



Michael Cederholm, Fire Chief
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To: The Honorable Mayor, Members of the City Council, and participating Governmental Authorities

Re: Frankfort Fire & Rescue Department Report for the Month of December 2022 / January 2023.

**In an effort to streamline the reports – All future reports will be TAC based which include:
 Training – Administration – Community**

I. Training

- a. January 6, 2023
 - i. Released 7 - MiOSHA-required online courses to all members through Vector Solutions.
 - 1. Required completion date is February 10, 2023
- b. Saturday, January 14, 2023 – 800 MHz Training @ Government Center
- c. Thursday, January 24th – Practical Skills Training:
 - i. Pump Operations – 4 Engine 2
 - ii. ICS – Radio Ops.
- d. Saturday, January 21, 2023, @ 10: 00 AM, Joint Ice Water Rescue Practical Skills training day.

II. Administrative

- a. Fire Department
 - i. Membership – The Department has 22 members.
 - 1. Two have been removed due to their failure to maintain PA 241 requirements.
 - ii. Business Meeting was held on Tuesday, January 10, 2023 – Topics included:
 - 1. Safety message
 - 2. Auditing and updating all personnel records
 - 3. Having a Truck Available when Alyssa comes home.
 - 4. The Portable Hydrant

b. Run Report

<u>Month</u>	<u>Fire # / % Responded</u>	<u>EMS # / % Responded</u>
December	11 / 100%	59 / 95%

Fire = 8 – Fire, 1 – Vehicle, 1 – Cancelled in route, 1 – Water Rescue, 1 – Mutual Aid.

EMS = 18 - Lift Assist/Falls, 4- Trauma, 6 – Airway, 2- Stroke, 4 – Mental Health, 1 – Medical Alarm, 2 - Diabetic, 1 – Seizure, 1 – Cancelled in route, 24 – Other Non-Descriptive.

- In an effort to have a more accurate picture of the run volumes completed in 2022, we are in the process of auditing all the calls/runs made, but as of today: 1-11-2023 there have been a total of **695** calls that Station 4 responded to in 2022. The breakdown is 167 Fires and 528 EMS calls.
- c. MiOSHA/CET Report – 14 items were written up as needing attention/correction. All items, except for 1 have now been corrected. A letter to has been sent with pictures to CET showing all our corrective actions.
- d. Equipment / Building Updates
 - i. Only two proposals was received for changing the lights at the fire station to LEDs in order to save the taxpayers some money.
 - 1. Blue Water @ \$10,825.00
 - 2. Paradigm Electric @ \$16,733.00.
 - ii. Pump Testing results were received on Tuesday, January 3, 2023.
 - 1. All the Trucks passed.
- e. Inspections / Pre-Plans / Insurance requests
 - i. A Knox box:
 - 1. Harborview Condo Association – Still awaiting notification of installation.
- f. Officers Meeting – January 6, 2023
 - i. Present were: Assistant Chief Ketz, Thompson, and Miehlike – Lieutenants Luxford and Cederholm
 - 1. All the annual performance evaluations have been completed.
 - a. As part of the evaluation, I requested that each officer provide their own personal goals and objectives for 2023.
 - b. Reviewed my goals and objectives for 2023.
 - i. These goals and objectives will be combined and presented as a strategic plan for 2023 at our next meeting on February 3, 2023.
- g. Grants
 - i. Currently reviewing the Federal Safer Grant material.
 - ii. Outstanding Grants include: Par-Plan, Fire House Subs, and the Band of Ottawa Indians.

III. Community Relations / Special Events

- i. Community Interactions
 - 1. Beginning January 16, 2022, and continuing every other month beginning at 10:00 AM the Fire & Police Department will share a cup of coffee during their 10:00 AM coffee hour with the residents of Michigan Shores.
- ii. The City of Frankfort / Frankfort Area Schools
 - 1. On Wednesday, January 18, 2023, the Frankfort Fire Department will be meeting with Tammie Budrow from Munson Medical Center to discuss Winter Safety from 8:30 AM – 10:30 AM at the Elementary School.
- iii. Townships & Villages – Meetings Attended
 - 1. Crystal Lake Township Board Meeting on Tuesday, December 20, 2022.
 - 2. Lake Township Board Meeting on Thursday, January 5, 2023

- iv. Fire Board meeting is scheduled for Thursday, January 26, 2023 at 6:30 PM at the Frankfort Fire Department
 - 1. Meeting to discuss the 2022 run/call numbers and 2023-2024 budget.

- v. 2022 - Community Risk Reduction (CRR) Summary Report
 - 1. EMS Calls
 - a. There was a total of:
 - i. 64 – Lift Assists
 - ii. 118 – Falls
 - iii. 26 – Trauma
 - iv. 29 – Cardiac
 - v. 45 – Airway (Difficulty breathing)
 - vi. 18 – Strokes
 - vii. 28 – Mental Health
 - viii. 29 – Medical Alarms
 - ix. 16 – Diabetic
 - x. 19 – Seizures
 - xi. 18 – Cancelled Enroute
 - xii. 243 – Misc. non-trending calls
 - 2. Fire
 - a. There was a total of:
 - i. 100 – Fire
 - ii. 24 – Vehicle
 - iii. 3 – Water Rescues
 - iv. 25 – Fire Alarms
 - v. 22 – Cancelled enroute
 - vi. 43 – Powerlines (We started trending these after August)
 - vii. 49 – Misc. non-trending calls

As you can see from the data, lift assist and falls accounted for 182 of the 528 calls. Misc. calls include a variety of things including not feeling well, knee pain, dizziness, throwing up, unable to stand, etc..... This accounts for the highest number of call responses at 243. Public education will be critical in 2023 on public services in elderly assistance and when to call 911 and when and how to get a ride to the doctor/hospital including using Benzie Bus's non-emergency Transport Services.

In regards to Fire, the trend is going to be on reducing nuisance alarms, such as gas and smoke detectors. Vehicle accidents sadly will happen, but water accidents through public education can be prevented. Programs provided in the schools and to the general public can help reduce these types of calls.