



Michael Cederholm, Fire Chief
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To: The Honorable Mayor, Members of the City Council, and participating Governmental Authorities

Re: Frankfort Fire & Rescue Department Report for the Month of January 2023 / February 2023.

I. Training

- i. Thursday, January 24th – Practical Skills Training – 9 attended pump operations on 4 Engine 2 and we played a game on equipment location and familiarization.
- ii. A report run for the On-Line classes assigned for February 10, 2023, showed that all the members except for five were non-compliant.
- b. Saturday, February 18, 2023, @ 10: 00 AM, Joint Ice Water Rescue Practical Skills training day on Bestie Lake.

II. Administrative

- a. Fire Department
 - i. Membership – The Department has 23 members as we welcome Angelika Deihl and Lenny Merrill III.
 - ii. Business Meeting was held on Tuesday, February 14, 2023 – Topics included:
 - 1. Safety message
 - 2. Grant Award for Helmets
 - 3. Truck Assignments
 - 4. Awards Banquet in June
 - 5. Using the Entire Case number on all Image Trend Reports (i.e. ST423 – 0000XX)
 - 6. Cleaning the Bay after you’ve washed your vehicle – Sand Piles.
 - 7. Having a Truck Available when Alyssa comes home.
 - 8. The Portable Hydrant – Update
 - 9. Vector Solutions report
 - 10. Mike Drager will be in on Wednesday to program the portable radios with the new update.
- b. Run Report – Attached is a copy of a spreadsheet listing the run information for the Month of January 2023.

<u>Month</u>	<u>Fire # / % Responded</u>	<u>EMS # / % Responded</u>
January	6 / 100%	51 / 100%
Average Response Times:	:05	:08

- c. Equipment / Building Updates
 - i. All the drain trenches have been cleaned out in the bay areas of the Fire Department.
 - ii. Still working with the Finance Committee about hopefully changing the lights at the fire station to LEDs.
- d. Inspections / Pre-Plans / Insurance requests
 - i. Conducted 3 Fire Pit Inspections – Denied 1 because it was non-conforming to the ordinance.
 - ii. A Knox box:
 - 1. Dropped off another Knox Box application to Dick Bayer at the Airport.
- e. Officers Meeting – February 3, 2023.
 - i. Present were: Assistant Chief Ketz & Thompson, Lieutenants Luxford and Cederholm
 - 1. Department Structure and the Future.
 - 2. Truck Assignments
 - 3. Awards Banquet in June 2023
 - 4. Helmet Colors & Quantities.
- f. Grants Update:
 - i. On Friday, February 10, 2023, applied for the Federal Safer Grant asking for \$2M for a new ladder truck.
 - 1. If awarded, there may be some matching funds up to \$95K that might have to be contributed.
 - 2. Par-Plan – declined (we will reapply next round)
 - 3. Fire House Subs – declined (no notification)
 - 4. Band of Ottawa Indians – On Friday, February 10, 2023, the Frankfort Fire Department was awarded a grant in the amount of \$7,875.00 to purchase 25 new fire helmets.
 - a. Our 2% matching contribution equates to \$875.00.
 - 5. EGLE – 2023 Community Energy Management Program (CEM) – Applied for a state grant to replace all the lights and fixtures in the Fire Station with all LED.

III. Community Relations / Special Events

- i. Community Interactions
 - 1. Hosted the Frankfort Rotary Club meeting at the Fire Station on February 8, 2023.
- ii. The City of Frankfort / Frankfort Area Schools
 - 1. On Tuesday, February 7, 2023, Chief Steve Adams from Station 5 and I participated in a Google Meet with the Parents of Pre-Schoolers from Crystal Lake Elementary and Frankfort-Elberta Elementary Schools to talk about Fire Safety at home.
 - 2. The Winter Safety presentation with Tammie Budrow from Munson Medical Center went really well on January 18, 2023, at the Frankfort-Elberta Elementary School. Firefighter Al Gruss dressed up as Breezy the bear and entertained the children during the presentation.

- iii. Fire Advisory Board Meeting was held on Thursday, January 26th –
 - 1. Three members attended (Crystal Lake, 2 - City Council Members), and the Village of Elberta.
 - a. A packet containing their township information was delivered to each of their respective Fire Advisory Board Members for those who could not make it. Questions were encouraged.
- iv. Townships & Villages – Meetings Attended
 - 1. Elberta canceled their meeting on Thursday, January 12th due to illnesses.
 - 2. Blaine Township Board Meeting with the City Mayor on Thursday, February 2, 2023 to answer questions about the proposed 2023-2024 Fire Budget.