



Michael Cederholm, Fire Chief
Cell: 231-357-2654
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1223 James Street · P.O. Box 351 · Frankfort, MI 49635

To: The Honorable Mayor, Members of the City Council, and participating Governmental Authorities

Re: Frankfort Fire & Rescue Department Report for the Month of September/October 2022

I. Administrative

a. Membership Update

- i. Two more applicants have joined the Frankfort Fire Department. They will be attending the Northwest Regional Fire Training Center (NWRTC) starting on November 7, 2022, in Traverse City.
 1. The Fire Department currently has 27 members.

b. Meetings Attended

- i. Attended the Countywide EMS & Chiefs Meetings on September 28, 2022.
 1. Talked about the communications problems with the 800mhz radios, especially here in Frankfort.
 - a. The county is aware of the problem and trying to resolve it, but it is going to be expensive to fix.
- ii. Attended
 1. The Elberta Village Council meeting on September 15th
 2. Crystal Lake Township Board meeting on September 20, 2022.
 3. The Lake Township Board Meeting on October 6, 2022.

c. Fire Board

- i. The Fire Board is set to meet on Thursday, October 27, 2022, at the Frankfort Fire Department beginning at 6:00 PM.

d. Community Relations / Special Events

i. The City of Frankfort / Frankfort Area Schools

1. The Fire Department participated in the annual Homecoming Parade.
2. A citizen asked if the Fire Department could assist the Chamber of Commerce in setting up for the Fall Festival down at the open space since they didn't have enough help. A \$400.00 donation was offered if we could make this possible. Since we were preparing for our Pancake Breakfast at this same time, I said that we would try. The work was accomplished and a check for \$200.00 was given. Special thanks to the 10 members who volunteered to assist with this project.

3. The Fire Department hosted the pre-Kindergarten through 1st-grade classes the week of October 3rd to teach them about fire safety. An email letter of appreciation was received from Principal Mrs. Anne Gwaltney thanking us for the visit and the nice set of activities presented (copy enclosed) and a big postcard thank you note signed by all of the students was given to us on Tuesday, October 11, 2022 (picture attached). A special thanks to the many members who contributed their time and effort to make this a success!
 - a. The 2nd & 3rd Grade students will be visiting on October 18th followed by the 4th, 5th & 6th-grade students on the 25th.
4. The Fire Department has been involved in both fire drills at the Elementary and Junior/Senior High School and one lockdown drill at the Jr/Sr. High School.
5. Getting the vote out:
 - a. Newspaper article forthcoming in the Record Patriot
 - b. Social Media project on what it takes to run a Fire Department.
 - c. Open House – Come see why we are asking for a .6 Millage increase.

ii. Lake Township –

1. A meeting was held on Saturday, September 24, 2022, at 10:00 AM to discuss solutions on accessibility for their community. There were 20 residents in attendance. Awareness was made of the current situation and its effects on fire suppression and EMS Rescue. Several solutions were proposed by the property owners collectively. Since that meeting, many of the property owners have reached out to the Frankfort Fire Department for a personal assessment of their property. Others have started to clear the roadway in front of their homes in an effort to make it more assessable for emergency vehicles. The sign-up sheet from that meeting was released after permissions were obtained from all who attended in an effort to create a formal committee on this matter. Scott Dekkers from the National Park Service Platte River District Ranger has promised to pursue a dry hydrant at Loon Lake for the fire department and the residence nearby.
2. Attended the Township Meeting on Thursday, October 6, 2022, to give the Township Board a report on the results of that meeting and received nothing but positive feedback from the Township Board, the County Commissioner Art Jeannot, and the residence who thanked me again for putting this all together.

iii. Crystal Lake Township –

1. Visitations to the local Dollar General continue in order to ensure that they are maintaining clear aisleways and reduced clutter in their stockroom.
 - a. Apparently, they have slipped back into some of their old ways and an email was sent to Charlie Corbett, the District Manager reminding him that this needs to be corrected or I will be taking the appropriate action.

