



Fire Department

Michael Cederholm, Fire Chief

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To: The Honorable Mayor, Members of the City Council, and participating Governmental Authorities

Re: Frankfort Fire & Rescue Department Report for the Month of November/December 2023.

I. Administrative

- Fire Department
 - Membership – There are currently 27 members on the roster and 2 Cadets
 1. On December 6, 2023 – a meeting was held with the high school counselor, Ms. Roth, and a Senior who is interested in the Frankfort Firefighter Cadet Program. The required paperwork and parental permissions were previously emailed for review. After meeting with the student, and reviewing her academic and extracurricular schedule, we discussed enrolling her in the hybrid fire academy class starting in January since she is 18.
 - Officers Meeting – December 1, 2023.
 1. We discussed the future of the drone, and the sheriff's rescue boat.
 2. We all agreed that since the next training date is the day after Christmas, we would postpone our December training meeting.
 3. Outlined topics such as Safety, Training, Maintenance, Personnel, and the events forthcoming in December were also discussed.
- Fire Advisory Board
 - A meeting will be held with the Clerk-Treasure to discuss the 2024-2025 proposed Fire Budget based on the formula. In January the Fire Advisory Board will convene to discuss the proposed budget before each of the township's annual budget reviews and approvals.

II. Training

- On November 28, 2023, we conducted two training exercises. Search and rescue (Mayday) and a vehicle entrapment/extrication scenario. There was a total of 12 members in attendance.
- Professional Development – Completed online courses and received certification on:
 1. It's not the calls: First Responder Mental Health and Organizational Leadership – Fire Engineering Webcast on November 9, 2023.
 2. Get Schooled: Initiating Partnerships with Schools for Junior Firefighter Recruitment. (November 15, 2023)

3. Attended the Michigan Fire Service Instructors Association – Learning Conference in Traverse City on December 2, 2023. Topics attended and continuing education credits received for:
 - a. All Things Lithium
 - b. Hybrid Academy & Officer Programs
 - c. Teaching and Applying Leadership
4. Aggressive Search and VES – Fire Engineering Webcast on December 4, 2023.

III. Run Report for the Month of November 2023.

Fire # / % Responded

EMS # / % Responded

9 / 100%

58 / 100%

Average Response Times: **Fire:10 Minutes EMS:08 Minutes**

Year-to-date totals as of December 11, 2023:

Fire Runs: 173 EMS Runs: 579 TOTAL: 752

Last Year – Fire Runs: 164 EMS Runs: 510 TOTAL: 674.

Attached is a comparative summary covering all of 2022 through November 30, 2023.

This month's Community Risk Reduction (CRR) spreadsheet is attached. This outlines the type of calls received, frequency, and severity.

IV. Safety Message

- Attached are flyers for the community on
 - Christmas Tree, Candle, Winter Storm and Pet Safety.

V. Equipment / Building Updates

- 4 Engine 1 – We are still waiting for parts on our leaking valves.
- All the pagers were gathered and reprogrammed for the new two-tone paging system.
- Annual ladder tests were conducted on all our ladders, including the 5-year test on the Aerial Ladder Truck and everything passed.
- Running boards were ordered for the 2016 Dodge after several members almost got hurt getting into and out of this truck.
- Last month the Fleet ran a total of 822.2 Miles and used a total of 49.89 gallons of gasoline and 22.7 gallons of diesel.

VI. Inspections / Pre-Plans / Insurance requests

- On November 27, 2023, inspected a driveway located at 21025 Hill Valley Dr. Sent a report to the zoning administrator.
- Reviewed plans with Josh Mills regarding the addition of a carriage house addition to a parcel in town and its impact on fire suppression.