fire Runs and 40 Medical calls.

Average Response Times: **Fire:07 Minutes EMS:06 Minutes**

Attached is a summary covering the Month of March 2024 for the types of calls we received, frequency, and severity.

### IV. Community Risk Reduction (CCR)

- As part of our ongoing CCR project on Smoke / CO detectors installations the following Detectors were installed as part of the MI-Prevention Program.
  - 11 Bed Shaker / Strobe Light Smoke Detectors were installed.
  - 8 Smoke detectors and 1 CO.
    1. These installations occurred in the City of Frankfort, Gilmore, and Crystal Lake Townships.
- On Monday, March 11, 2024, attended coffee with the residents of Michigan Shores and demonstrated the dangers of a 9v battery in a junk drawer and the bed shaker/strobe light and its benefits.

### V. Safety Message

- Attached are flyers for the community on:
  - Grilling Safety
  - Generator Safety
  - Wildfire Risk Reduction

### VI. Equipment / Building Updates

- 4 Engine 1 – The parts have been received for the leaking valves. We are now awaiting a time for the repair.
- The UTV was sent for service and needed new brakes on all four wheels, tie rod ends, spark plugs, and an oil change.
- The backflow preventer on the south wall was repaired on Wednesday, April 3, 2024.
- MiOSHA Part 451 Requirements
  1. All our SCBAs passed their annual flow testing.
  2. A quarterly air sample was taken on the Air Machine and sent in. The results were received on Wednesday, April 3, 2024, and the breathing air passed inspection.
- Last month the Fleet ran a total of 707.9 Miles and used a total of 46.2 gallons of gasoline and 94.2 gallons of diesel.

## **VII. Donations / Grants / Agenda Requests and Resolution**

- Donations

It is with a grateful heart that we received the following donations:

1. Sue Priddle - \$25.00.

- Grants

1. An application was made to Firehouse Subs for a new accountability tag machine. This is a non-matching fund grant application that if awarded would allow the fire department to create ID cards that could be used on-scene to track personnel on the fire ground.

- Resolution

1. In your packet is a resolution to accept the annual Fire and Medical First Response contracts between the City of Frankfort and Gilmore (including Elberta), Crystal Lake, and Lake Townships.

## **VIII. Fire Recovery USA (Cost Recovery)**

- In the month of March, we submitted two claims totaling \$5,085.99 and received a total of \$1,354.08 from Fire Recovery USA.

## **IX. Community Relations / Special Events / Meetings Attended**

- Med-Control Teams Meeting – March 12<sup>th</sup>.
- Rotary Meeting - March 13<sup>th</sup>.
- Elementary School Severe Weather drill – March 14<sup>th</sup>.
- LEPC meeting – March.
- Led the Lady Panthers on a Parade through the Town on their way to the State Finals – March 21<sup>st</sup> and their return.
- Installed Bed Shaker Alarms at Michigan Shores on March 22<sup>nd</sup> & 26<sup>th</sup>.
- 4<sup>th</sup> of July pre-meeting – March 27<sup>th</sup>.
- Short-Term Rental (STR) Inspections – March 28<sup>th</sup>
- High / Jr. High School Severe weather drill – April 2<sup>nd</sup>.
- All-day Emergency Medical Dispatch (Priority Dispatch) Stakeholder meeting – April 3<sup>rd</sup>.
- Elementary School Fire Drill – April 5<sup>th</sup>.

## **X. Happy Notes:**

On March 22<sup>nd</sup>, while installing bed shaker smoke detector alarms at Michigan Shores, the Frankfort Fire Department detected a potential health crisis. We were able to assess the patient and summon Benzie EMS Advance Life Support (ALS) unit to transport the patient for a Life-Threatening event.

On March 29<sup>th</sup>, the Frankfort Fire Department was called to the scene of a possible heart attack, with CPR "In-Progress". Station 4 Medical arrived within 3 minutes of the call and took over patient care from the bystanders. Benzie EMS arrived and assisted Station 4 EMT's. Before the patient was transported, they had regained ROSC (Return of Spontaneous Circulation). I'm proud to report that the Frankfort Fire Department did an outstanding job saving this person's life!