



## Fire Department

Michael Cederholm, Fire Chief

Cell: 231-357-2654

Office: 231-352-9005

1223 James Street · P.O. Box 351 · Frankfort, MI 49635

To: The Honorable Mayor, Members of the City Council, and participating Governmental Authorities

Re: Frankfort Fire & Rescue Department Report for the Month of January/February 2024.

### I. Administrative

#### • Fire Department

- Membership – There are currently 25 members on the roster and 3 Cadets.
- Business Meeting – January 9, 2024. – 18 Attended.
  1. Monthly equipment/truck checks completed.
  2. Annual Club Officer elections were held.
  3. Countywide – Regional Training Opportunities were discussed.
  4. Discussed excess assets and surplus items we could liquidate.
- Officers Meeting
  1. January 19, 2024.
    - a. Our January training objectives were established.
    - b. Discussed the status of the revisions on the Standard Operating Guidelines. It was agreed that we need to redistribute the approved and adopted 2014 SOGs and Procedures to the members who do not have any until we get this project completed.
      - i. A list and signature sheet were established as a record of who has what.
  2. February 2, 2024
    - a. Our February training objectives were established.
    - b. Specified Lt. Cederholm as the medical officer in charge of scheduling and documentation and Lt. Luxford in charge of truck inspections and equipment oversight.
      - i. Daily Duty Logs were established to monitor activities in both areas.
- Awards Banquet
  1. As part of this department's tradition, an awards banquet was held on Saturday, January 27, 2024. This was funded solely by the members themselves. At the banquet, the following awards were handed out.
    - a. Service Pins were presented to all the members one year and up. The following members were presented with a Certificate and a Service Pin, they were:
      - i. David R. Gum for 47 years of combined service
      - ii. Charlie Thompson for 43 years of service
      - iii. Mark Ketz for 30 years of service
    - b. Awards were presented to the following:
      - i. Al Gruss – Firefighter of the Year for attending 132 calls out of the 182 calls in 2023.
      - ii. Alex Johnson – EMS responder of the Year for attending 140 of the 619 calls in 2023.

- Fire Advisory Board
  - A meeting was held on January 11, 2024, with the Clerk/Treasure to draft a proposed 2024-2025 Fire Budget based on the formula.
  - A meeting was held on January 25, 2024, and again on January 31<sup>st</sup> with members of the Fire Advisory Board to present the proposed budget.
  - Fire and First Responder contracts were mailed out on February 8, 2024.

## II. Training

- On January 23, 2024, we conducted two training exercises. Hydrant dressing, which included the use of our new hydrant kits, hose hookup, and water flow. In the second exercise, we inspected our Ice Water Rescue gear and practiced donning and doffing the suits. We then ran through a basic refresher scenario.
- Professional Development – On Saturday, February 3, 2024, six members from our department drove over to McBain to attend an all-day presentation on Pride & Ownership: The Love for the Job presented by renowned author Chief Lasky.

## III. Run Report for the Month of January 2024.

### Fire # / % Responded

9 / 100%

### EMS # / % Responded

62 / 100%

In January 2023 we had 6 Fire Runs and 51 Medical calls.

Average Response Times: **Fire: 04 Minutes EMS:08 Minutes**

Attached is a summary covering all of 2023 and the Month of January 2024. This outlines the type of calls received, frequency, and severity.

## IV. Community Risk Reduction

- On January 29, 2024, a call was received from a citizen regarding the need for smoke and carbon monoxide detectors. A call was placed to Kymberly Pashkowsky who manages the Mi-Prevention Program for the State of Michigan. She shipped two cases of Kiddie Smoke and one case of Carbon Monoxide Detectors to our Fire Department. A concern was raised about liability since these must be installed by the fire department. After talking to Kymberly, the State of Michigan has a Hold Harmless Agreement (HHA) that covers all liability that the owner must sign. As part of Michigan's Community Risk Reduction (CRR) program, Smoke and Carbon Monoxide detectors are available for installation if you don't have detectors or the ones you have are over 10 years old. Other smoke detection devices are offered free of charge including hearing-impaired devices such as bed shakers and strobe lights. Please contact your local fire department if you have any questions.

## V. Safety Message

- Attached are flyers for the community on
  - Portable Heaters and Smoke Alarm Disability Safety.

## **VI. Equipment / Building Updates**

- 4 Engine 1 – We are still waiting for parts on our leaking valves. The light bar on the top of the cab was replaced with one we already had because the old one kept shorting out.
- 4 Ladder – All the extensive repairs on the ladder truck have been repaired and the truck is back in service. Still awaiting the invoice for this job.
- 4 Tanker – After seven years the batteries died and were replaced.
- The water hose used by all (Police and fire) inside the station for washing their cars needs to be replaced before it bursts.
- 4 Medical went into Precision Collision to get the front grill replaced from the deer damage back in October.
- Last month the Fleet ran a total of 698.7 Miles and used a total of 51.4 gallons of gasoline and 103.2 gallons of diesel.

## **VII. Inspections / Pre-Plans / Insurance requests**

- On November 27, 2023, inspected a driveway located at 21025 Hill Valley Dr. Sent a report to the zoning administrator.
- Reviewed plans with Josh Mills regarding the addition of a carriage house addition to a parcel in town and its impact on fire suppression.

## **VIII. Grants / Donations / Agenda Requests and Resolutions**

- Grant Status
  1. A request for approval to proceed as part of this regional grant is included in this packet.
  2. The Par-Plan Grant application period has opened. We will be exploring options to apply.

## **IX. Community Relations / Special Events / Meetings Attended**

- Met with Deputy Raul, Chief Lozowski, and Rebecca Hubers on strategic plans for active shooter events on January 10<sup>th</sup>.
- 911 Advisory Board meeting on January 11<sup>th</sup>.
- Elementary School Lockdown Drill on January 12<sup>th</sup>.
- LPT/LEPC meeting on January 16<sup>th</sup>.
- Village of Elberta Meeting on January 18<sup>th</sup>.
- Fire Advisory Board meeting, January 25<sup>th</sup> and January 31<sup>st</sup>.
- On January 31<sup>st</sup>, Samatha DeRuyscher from the High School / Career Tech Center was doing job shadowing at the station.
- Participated in the Frankfort Elementary Winter Safety Meeting on January 31<sup>st</sup>.
- Attended a Fire Alarm Drill at the Jr./Sr. High School on February 9<sup>th</sup>.