

**Minutes**  
**Regular Meeting of the Elberta Village Council**  
401 FIRST STREET | ELBERTA, MI 49628  
**May 19, 2022 @ 7pm**

**Call to Order & Pledge @ 7:01pm**

**ROLL CALL:**

| Wilkins – present | Holmes – present | Soper – present | Fiebing – absent | Votruba – present |

**Audience:** Roberta Benedict (CLERK) | Mary Kalbach – (Treasurer) | Ken Bonney (DPW) | Tom & Teri Reisner (Residents) | Tom Lodge & Guests (Owners of Trailer Park) | Gary Sauer (Commissioner) | Jim Barnes (Eco-Building Products Owner) | Michael Cederholm (Frankfort Fire Chief) |

**Motion to Approve** April 21, 2022, **Regular Meeting** of the Elberta Village Council Minutes by Emily Votruba; Seconded by Bill Soper. All AYES\* - Motion Carried.

**Motion to Approve the Agenda** by Jennifer Wilkins; Seconded by Emily Votruba. All AYES\* – Motion Carried.

**Inquiry of Conflict on Agenda Items:** None

**Correspondence**

- **Fire Department Reports** for April 19, 2022 & May 17, 2022
  - Introduction by Michael Cederholm, Fire Chief, City of Frankfort

**Public Comment on Agenda Items:** NONE

**Approval of Bills:**

- o Motion to Approve the **Check Register** in the amount of \$60,809.00 by Ken Holmes; Seconded by Emily Votruba. All AYES\* – Motion Carried.

**ROLL CALL**

| Wilkins – aye | Holmes – aye | Soper – aye | Fiebing – absent | Votruba – aye |

**Financial Reports:**

- o **Revenue & Expenditure Report** Received and Discussed.

**Unfinished Business**

1. Motion to send the **Bois Blanc Township Letter** to Emily Votruba for final review prior to sending to our Representative & Senator by Jennifer Wilkins; Seconded by Emily Votruba. All AYES\* – Motion Carried.
2. Motion to approve the **Rules of Procedure for Meetings Amendment** by Jennifer Wilkins; Seconded by Emily Votruba. All AYES\* – Motion Carried.

**New Business**

1. **Resolution Consideration to Vacate a Portion of Glen Avenue** – Motion to maintain the status quo for the Village ownership of Glen Avenue by Bill Soper; Seconded by Emily Votruba. All AYES\* – Motion Carried.
2. **Motion to Approve the Fireworks Permit Application for July 9, 2022, with the addition of a Notice prior to the Fireworks Display on available Social Media & Bulletin Boards within the Village** by Jennifer Wilkins; Seconded by Bill Soper. All AYES\* – Motion Carried.
3. **Motion to Approve the Renewal of Bill Soper’s Parks & Recreation three-year term (2022-2025) of Membership** by Emily Votruba; Seconded by Jennifer Wilkins. All AYES\* – Motion Carried.
4. **Motion to Approve the Renewal of Jennifer Wilkins’ Parks & Recreation three-year term (2022-2025) of Membership** by Emily Votruba; Seconded by Bill Soper. All AYES\* – Motion Carried.
5. **Motion to Declare a Planning Commission Vacancy** by Jennifer Wilkins; Seconded by Emily Votruba. All AYES\* – Motion Carried.
6. **Motion to Approve the use of our roads for the Ragnar Relay on September 23 & 24, 2022** by Jennifer Wilkins; Seconded by Ken Holmes. All AYES\* – Motion Carried.

\*All AYES – apart from Ryan Fiebing, noted as ABSENT during ROLL CALL

7. **Motion to Table the Security & Wi-Fi at the Water Tower** by Jennifer Wilkins; Seconded by Emily Votruba. All AYES\* – Motion Carried.
8. **Motion to Approve Jennifer Wilkins for the Signing of the Fleis & Vandenbrink Engineering Contract for DWRF & USDA Water Projects** by Emily Votruba; Seconded by Bill Soper. All AYES\* – Motion Carried.
9. **Motion to Approve the Category B Resolution to Establish a Request for Funding, Designate an Agent, Attest to the Existence of Funds and Commit to Implementing a Maintenance Program for Bye Street Crush and Shape and Gravel Road Improvements Funded by the Transportation Economic Development Fund Category B Program** by Ken Holmes; Seconded by Emily Votruba. All AYES\* – Motion Carried.
10. **Motion to Approve the Furnace Street Distillery Tasting Room Permit for Beer & Wine** by Ken Holmes; Seconded by Jennifer Wilkins. All AYES\* – Motion Carried.

