

FINAL

Minutes

Regular Meeting of the Elberta Village Council

401 First Street | ELBERTA MI 49628

July 21, 2022 @ 7pm

Call to Order and Pledge: at 7:01pm

Roll Call: Bill Soper, Emily Votruba, Ken Holmes and Jennifer Wilkins **Absent:** Ryan Fiebing

Audience: Gary Sauer, Michael Murphy, Kristi Mills, Dave Beaton, Tom Reisner, Ken Bonney, Lucas McClellan, and a rep from Arcadia Mechanical

Motion to Approve June 16, 2022, **Regular Council Meeting Minutes** by Emily Votruba; Seconded by Bill Soper. **All Ayes – Motion Carried**

Motion to Approve June 28, 2022, **Special Council Meeting Minutes** with amendment to line 15 by Bill Soper; Seconded by Ken Holmes. **All Ayes – Motion Carried**

Motion to Approve the Agenda by Emily Votruba with an addition to Correspondence from State Treasury, New Business #9 Village Bank Account Signatory Addition and renaming New Business #5 to "Reports to Council"; Seconded by Bill Soper. **All Ayes – Motion Carried**

Inquiry of Conflict on Agenda Items - None

Correspondence – State Treasury approval to reimburse the Village for Zoning Ordinance project

Brief Public Comment on Agenda Items - None

Approval of Bills:

- o Motion by Ken Holmes to approve the Check Register in the amount of \$58,724.36; Seconded by Emily Votruba. **Roll Call: Soper – Aye, Votruba - Aye, Holmes – Aye, Wilkins – Aye Absent: Ryan Fiebing – Motion Carried**

Financial Reports: Received and Discussed.

Unfinished Business

- 1. Bois Blanc Letter and Resolution Follow Up** All present Council Trustees signed both letters. Trustee Votruba will follow through with Village Clerk with mailing.
- 2. Security at Water Tower and Waterfront Park** Motion by Jen Wilkins to table the topic for advice from the Village Engineer; Seconded by Emily Votruba. **All Ayes – Motion Carried**
- 3. Life Saving Station (Back Wing) Air Conditioning Replacement Bids.** After an extensive discussion, Bill Soper made a Motion to accept the bid from Arcadia Mechanical Inc. for one 3TON R410 air conditioning unit in the amount of \$7,550; Seconded by Emily Votruba. **Roll Call: Soper – Aye, Votruba – Aye, Holmes – Aye, Wilkins – Aye. Absent Ryan Fiebing - Motion Carried**

New Business

- 1. Request to Park on Village Road Easement.** Discussion regarding grade, materials, runoff and setting a precedent. Motion by Ken Holmes to allow Dan Carter to pave the village easement between the sidewalk and Cartwright St. to use as parking; Seconded by Bill Soper. **Ayes – 3, Nay – 1 Absent: Ryan Fiebing - Motion Carried**
- 2. Hiring of Assistant DPW.** Motion made by Bill Soper to hire Lucas McClellan as Seasonal DPW Assistant starting at \$15 an hour; Seconded by Emily Votruba. **All Ayes – Motion Carried.**
- 3.** Motion by Emily Votruba to Approve Ordinance #42 to Provide for the Appointment of the Village Clerk and Treasurer; Seconded by Bill Soper. **Roll Call: Soper – Aye, Votruba – Aye, Holmes – Aye, Wilkins – Aye Absent: Ryan Fiebing – Motion Carried**
- 4.** Motion by Jen Wilkins to **Approve Attorney Steven Schwartz to draft an Employee Handbook** in an amount not to exceed \$2,500; Seconded by Ken Holmes. **Roll Call: Soper – Aye, Votruba – Aye, Holmes – Aye, Wilkins – Aye Absent: Ryan Fiebing – Motion Carried**
- 5.** Motion by Jen Wilkins to **Add Clerk and Treasurer under Reports to Council** on the Meeting Agenda; Seconded by Emily Votruba. **All Ayes – Motion Carried**
- 6. Community Building Interior Drywall Repair Bids** Motion by Jen Wilkins to table until more bids are received; Seconded by Emily Votruba. **All Ayes – Motion Carried**
- 7.** Motion by Emily Votruba to **Appoint Michael Murphy to the Planning Commission**; Seconded by Bill Soper. **All Ayes – Motion Carried**

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- 1 8. Motion by Emily Votruba to use **Well #2 Building** after well is decommissioned as a volunteer-
2 accessible storage shed and potential building for the first Village Mural; Seconded by Jen Wilkins. **All**
3 **Ayes – Motion Carried**
4 9. Motion by Jen Wilkins **to Approve Emily Votruba as a signatory on Village Bank Accounts;**
5 Seconded by Bill Soper. **Roll Call: Soper – Aye, Votruba – Recuse, Holmes – Aye, Wilkins – Aye**
6 **Absent: Ryan Fiebing – Motion Carried**
7

8 **Reports to Council**

9 **County Commissioner** – Sauer / A new SRO is being sought; Health Dept. – Reviewing their Bylaws, still a tick issue in
10 the area; Well & Septic Permits are now online; the Road Commission now owns Platte River Elementary; Betsie Valley
11 Trail – Getting new signage and a shed for storage on River Road; The Maples remains understaffed; The Board has
12 made a list of priority needs to be funded by ARPA Funds; Gilmore Township Treasurer has resigned due to health
13 problems and a Marijuana Ordinance for Elberta has been petitioned for vote at the November election. Frankfort Fire
14 Marshal Cederholm had a successful training

15 **Planning Commission** – Fiebing / Next Special Meeting is July 26 at 5:30pm, Welcome Michael Murphy.

16 **Parks & Recreation Commission** – Soper / See Minutes

17 **DPW** – Bonney / Thanked everyone that helped on July 4th and is looking forward to getting caught up on work now
18 that Lucas has been hired.

19 **LSS** – K. Mills / One new booking in October bringing the total to twenty-five for 2022. 2023 – 8 rentals confirmed

20 **Zoning Administrator** – J. Mills / See Report

21 **BFAC & Grant** – Wilkins & Votruba / See Minutes. Septic has been approved for Elberta Beach Bathroom

22 **BLUA** – Wilkins & Holmes / Verbal Report

23 **Frankfort Fire and Rescue Report** – Cederholm / No Report

24 **Historical Preservation** – Fiebing & Soper / ?

25 **Personnel & Policy** – Holmes (DPW), Votruba (Office) / No Report

26 **Water/Sewer Committee** - Wilkins & Holmes / No Meeting

27
28 **Extended General Public Comment:** Michael Murphy suggested that the village should take control of the paving
29 options utilized within the village.

30 **Announcements:** Jammin' Mondays at 7pm at the Amphitheater. Grow Benzie Bayou July 29th from 4pm-11:30pm at
31 the Amphitheater. FM every Thursday at Penfold. Set a Special Meeting Date Second Week of August for Water
32 Projects Bid Acceptance.

33 **Adjournment: 8:21pm**
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