

2023

APRIL

CALENDAR YEAR

CALENDAR MONTH

MONDAY

FIRST DAY OF WEEK

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
27	28	29	30	31	01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
	Dpw out on training. Ran residuals at all three Wells, checked Lift Station and SCADA numbers. 9-11:30am. 2pm-6:30pm DPW Computer&meet Scott Little.	Dpw out on training. Ran residuals at all three wells and Lift Station and SCADA numbers. 8:30-3:30pm	<b>Resignations received by Ken And Lucas.</b> Changed all door codes, found keys, cleaned trucks and started cleaning the garage.	Performed water & sewer rounds 2.5hrs. Made phone calls to line up projects, training, & deliveries. 2hrs. locate park garbage.1hrs. Two water turn ons. 1.5hrs.	Cleaned Garage and Garage Office, started sorting paperwork. 10am-4pm	End of First Street Maintenance 11am-1pm
01	02	03	04	05	06	07



# 2023

# MAY

CALENDAR YEAR

CALENDAR MONTH

MONDAY

FIRST DAY OF WEEK

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
01 8am-10am water and sewer rounds, replace scale in well 2. front loader trianing 1pm-3pm. Water rounds training 3pm-5:30pm.	02 Rounds with Rural Water 10:30am-12:30pm. Put Chris and Justin's codes in doors. 3-4pm	03 Digging under playground structure at WFP and garage office paperwork sort and file. 11am-8pm	04 Turn on water at 363 Steele st. 1hr	05	06	07
08 Open Penfold Bathroom 10-12pm. Put out planters 3pm-6pm	09 9am-12pm ADPW rounds training. Water turn on calls 5-6pm	10 DPW phone calls and emails 1 hr.	11 DPW phone calls, emails and paperwork 2hrs	12 Water turn on 1hr.	13	14
15 Dpw Computer issue. 2 hrs. Water turn off 1hr.	16	17 Water tank visit with Ken Mlcek. .5hrs.	18	19 DPW phone calls 2 hours	20 Spring Clean up 4.5hrs. Water tank hill tree plant 1 hr. WFP sod removal at climber and gardens. 3hrs	21
22 DPW phone calls and emails 1 hr. Water turn on 1hr.	23 water turn off 1hr. DPW paperwork 2hrs	24 Waterfront park sprinklers and phone calls 2hrs. Penfold park clean up for Farmers market. 3hrs.	25	26 Water turn on and pump issue 2hrs.	27 Water turn on again, pit meter. Called Kerby. Learning curve with pit meters 2hrs.	28 Water turn on and rounds 3hrs.
29	30 8:30am-12:30 DPW calls, water tank fill, water one planter - too slow.	31 8:30am-1:30 Mow Tot Park, phone calls, paperwork	01	02	03	04
05	06	07	08	09	10	11



2023

JUNE

MONDAY

CALENDAR YEAR

CALENDAR MONTH

FIRST DAY OF WEEK

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
29	30	31	01 8:30am-11:30am Beach board walk. 6-8pm water gardens bring in ped signs	02	03	04
05 Elberta Beach boardwalk 1-4pm	06 DPW office work, monthly project planning 12-3pm. Beach Boardwalk 3-5pm	07 Elberta Beach boardwalk dig out and life ring holder placement 12-7pm	08	09 Trash rounds 2 hrs.	10	11
12 9:30 - 12 DPW log for council packets	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	01	02
03	04	05	06	07	08	09