

**VILLAGE OF ELBERTA  
DPW WEEKLY TIME SHEET**

Employee: JENNIFER WILKINS

Week ending: 6-16-23

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	HRS WORKED BY DEPART.
CLOCK TIME WORKED	10	11	12	13	14	15	16	
<b>GENERAL FUND 101</b>								
266 /Community Bldg								
751/Waterfront Park								
751/LSS								
752/Penfold Park								
765/Elberta Beach								
<b>MAJOR STREETS FUND 202</b>								
463/Regular Maintenance							4	4
478/Ice & Snow Melt								
<b>LOCAL STREETS FUND 203</b>								
463/Regular Maintenance								
478/Ice & Snow Melt								
<b>MUNICIPAL STREETS FUND 204</b>								
441/Garage	3		3		1	1		5
446/Roads								
<b>PARK FUND 208</b>								
756/Elberta Dunes South								
<b>SEWER FUND 590</b>								
529/Sanitation Activity								
<b>WATER FUND 591</b>								
536/Operating Expenses								
<b>OTHER 101</b>								
851 /Holiday								
851/PTO								
<b>DAILY TOTALS</b>			3		1	1	4	9
<b>GRAND TOTAL HRS WORKED</b>								

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

NOTES:



**VILLAGE OF ELBERTA  
DPW WEEKLY TIME SHEET**

Employee: JENNIFER WILKINS

Week ending: 6.23.23

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	HRS WORKED BY DEPART.
<b>CLOCK TIME WORKED</b>	17	18	19	20	21	22	23	
<b>GENERAL FUND 101</b>								
266 /Community Bldg								
751/Waterfront Park	1							1
751/LSS								
752/Penfold Park								
765/Elberta Beach								
<b>MAJOR STREETS FUND 202</b>								
463/Regular Maintenance								
478/Ice & Snow Melt								
<b>LOCAL STREETS FUND 203</b>								
463/Regular Maintenance								
478/Ice & Snow Melt								
<b>MUNICIPAL STREETS FUND 204</b>								
441/Garage			1	1	1	1	1	4
446/Roads								
<b>PARK FUND 208</b>								
756/Elberta Dunes South								
<b>SEWER FUND 590</b>								
529/Sanitation Activity								
<b>WATER FUND 591</b>								
536/Operating Expenses				1				1
<b>OTHER 101</b>								
851 /Holiday								
851/PTO								
<b>DAILY TOTALS</b>	1		1	1	1	1	1	6
<b>GRAND TOTAL HRS WORKED</b>								6

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTES:**



**VILLAGE OF ELBERTA  
DPW WEEKLY TIME SHEET**

Employee: JENNIFER WILKINS

Week ending: 6-30-23

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	HRS WORKED BY DEPART.
<b>CLOCK TIME WORKED</b>	24	25	26	27	28	29	30	
<b>GENERAL FUND 101</b>								
266 /Community Bldg								
751/Waterfront Park								
751/LSS								
752/Penfold Park								
765/Elberta Beach								
<b>MAJOR STREETS FUND 202</b>								
463/Regular Maintenance				8	3			
478/Ice & Snow Melt								
<b>LOCAL STREETS FUND 203</b>								
463/Regular Maintenance								
478/Ice & Snow Melt								
<b>MUNICIPAL STREETS FUND 204</b>								
441/Garage			1	1	4		1	3
446/Roads								
<b>PARK FUND 208</b>								
756/Elberta Dunes South								
<b>SEWER FUND 590</b>								
529/Sanitation Activity								
<b>WATER FUND 591</b>								
536/Operating Expenses								
<b>OTHER 101</b>								
851 /Holiday								
851/PTO								
<b>DAILY TOTALS</b>			1	1	8		1	3
<b>GRAND TOTAL HRS WORKED</b>								<b>3</b>

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTES:**



**VILLAGE OF ELBERTA  
DPW WEEKLY TIME SHEET**

Employee: JENNIFER WILKINS

Week ending: 7-7-23

	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	HRS WORKED BY DEPART.
<b>CLOCK TIME WORKED</b>	1	2	3	4	5	6	7	
<b>GENERAL FUND 101</b>								
266 /Community Bldg								
751/Waterfront Park								
751/LSS								
752/Penfold Park								
765/Elberta Beach								
<b>MAJOR STREETS FUND 202</b>								
463/Regular Maintenance				8	3			
478/Ice & Snow Melt								
<b>LOCAL STREETS FUND 203</b>								
463/Regular Maintenance								
478/Ice & Snow Melt								
<b>MUNICIPAL STREETS FUND 204</b>								
441/Garage			1		4			
446/Roads								
<b>PARK FUND 208</b>								
756/Elberta Dunes South								
<b>SEWER FUND 590</b>								
529/Sanitation Activity								
<b>WATER FUND 591</b>								
536/Operating Expenses			1		1			
<b>OTHER 101</b>								
851 /Holiday								
851/PTO								
<b>DAILY TOTALS</b>			2	8	8			
<b>GRAND TOTAL HRS WORKED</b>								

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

**NOTES:**