

MINUTES
ELBERTA PLANNING COMMISSION REGULAR MEETING
ELBERTA COMMUNITY BUILDING
WEDNESDAY AUGUST 7, 2024

Jon called the meeting to order at 5:32PM

ROLL CALL: Ryan Fiebing, Michael Murphy, Jon Ottinger present. Mary Link Excused Absence, Megan Gray Excused Absence. Jennifer Wilkins, Guest

APPROVAL AND/OR AMENDMENTS TO THE MINUTES OF THE JULY 3, 2024 REGULAR MEETING:

Amended: Changed the date to July 3, 2024: Jon was present not both present and absent
Michael moved to approve the July 3, 2024 meeting minutes with corrections, Ryan seconded.
All yes, motion passed

APPROVAL AND/OR AMENDMENTS TO THE AGENDA: Ryan moved to approve the agenda, Michael seconded. All yes, motion passed.

CORRESPONDENCE:

Everyone received a copy of the Master Plan Revised July, 2024 and a notice to the Elberta Zoning Board of Appeals

PUBLIC COMMENT: None

OLD BUSINESS:

Draft Master Plan Revisions: Many revisions were discussed and Ryan will send them to Sarah within 2 weeks. Ryan moved to contact Beckett and Raeder regarding their lack of communication and slowness in completing the Master Plan and Zoning Plan, Jon seconded. All yes, motion passed. Jennifer Wilkins volunteered to contact Beckett and Raeder regarding our concerns. The Commission feels that a letter from the Village Council President would have more teeth than one from the Commission. Also the grant money for the Master Plan and Zoning Plan must be used by the end of 2024 so time is of the essence.

Elberta Planning Commission Bylaws Revision: Ryan moved to table the discussion until all members are present, Michael seconded. All yes, motion passed.

NEW BUSINESS:

Resolution to approve the Master Plan: Tabled until ready to do so

Zoning Ordinance Consultant: Discussed if we need to change consultants since Beckett and Raeder has been way too slow and not responding to our requests in a timely fashion in completing the Master Plan.

Identify parcels for infill in residential areas (first item in Housing Action Plan): Tabled until all members are present

ZONING ADMINISTRATOR'S REPORT: Zoning Administrator Fee - \$250.00, Land Use Permit - \$32.00, Land Division Request - \$50.00, Variance Request - \$320.00, Total \$652.00

PUBLIC COMMENT REGARDING AGENDA ITEMS ONLY: None

The next regular meeting of the Elberta Planning Commission is scheduled for Wednesday September 4, 2024 at 5:30PM at the Elberta Community Building.

Meeting Adjourned at 6:45PM

Respectfully Submitted,
Jon Ottinger