- iv. **Blaine Township –**
 - a. We are currently working up cost estimates to replace the dry hydrant on Gorivan and also on M-22 by Herron Rd.
 - i. Will hopefully be able to present them to the Township Board at their next meeting on November 3rd.
- e. **Grants**
 - i. A grant application to Fire House Subs was approved by City Council at a special meeting and submitted for 10 sets of combination (Fire Ground, Vehicle, and Wildland) gear.
 - ii. A Resolution is in your packet to which I'm respectfully requesting permission to apply for a Safety/Security Grant through Par-Plan.
- f. **Equipment / Building Updates**
 - i. Called DTE Energy in reference to a smell of gas near the entrance of the building. Both regulators needed to be replaced.
 - ii. Two of our members work for Blue Water Electric and ran a draw on our building to determine why our electric bill runs about \$505.00 a month. Our lights in the bay draw 30 Amps. Recommended we switch them out with LED, which would only draw 8 Amps. I will present this to the Finance Committee.
 - iii. The building was cleaned and straightened for the Elementary student's visitation.
 - iv. An estimate of our Dive Equipment from SCUBA North came in and a copy is enclosed. The next steps will be to assign someone to inventory exactly what we have and to assign an estimated dollar amount and offer it as a package on the internet with a minimum bid amount.
 - v. 4 Medical was inspected by the State on September 15, 2022, and our annual non-transport Medical First Responder License was approved on 9/22/2022 for both 4 Medical and 4 Engine 2 (as a backup) and is now good until 9/30/2023.
- g. **Inspections / Pre-Plans / Insurance requests**
 - i. A Knox box was placed at Harbor Lights
 - ii. A Knox box application was dropped off at the following establishments:
 - 1. The Villa
 - 2. Michigan Shores
 - 3. Anet & Ollies
 - 4. Harbor View Condominiums

h. Run Report

<u>Month</u>	<u>Fire # / Percentage Responded</u>	<u>EMS # / Percentage Responded</u>
January	14 / 64%	54 / 13%
February	3 / 100%	46 / 61%
March	8 / 75%	55 / 76%
April	6 / 100%	39 / 85%
May	17 / 100%	58 / 93%
June	14 / 100%	48 / 83%
July	23 / 100%	67 / 82%
August	20 / 100%	73 / 87%
September	9 / 100%	45 / 100%

Our average response times* for the month of September were: 09 Minutes

*First Dispatched – Enroute – Arrived On-Scene (This is ISO Critical DATA and within NFPA 1720 Guidelines).

Fire = 3 – Powerlines down, 1 - Gas leak, 1 – Ag burn, 1 - Car in a tree, 1 – Mutual Aid PIA, 2 – Structure fires

EMS = 11 – Lift Assist/Falls, 2- Trauma, 4 – Cardiac, 5 – Airway, 4- Stroke, 5 – Mental Health, 1 – Medical Alarm, 1- Diabetic, 1 – Seizure, 4 – Cancelled enroute, and 9 – Other Non-Descriptive.

- As of this report (10/11/22), we are on Run Number: 624. Last year we had 578 on this date. (+46)

II. Department Business Meeting(s)

- i. Officers Meeting – October 7, 2022 – Cancelled because we were assisting the Chamber of Commerce.
 1. Attempting to reschedule for Friday, October 17th at 4:00 PM.
- ii. Department Members Business Meeting – October 11, 2022.
 1. Agenda Outline presented.
 2. Chief's Report
 - a. Safety Message – GOAL (Get Out And Look) when backing up and you are uncertain about your depth perception. Also, use GOAL to perform that circle of safety walk around to make sure

everything is closed and nobody is near or around the truck's blind spots.

