

Minutes

Special Meeting of the Elberta Village Council

401 First Street | ELBERTA, MI 49628

April 5, 2023 @ 7pm

Call to Order and Pledge: 7:03 pm

Roll Call: Jen Wilkins – PRESENT | Emily Votruba – PRESENT | Ken Holmes – PRESENT | Ryan Fiebing – PRESENT | [Vacant Seat]

Audience: Norma Corwin (Clerk/Treasurer), Ken Bonney (DPW Superintendent)

Minutes and Agenda Approval

- **Motion** by Votruba, seconded by Wilkins **to approve the March 9, 2023, Regular Meeting Minutes** with the following changes: add Paul Olson to Audience; add rental fee for Amphitheater under initial public comment; delete legionella reference under County Commissioner's report. **ALL AYES. Motion passed.**
- **Motion** by Wilkins, seconded by Votruba, **to approve the April 5, 2023, Special Meeting Agenda.** **ALL AYES. Motion passed.**

Correspondence

- **Insurance Claim from Knowles** Letter from Knowles attorney to Village insurer attorney regarding water main break claim. The Village's insurance claim was denied. Knowleses are seeking compensation. Village and insurer investigating whether Public Act 222 municipal immunity applies.

Brief Public Comment on Agenda Items None

New Business

- 1. Resolution #2023-002 Clerk/Treasurer Wage and Compensation Change** No applicants for Deputy Clerk position. Wilkins needs to devote time to DPW during water project (bid meetings, etc.). Corwin is prepared to take on clerk duties, to be compensated additionally with amount budgeted for Deputy Clerk position. Motion by Votruba, seconded by Holmes, to approve Resolution #2023-002 Clerk/Treasurer Wage and Compensation Change as presented. **Roll Call: Wilkins AYE | Votruba AYE | Holmes AYE | Fiebing AYE | ALL AYES. Motion passed.**
- 2. Independent Contractor Agreement – Zoning Administrator** Reupping for two years, expires February 2025. Motion by Votruba, seconded by Fiebing, to authorize the Village President to sign the Independent Contractor Agreement for Zoning Administrator Josh Mills. **Roll Call: Wilkins AYE | Votruba AYE | Holmes AYE | Fiebing AYE | ALL AYES. Motion passed.**
- 3. SLCV Services LLC Contract – Water Operator** Reupping for one year, expires February 2024. Motion by Holmes, seconded by Votruba to authorize the Village President to sign the SLCV Services Water Operator contract with Scott Little. **Roll Call: Wilkins AYE | Votruba AYE | Holmes AYE | Fiebing AYE | ALL AYES. Motion passed.**
- 4. Contractor Agreement – Excavating Services** Reupping for two years, expires February 2025. Motion by Holmes, seconded by Votruba, to authorize the Village President to sign the contract with Kerby's for excavating services. **Roll Call: Wilkins AYE | Votruba AYE | Holmes AYE | Fiebing AYE | ALL AYES. Motion passed.**
- 5. Contractor Agreement – Tree Services** Reupping for two years, expires February 2025. Motion by Votruba, seconded by Fiebing, to authorize the Village President to sign the contract with Smitty's Tree Removal Services for tree services. **Roll Call: Wilkins AYE | Votruba AYE | Holmes AYE | Fiebing AYE | ALL AYES. Motion passed.**
- 6. Contract for Fire Department Services** Motion by Votruba, seconded by Fiebing, to authorize the Village President to sign the contract for Fire Department Services between the City of Frankfort and

FINAL

1 Gilmore Township, including the Village of Elberta. **Roll Call: Wilkins AYE | Votruba AYE | Holmes AYE**
2 **| Fiebing AYE | ALL AYES. Motion passed.**

- 3 **7. Contract for Medical First Response Services** Motion by Votruba, seconded by Fiebing, to authorize
4 the Village President to sign contract for medical first response services between the City of Frankfort
5 and Gilmore Township, including the Village of Elberta. **Roll Call: Wilkins AYE | Votruba AYE | Holmes**
6 **AYE | Fiebing AYE | ALL AYES. Motion passed.**

7
8
9
10 **Extended General Public Comment** None

11 **Announcements** April Regular Meeting set for April 20, 2023 at 7 p.m.

12 **Adjournment:** 7:41 pm by Holmes

13
14
15 Final minutes prepared and posted by

16 Emily Votruba, Trustee