



*Michael Cederholm, Fire Chief*  
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**To: The Honorable Mayor, Members of the City Council, and participating Governmental Authorities**

**Re: Frankfort Fire & Rescue Department Report for the Month of April 2023.**

**I. Administrative**

**a. Fire Department**

i. Membership – The Department currently has 24 members.

b. Run Report – Attached is a copy of a spreadsheet listing the run information for the Month of April 2023.

<u>Month</u>	<u>Fire # / % Responded</u>	<u>EMS # / % Responded</u>
April	22 / 100%	48 / 98%
Average Response Times: <b>Fire:09 Minutes EMS:08 Minutes</b>		
<b>Month end to date:</b>	<b>Fire Runs: 43</b>	<b>EMS Runs: 192</b>

**TOTAL: 235**

Attached is a copy of a spreadsheet listing the run information for the month of April.

Note: This month's Community Risk Reduction (CRR) message is on Outdoor Safety. (Please see attached information)

**c. Equipment / Building Updates**

- i. 4 Brush 2 (Chevy) – This has been outfitted with a skid unit but needs to be wired in yet.
- ii. 4 Portable Hydrant – This was tested and needs a primer pump.
- iii. Annual DOT & Preventive Maintenance (PM) is on the agenda for either May or June.
- iv. Last month the Fleet ran a total of 1418.7 Miles and used a total of 82.9 gallons of gasoline and 110.1 gallons of diesel
- v. Sale of unused assets – the side toolbox that came off during the outfitting of the Portable Hydrant was sold since it no longer fits on anything.
  - 1. Additional future sales will include
    - a. 4 - 4500lb air bottles that are spare and no longer needed.
    - b. 14 – Aluminum 2116 psi SCBA bottles that are no longer needed as we have replaced all the air bottles with composite lightweight tanks.

- d. Inspections / Pre-Plans / Insurance requests
  - i. One Insurance request was made from Auto Owners regarding the building explosion in Lake Township.
  - ii. Fire Pit inspection was made on April 24, 2023, at 681 Lake St.
- e. Officers Meeting – April’s meeting was canceled because it was scheduled for Good Friday. The next one is scheduled for Friday, May 6, 2023, at 16:00. The report for that meeting will be in May.
- f. Grants / Donations / Requests and Resolutions
  - i. The department has received all the new fire helmets as part of the tribal grant. These will be distributed to the membership at the May 9, 2023 business meeting.
- g. Meetings Attended
  - 1. Medical Control Teams meeting on April 11, 2023
  - 2. The Local Planning Team (LPT) / Local Emergency Planning Committee (LEPC) at the Government Center on Monday, April 17, 2023.
    - a. Discussed pre-plans on hazardous sites, Full-Scale Exercises for 2024 and reviewed the County Hazard Mitigation Draft Plan.
    - b. Discussed
  - 3. Fire & EMS Association & Fire Chief on Wednesday, April 26, 2023.
- h. Cost Recovery – Billed \$4,596.93 in April / Received \$2,303.21

## **II. Training**

- i. On April 20, 2023, four members of the department completed their required American Heart Association (AHA) Basic Life Support (BLS) CPR/AED Renewal and Certifications.
- ii. On Tuesday, April 25, 2023, 16 members attended a scene set-up at a single-wide trailer that was donated to the Fire Department for training in Blaine Township. Exercises included SCBA, Search & Rescue, Hoses, Water Supply, Incident Command, and Fire Ground Communications. All EMS members of the department are up to date with these requirements.
- iii. One of our members was sent to an AHA CPR/BLS instructor Train-the-Trainer class so we now will have that service in-house.

## **III. Community Relations / Special Events**

- i. The City of Frankfort / Frankfort Area Schools
  - 1. On April 14, attended a Fire Drill at the Elementary School.
  - 2. On April 18, 2023, attended the Lockdown Drill at the High School
  - 3. Met with JoAnn Bartlet from the Chamber of Commerce to discuss 4<sup>th</sup> of July events with Police Chief Rob Lozowski.
- ii. Townships & Villages – Meetings Attended
  - 1. Blaine Township on April 6, 2023
  - 2. Crystal Lake Township on Tuesday, April 18, 2023.
  - 3. All the 2023-2024 Fire and Medical First Response contacts have been signed, received, and filed.