

- DRAFT -

REGULAR MEETING MINUTES OF THE ELBERTA VILLAGE COUNCIL

401 FIRST STREET ELBERTA, MI 49628

APRIL 17TH, 2025 @ 7PM

CALL TO ORDER AND PLEDGE: 7:00 pm

ROLL CALL: WILKINS JENNIFER- PRESENT | VOTRUBA EMILY- PRESENT | HOLMES KEN- PRESENT | FIEBING RYAN- PRESENT | MCGREGOR BRETT - ABSENT

AUDIENCE: SAUER GARY (COUNTY COMMISSIONER) | CEDERHOLM MIKE (FIRE CHIEF) | TOWLE JUSTIN (DPW) | ERLEWEIN JANICE (TREASURER) | OTTINGER JON (UB CLERK) | VILLAGE RESIDENTS: BOND KAY | SWEETING ARLENE

MINUTES & AGENDA APPROVAL

- ❖ **MOTION** BY WILKINS TO APPROVE MARCH 13TH, 2025, PUBLIC HEARING AND REGULAR MEETING MINUTES, **SECONDED** BY VOTRUBA | **ALL AYES** | **MOTION PASSED**
- ❖ **MOTION** BY WILKINS **TO APPROVE AGENDA** AMENDED TO INCLUDE NEW BUSINESS #6 TREE REMOVAL INVOICE, **SECONDED** BY HOLMES | **ALL AYES** | **MOTION PASSED**

CORRESPONDENCE

1. **EMERGENCY MANAGEMENT-** WILKINS, TOWLE & HUBERS TO MEET REAGARDING **THE STORM DEBRIS PLAN**.
2. **FRANKFORT FIRE & RESCUE** – CEDERHOLM PROVIDED A WRITTEN & VERBAL REPORT.

INQUIRY OF CONFLICT ON AGENDA ITEMS: WILKINS RECUSED FROM PAYROLL

BRIEF PUBLIC COMMENT ON AGENDA ITEMS: NONE

APPROVAL OF BILLS:

FY2025-26 CHECK REGISTER IN THE AMOUNT OF \$162,958.73, **MOTION TO APPROVE** BY HOLMES, **SECONDED** BY VOTRUBA | FIEBING AYE | HOLMES AYE | VOTRUBA AYE | WILKINS AYE | MCGREGOR ABSENT | **ALL AYES** | **MOTION PASSED**

FY2025-26 PAYROLL IN THE AMOUNT OF \$31,168.38 **MOTION TO APPROVE** BY HOLMES, **SECONDED** BY FIEBING | **HOLMES AYE** | FIEBING AYE VOTRUBA AYE | MCGREGOR ABSENT | WILKINS RECUSED | **ALL AYES** | **MOTION PASSED**

- ❖ **FINANCIAL REPORTS AND MARCH MI CLASS STATEMENT WERE REVIEWED.**

UNFINISHED BUSINESS- NONE

NEW BUSINESS

- ❖ **1. ELBERTA PLANNING COMMISSION MEMBERSHIP APPLICATIONS** FROM BALDWIN AND BARNES, **MOTION TO APPROVE** BALDWIN'S MEMBERSHIP APPLICATION **BY HOLMES, SECONDED** BY FIEBING **ROLL CALL – WILKINS AYE | HOLMES AYE | FIEBING AYE | VOTURBA AYE | MCGREGOR ABSENT | ALL AYES | MOTION PASSED**
- ❖ **2A. 2025 FIRE DEPARTMENT SERVICES CONTRACT** REVIEWED **MOTION TO APPROVE** BY WILKINS, **SECONDED** BY VOTRUBA **ROLL CALL – WILKINS AYE | HOLMES AYE | FIEBING AYE | VOTRUBA AYE | MCGREGOR ABSENT | ALL AYES | MOTION PASSED**
- ❖ **2B. 2025 FIRST RESPONSE SERVICES CONTRACT** REVIEWED, **MOTION TO APPROVE** BY VOTRUBA, **SECONDED** BY HOLMES **ROLL CALL – HOLMES AYE | FIEBING AYE | VOTRUBA AYE | WILKINS AYE | MCGREGOR ABSENT | ALL AYES | MOTION PASSED**
- ❖ **3A. PARKS & RECREATION MEMBERSHIP RENEWAL (3 YEARS ENDING 2028)** FOR SOPER, **MOTION TO APPROVE** BY WILKINS, **SECONDED** BY VOTRUBA **ROLL CALL – HOLMES AYE | VOTRUBA AYE | WILKINS AYE | FIEBING AYE | MCGREGOR ABSENT | ALL AYES | MOTION PASSED**
- ❖ **3B. PARKS & RECREATION MEMBERSHIP RENEWAL (3 YEARS ENDING 2028)** FOR WILKINS, **MOTION TO APPROVE** BY VOTRUBA, **SECONDED** BY FIEBING **ROLL CALL - FIEBING AYE | WILKINS RECUSED | HOLMES AYE | VOTRUBA AYE | MCGREGOR ABSENT | ALL AYES | MOTION PASSED**

