



Michael Cederholm, Fire Chief
Cell: 231-357-2654
Office: 231-352-9005

1223 James Street · P.O. Box 351 · Frankfort, MI 49635

To: The Honorable Mayor, Members of the City Council, and participating Governmental Authorities

Re: Frankfort Fire & Rescue Department Report for the Month of July /August 2023.

I. Administrative

a. Fire Department

i. Membership – The Department is currently at 23 members.

1. A special Thanks to Ian Sherman who is our Summer Help.
2. There is one applicant pending review by the department's personnel committee. This person is Firefighter Level I & II trained and works in the area.

b. Training

i. On July 25, 2023, we boarded the Benzie Bus Trolley and toured all the water points in Crystal Lake and Lake Townships. We had a total of 16 members present for the training.

c. Professional Development as required by PA 241.

i. Webinars attended and certificates obtained for:

1. July 18, 2023 / Step Up and Lead – Leadership Skills

d. Run Report for the Month of July 2023.

Fire # / % Responded

EMS # / % Responded

31 / 100%

66 / 100%

Average Response Times: Fire:10 Minutes EMS:08 Minutes

Year-to-date totals as of July 31, 2023:

Fire Runs: 111 EMS Runs: 323 TOTAL: 434

A summary report covering all of 2021 through July 2023 is attached.

This month's Community Risk Reduction (CRR) attached is a spreadsheet for the month of July which includes run types.

e. Equipment / Building Updates

- i. 4 Engine 1 – Still working on remedying the front suction. We will also be replacing a leaking valve when all the parts come in. (Last month's repairs on 4 Engines 1 & 2 cost \$580.00).
- ii. 4 Brush 2 – Both alternators needed to be replaced. \$267.00 each. Mark Ketz Installed.
- iii. 4 Rescue – Rosenbauer finally fixed the rear compartment door seal which was covered under warranty.
- iv. The DPW replaced the signs on the building.
- v. Last month the Fleet ran a total of 1558.8 Miles and used a total of 58.8 gallons of gasoline and 45.1 gallons of diesel.

f. Inspections / Pre-Plans / Insurance requests

- i. On July 19th Josh Mills, David R. Gum, and I met to discuss some of the challenges that David R. has encountered. We proposed some solutions. A spreadsheet of discrepancies found so far was made and forwarded to Josh for review.

g. Grants / Donations / Agenda Requests and Resolutions

i. Grant Status

1. A letter of Intent made to the Leary Firefighters Foundation as part of the grant application process. Waiting to hear back.

h. Meetings Attended

1. Crystal Lake Township on Tuesday, July 18, 2023
2. Communications Tower meeting on Wednesday, July 19th at the Government Center.
3. Village of Elberta on Thursday, July 20, 2023
4. Finance meeting on Wednesday, July 26th at 1:45 PM.
 - a. Requested approval to proceed with an estimate on a movable skid unit for the portable brush unit.
 - b. Requested approval on LED lights for the back of the Suburban for safety.
5. A July 4th "After Action" review meeting was held at the Fire Station on July 27, 2023.
6. Safety Committee Meeting was held on August 3, 2023, to discuss the Communications Tower.
7. Officers Meeting on Friday, August 4, 2023
8. Northwest Regional Med-Control Authority Zoom Meeting on Tuesday, August 8, 2023.

II. Community Relations / Special Events

- i. Benzie Bayou - The Frankfort Fire Department was approached by Josh Stoltz from Grow Benzie to see if we could provide EMS coverage for an event scheduled on Friday, July 28th in Elberta. Two members volunteered their time to assist in EMS coverage for the event.
- ii. A thank you note was received from a 5th Grader who I was a lunch buddy for.

Thank
you

Fire
Chief

Dear Fire Chief Mike,
Thank you for being
my lunch buddy. My
favorite is that we did to
together was the science
experiment that we did.
I hope you have a great
summer and hope you'll
be my lunch buddy this fall.
From - Jacob

