

Regular Meeting of the Elberta Village Council
401 First Street, Elberta, MI 49628
July 16, 2020 @ 7:00 PM

Call to Order at 7 p.m. by President Wilkins.

Roll Call: Present: Jennifer Wilkins, Ken Holmes, Molly Biddle, Bill Soper

Audience Present: Roberta Benedict, Mary Kalbach, Kristi Mills, Gary Sauer, Dave Jahr, Leroy Reed

Minutes: Motion to approve June 18, 2020 Regular Council Meeting Minutes by B. Soper;
Seconded by K. Holmes; Roll Call: J. Wilkins – Aye; K. Holmes – Aye; B. Soper – Aye; M. Biddle –
Aye. All Ayes – Motion Carried.

Agenda: Motion to approve the July 16, 2020 Agenda as amended to add Gilberts Excavating to
Old Business #2 by B. Soper; Seconded by M. Biddle; Roll Call: J. Wilkins – Aye; K. Holmes – Aye;
B. Soper – Aye; M. Biddle – Aye. All Ayes – Motion Carried.

Conflict of Interest: No conflict of interest reported.

Correspondence:

1. Audit – Baird, Cotter & Bishop, P.C. – Read and Discussed the results of the 2019 Audit.
Best Audit Ever. Significant decrease in the deficit.

Public Comment on Agenda: None

Approval of Bills: Motion to Approve Check Register from June 11 – July 13, 2020 in the amount of
\$33, 488.23 by B. Soper; Seconded by K. Holmes; **Roll Call:** J. Wilkins – Aye; K. Holmes – Aye; B.
Soper – Aye; M. Biddle – Aye. All Ayes – Motion Carried.

Financial Report: Up-to-date Revenue and Expenditure Report Presented.

Old Business:

1. Hiring of Code Enforcer: interested party contacted by Ken Holmes; confirmed intention to
apply for position as soon as possible.
2. Motion by M. Biddle to extend Gilbert Excavating access thru September 30, 2020 with the
final Restoration Planting with Dave, Leroy, & any volunteers after the September 30th time
period. Seconded by B. Soper; All Ayes – Motion Carried.

New Business:

1. Motion to accept the Gourdie Fraser Capital Improvement Plan Proposal and Contract for
\$4500 by B. Soper; Seconded by M. Biddle; **Roll Call:** J. Wilkins – Aye; K. Holmes – Aye; B.
Soper – Aye; M. Biddle – Aye. All Ayes – Motion Carried.
2. Motion to accept the Budget Amendments for the General Fund (Covid Impacts), Water
and Sewer Funds by B. Soper; Seconded by K. Holmes; **Roll Call:** J. Wilkins – Aye; K. Holmes
– Aye; B. Soper – Aye; M. Biddle – Aye. All Ayes – Motion Carried.
3. Motion to accept the 5 Year DEP General Fund plan by B. Soper; Seconded by M. Biddle;
Roll Call: J. Wilkins – Aye; K. Holmes – Aye; B. Soper – Aye; M. Biddle – Aye. All Ayes –
Motion Carried.
4. Motion to accept the 5 Year DEP Municipal Streets Fund by M. Biddle; Seconded by B.
Soper; **Roll Call:** J. Wilkins – Aye; K. Holmes – Aye; B. Soper – Aye; M. Biddle – Aye. All Ayes
– Motion Carried.
5. Motion to adopt Resolution #2020-03 to Amend Ordinance No. 29 by B. Soper; Seconded
by M. Biddle; **Roll Call:** J. Wilkins – Aye; K. Holmes – Aye; B. Soper – Aye; M. Biddle – Aye.
All Ayes – Motion Carried.

- 6. Motion to adopt Resolution #2020-04 Wastewater Rate Adjustment by K. Holmes;
Seconded by B. Soper; Roll Call: J. Wilkins – Aye; K. Holmes – Aye; B. Soper – Aye; M. Biddle – Aye. All Ayes – Motion Carried.
- 7. Motion to adopt Resolution #2020-05 to Amend Village Code Section 2061.7 by K. Holmes;
Seconded by M. Biddle; Roll Call: J. Wilkins – Aye; K. Holmes – Aye; B. Soper – Aye; M. Biddle – Aye. All Ayes – Motion Carried.
- 8. Council Member Mailbox Keys– Motion to make the Clerk the Key Master by M. Biddle;
Seconded by B. Soper. All Ayes – Motion Carried.
- 9. Council Member Mailbox Key Assignments distributed.

Reports to Council:

County Commissioner – G. Sauer

Special Meeting for hazard pay: sheriff office, fire, EMS (covid cares funds); Pointe Betsie Presentation showing some pretty big issues with [cost of repairs] original quote 1.5 Million, the recent quotes are between 5 & 9 Million. Working with the friends who have been operating it, looking into grants; Chose new corporate counsel; Road Commission repairs on Quonset huts; Maples received CARES funding for employees to receive hazard pay. Election area set up with plexi-glass to protect workers; Betsie Valley Trail projects not getting done as planned with time lag, hoping to extend the timeframe for the grant; resolution passed to allow a detour across 22 to river road.

Planning Commission - K. Holmes / No Meeting

Parks & Recreation Commission – B. Soper / No Meeting

DPW – C. Pritchard. No Report. See Water & Sewer Minutes

ELSS – Written & Verbal Reports: updated COVID-19 Liability Waiver to stay current on executive order changes as they come; 3 events thus far went well, cancellations / rescheduling; however, 13 remain on the books for this year.

Zoning Administrator – Written Reports for June - July

Code Enforcer - TBD

BFAC – J. Wilkins / Written Reports,

Personnel Committee – J. Wilkins & K. Holmes – Written & Verbal Report

BLUA / Fire Board – K. Holmes / upgrading outdated equipment

Buildings – B. Soper / J. Wilkins

Grant Committee – discussed Penfold Park Grant updates.


Policy & Procedures – J. Wilkins –.

Water/Sewer Committee – Written & Verbal Reports

Announcements: Reminder of August 11, 2020 Special Meeting Work Study with Mike Engles and Scott Conradson; The next Regular Meeting of Elberta Village Council is at 7 p.m. August 20, 2020 at the Community Building

Public Comment received by Dave Jahr regarding Elberta Beach access and planting dune grass.

Adjournment: 8:21p.m.

 Roberta R. Benedict CLERK, Village of Elberta	8.20.2020 Date
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