

# Minutes

## Special Meeting of the Elberta Village Council

401 First Street | ELBERTA, MI 49628

July 29, 2024 @ 9 am

### Call to Order 9:00 am

### Roll Call

President Jennifer Wilkins – PRESENT | Pro Tempore Emily Votruba – PRESENT | Ken Holmes – PRESENT | Ryan Fiebing – PRESENT | Brett McGregor – PRESENT

### Audience

None

### Approval of Minutes

July mtg minutes to be approved at August mtg

### Approval of Agenda

**Motion** by Votruba, seconded by Fiebing, **to approve the July 29, 2024, Special Council Meeting Agenda**, as presented. All ayes. Motion passed.

### Correspondence

1. Memo from Atty Bryan Graham

### Inquiry of Conflict on Agenda Items

None

### Brief Public Comment on Agenda Items (3 min)

None

### New Business

1. **Memorandum of Understanding Between the Village of Elberta and Katherine Ralston** Council reviewed the memorandum and Graham's comments on it. The memorandum is meant to establish an understanding that if Ralston decides to change her hours to part-time, she will apply for a part-time deputy position and Council will begin the search for a new Clerk-Treasurer, which is deemed to be a full-time job. **Motion** by Holmes, seconded by McGregor, **to approve the memorandum of understanding with atty's suggestions incorporated and present the memo to Ralston. Roll call: McGregor – Aye | Votruba – Aye | Holmes – Aye | Fiebing – Aye | Wilkins – Aye. All ayes. Motion passed.**

### Extended General Public Comment

None

### Announcements

Planning Commission Meeting August 7, 2024, at 5:30 pm and ZBA Meeting at 6 pm August 15, 2024, followed by the Regular Council Meeting.

### Adjournment

9:29 am by Holmes

Final minutes prepared and posted on the website by Emily Votruba, Trustee