### Reports to Council

**County Commissioner** – Sauer / Verbal Report – Hazardous Waste Materials & Tires Clean-Up to Occur from 9a – 1p at the Frankfort High School on Saturday, June 18, 2022; in Honor at the Road Commission, August 27, 2022 (please call ahead for tires 882-0554); AND for TIRES ONLY in Thompsonville on July 16, 2022. Benzie County Clerk, Dawn Olney, is retiring, a goodbye celebration on the 1<sup>st</sup> of July. Health Department Meeting, Exit Interview with Lisa Peacock. Esch Road repairs on hold due to the discovery of an endangered species nesting in the area (Red-Tailed Hawk); Elmer’s is waiting for the nesting period to end, Esch road closure will occur during construction. Maples is committed to moving the Memory Care on the Second Floor. Betsie Valley Trail Lewis Bridge Park has a new look out with informational boards including those paying homage to the pioneers of the Betsie Valley Trail creation, such as Marion Gyr.

**Planning Commission** – Fiebing /Next Meeting TO OCCUR on June 8, 2022, at 5:30p as originally scheduled for the Planning Commission Regular Meeting to consider a Site Plan Review and to prepare for the Special Meeting with Sara Kopriva, the Planning Consultant from Beckett & Raeder, taking place the following week on June 15, 2022, at 4p.

**Parks & Recreation Commission** – Soper / Great Meeting see Minutes / June meeting is on call

**DPW** – Wilkins / Verbal Report: Life Saving Rings on Pier, continued marking curb-stops; Thank you to Tom Reisner for helping with the Spring Clean-Up 😊 Majority of Stumps have been ground. Found the water leak thanks to a tip from Gary Foster 😊 at the Apartment Complex at the end of Crapo.

**ELSS** – K. Mills / Verbal Report – first rental is Saturday, looking great down there. Door Quotes received.

**Zoning Administrator** – J. Mills / New Permit Received to be discussed at the Planning Commission meeting June 8, 2022 @ 5:30p

**BFAC & Grant** – Wilkins & Votruba / Verbal Report / We haven’t received the Official Audit Report, but last year we were at ~\$219,000 and this year is ~\$110,000 closer to the acceptance of the 5-year DEP. Elberta Beach Grant- Ken M. talked to Schmidt and she wants to reposition the drain field for the flushable toilets and does not want a permanent concrete pathway to the pier as she would prefer to see timber, which is far more expensive. Ken will inspect our existing boardwalk.

**BLUA/Fire Board** – Holmes / Verbal Report/ Working on getting and electronic system in place, will pay for itself in the end.

**Historical Preservation** – Fiebing & Soper / Nothing to report

**Personnel & Policy** – Wilkins & Holmes (DPW), Wilkins & Votruba (Office) / See Personnel Reports / OFFICE: audit is complete, Bobbi is preparing for the 5-year DEP upon receipt of the Official Audit Report, STR Inspections scheduled ~75% complete.

**Water/Sewer Committee** - Wilkins & Holmes / Leak has been found; Ken is still marking the curb stops.

**Extended General Public Comment:** Teri Reisner (Elberta Resident) commented on the fact she noticed a boat being pulled out of the area that shouldn’t be utilized as a “boat launch”.

**Announcements:** Tree Planting on Sunday, May 22, 2022, at 10a Penfold Park; Storm Cloud Beach Clean-UP June 18, 2022. The Next Council Meeting to be held at the Elberta Life Saving Station at 7pm.

**Adjournment: 8:24p**

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**\*All AYES** – apart from Ryan Fiebing, noted as ABSENT during ROLL CALL

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