- b. Briefed the team on the Council Report being submitted for the next meeting.
3. Lt. Luxford Reported on the station duty assignments reports and requirements for on-call personnel.
4. Lt. Cederholm reported about the grant she wrote and submitted to Fire House Subs.
5. Fund Raising Committee Report
 - a. The pancake fundraiser for the Fire Department was a success, many thanks to Judy Remmert and Tami Smith at the Hotel Frankfort for the use of their building and for securing the necessary supplies to make this work, and to the 18 Fire Department Members who contributed. Great Work Team!
 - i. We grossed \$2281.00 and netted \$1147.32 after food & supplies.
 - b. An Open House date with Silent Auction was set for Saturday, October 22, 2022, at the Fire Station. Lt. Cederholm reviewed the current list of donations for the Silent Auction including:
 - i. A member has agreed to print a full-page ad in the paper.
 - ii. DTE Energy will be providing the apple cider
 - iii. Family Fare will be providing the donut holes.
 - c. Future plans include a Tailboard (Not Tailgate) Chili Cookoff the weekend before the Super Bowl. Information will be forthcoming.
6. New Business
 - a. A suggestion was made and approved to purchase a Thank you plaque for the Hotel Frankfort which for the last 4 years has allowed us to use their facilities for our pancake breakfasts.
 - b. Other Thank you notes will be going out this week.

III. Department Training Meeting

- a. On September 27, 2022, we set up a Decontamination line using the Hazardous Materials Trailer from the Hospital. Fred Craigin from the Hospital was there to assist and learn how everything works. We ran a mock decontamination scenario with a Class A & Class B suit so that everyone could see how this works.
- b. Our next Department Training Meeting will be held in conjunction with our Open House on Saturday, October 22, 2022 where we will be conducting vehicle extrication training.



Thank
you!!!



No 007
 Emmy
 THOMAS
 Mrs. Luxford
 MILA
 EVERLY
 RO & b
 HAPPY
 Emmett
 Heleh
 LUK E
 ERISON
 NOVEMBER
 ACI

We had so much fun. We loved the hot & cold game, putting out the fire game, the trailer, and seeing the fire trucks. We learned a lot! Thank you!



Michael Cederholm <4firechief@gmail.com>

Frankfort City Fire Department

2 messages

Michael Cederholm <4firechief@gmail.com>

Fri, Sep 23, 2022 at 10:34 AM

To: Scuba North <dive@scubanorth.com>

Josh,

Have you had a chance to look at the pictures I sent you of our equipment that we are looking to liquidate?

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Mike Cederholm, Fire Chief
City of Frankfort Fire Department
1223 James Street
Frankfort, MI 49635
Cell: 231-357-2654

Scuba North <dive@scubanorth.com>

Fri, Sep 23, 2022 at 11:23 AM

To: Michael Cederholm <4firechief@gmail.com>

Mike,

Yes, I started on it and got shuffled into mess of a project here, just wrapped it up on a few items I missed. Below is a list based on what I can easily see.

SPARE AIR - \$175-200 EACH
LIFT BAGS - \$30-50 EACH (really depends on lift capacity)
Air Check Kit - \$100-125 Each
Hoods - \$5-15 each
Gloves - \$5 - 15 per pair
Boots - \$15-20 per pair
AL Pro Jacket BCDS - \$150/175 each
AL Dimension BCDS - \$250-300 each
Misc Mask and Snorkels - \$15/20 each
AL Regs with Ocean Reef FFMs - \$500-750 per set
Standard Scuba Regulator Sets - \$200-300 depending on age and attached accessories
Lead Weight - \$4 per pound
Wetsuit Hangers - \$5-7 each
Hang Air Hangers (powered fan) - \$35 each
Dive Flag/Float and Line Keeper - \$45
Misc Fins - \$25-50 per pair

Cylinders

Aluminum 80s - \$125-150 each
Steel LP95's (i think thats what they are) - \$175 each
Aluminum 50 - \$75-100each
Semi Dry Wetsuits (attached hoods) - \$150-200 depending on condition

Thats what I could pick out from the photos, let me know if any other questions arise!

Regards,
Josh\



Michael Cederholm <4firechief@gmail.com>

Visits

Anne Gwaltney <agwaltney@frankfort.k12.mi.us>

Thu, Oct 6, 2022 at 5:29 PM

To: Michael Cederholm <4firechief@gmail.com>

Hi Chief Mike,

I just wanted to say thank you for the great fire station visits you provided for our students this week. The students loved them, and the teachers expressed what a nice set of activities you provided. I truly appreciate you taking the initiative to create this experience for our students, and for making a connection with our students.

We will see you again in a few weeks!

Best,
Anne

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Anne Gwaltney
Principal
Frankfort Elementary School
231-352-7601 X 307

Every Student, Every Classroom, Every Day