- ❖ **4. FACILITY RENTAL CONTRACT FOR ELBERTA BEACH PAVILIONS AND GROUNDS MOTION TO TABLE BY WILKINS, SECONDED BY VOTRUBA**
- ❖ **5. COUNCIL TRUSTEE RESIGNATION: MCGREGOR RESIGNED AS HIS PRIMARY RESIDENCE IS NO LONGER IN ELBERTA, THE VILLAGE APPRECIATES BRETT'S DEDICATED SERVICE, HIS INVALUABLE TIME AND EXPERTISE, HIS THOUGHTFUL APPROACH TO CHALLENGES, AND HIS EFFORTS TO CULTIVATE A SPIRIT OF TEAM WORK ON COUNCIL. HE WILL BE GREATLY MISSED. MOTION TO ACCEPT RESIGNATION BY HOLMES, SECONDED BY FIEBING | ALL AYES | MOTION PASSED, COUNCIL TRUSTEE SEAT DECLARED VACANT.** WHOEVER IS APPOINTED WOULD HAVE TO RUN FOR ELECTION IN 2026. ENTHUSIASTIC RESIDENTS ARE ENCOURAGED TO APPLY. AN INTERVIEW PROCESS WILL FOLLOW FOR THOSE INTERESTED
- ❖ **6. DUNSCOMBE & SONS CONTRACTED TREE SERVICE: INVOICE FOR REMOVAL OF MAPLE TREES THAT WERE ASSESSED AS A PUBLIC SAFETY HAZARD, MOTION TO APPROVE BY WILKINS, SECONDED BY HOLMES ROLL CALL | WILKINS AYE | FIEBING AYE | HOLMES AYE | VOTRUBA NO | MCGREGOR ABSENT | WITH 3 AYES | MOTION PASSED**

REPORTS TO COUNCIL

COUNTY COMMISSIONER | SAUER G. | VERBAL REPORT | MAPLES OCCUPANCY REPORTED ON | BVT ELMERS STARTED PAVING | TAX ADVISORY COMMITTEE MEETING IN MAY | WINDMILLS/SOLAR - ON BALLOT | RANSOME WARE ATTACK | CONSTITUTIONAL CONVENTION ON BALLOT TO CHANGE STATE CONSTITUTION, IT WAS LAST CHANGED IN THE 1960'S | PT. BETSIE PROJECT APPROVED BY EGLE | WARSUCKI HAS RESIGNED

LSS | MILLS K. | WRITTEN REPORT | 24 ACTIVE CONTRACTS FOR 2025 | 5 CONTRACTS FOR 2026

ZONING ADMINISTRATOR | MILLS J. | WRITTEN REPORT |

BETSIE VALLEY TRAIL | RADIONOFF S. | VERBAL REPORT | NO MEETING THIS MONTH, WILL REPORT IN A MONTH OR TWO

PLANNING COMMISSION | FIEBING R. | VERBAL REPORT & MEETING MINUTES | NEXT MEETING HELD MAY 7TH

PARKS & RECREATION COMMISSION | WILKINS J. | NO MEETING HELD IN APRIL | MEETING TO BE HELD MAY 8TH

EMPLOYEE TEAM MEETINGS | WILKINS J. | WRITTEN REPORT

DPW | TOWLE J. | VERBAL REPORT | BRUSH PICK UP LAST OF THE MONTH | KAYAK LAUNCH IN

CLERK | PERKINS R. | WRITTEN REPORT

TREASURER | ERLEWEIN J. | VERBAL REPORT | TAXES | BANK RECONCILIATIONS IN PROGRESS | DEP SUBMITTED | ARPA

UTILITY BILLING CLERK | OTTINGER J. | VERBAL REPORT | BADGER & BS&A TRAINING

BGFAC | WILKINS J. | NO MEETING

PERSONNEL & POLICY COMMITTEE | VOTRUBA E. | WILKINS J. | EMPLOYEE REVIEWS SCHEDULED FOR MAY 2ND

BLUA | WILKINS J. | HOLMES K. | PRE-CON MEETING APRIL 24th

ELBERTA/SLBA/GTRLC WORKING GROUP | WILKINS J. | FIEBING R. | VERBAL REPORT | TMA & RFQ DRAFT REVIEW

EXTENDED PUBLIC COMMENT (5 MINS) COMMENTS HEARD

ANNOUNCEMENTS: SPRING CLEAN UP MAY 17TH FROM 9 AM – 1 PM AT THE COMMUNITY BUILDING. ELBERTA BEACH ADA WALKWAY DIG-OUT WORK BEE MAY 7TH 9 AM, BRING YOUR OWN SHOVEL.

ADJOURNMENT

8:18 PM BY HOLMES K.

MINUTES PREPARED AND POSTED BY
PERKINS RACHEL, CLERK