

Regular Meeting of the Elberta Village Council

Held online with VIRTUAL INTERMEDIA ANYMEETING

Phone Dial-In: (716) 273-1030 PIN: 903-9270# | Computer URL: <https://www.anymeeting.com/671-600-658>

May 21, 2020 7:00 PM

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Call to Order at 7 p.m. by President Wilkins.

Roll Call: Present: Jennifer Wilkins, Ken Holmes, Molly Biddle and Bill Soper.

Audience Present: Cathy Anderson, Linda Manville, Roberta Benedict, Mary Kalbach, Gary Sauer

Minutes: April 22, 2020 Special Council Meeting Minutes, as presented; Motion by K. Holmes to approve; M. Biddle Seconded. All Ayes – Motion Carried.

Agenda: Motion to Approve May 21, 2020 Regular Meeting Agenda as presented by B. Soper; Seconded by K. Holmes. All Ayes - Motion Carried.

Conflict of Interest: No conflict of interest reported.

Correspondence:

1. EGLE Sewer Study Response, Matt Lumbert and the Water/Sewer Committee are helping Chris with the items EGLE requested.
2. EGLE Water System Sanitary Study Extension Request approved until June 19, 2020
3. DEP Covid-19 Impact Report showing areas of financial impact.
4. Baird, Cotter & Bishop, P.C. information of the Planned Scope and Time Frame for the upcoming audit to begin on June 1, 2020

Public Comment on Agenda: None

Approval of Bills: Motion to Approve Check Register from February 24, 2020 – April 29, 2020 in the amount of \$91,268.28 by B. Soper; Seconded by M. Biddle. Roll Call: B. Soper – Aye; M. Biddle – Aye; K. Holmes – Aye; J. Wilkins – Aye. All Ayes – Motion Carried.

Financial Report: Up-to-date Revenue and Expenditure Report Presented.

Old Business: None.

New Business:

1. General Fund Budget Amendment resulting from the impact of the COVID-19 pandemic. Reduction of expenditures and adjustments discussed. Motion by K. Holmes to adopt the proposed amendments to the General Fund Budget as presented; Seconded by B. Soper. Roll Call – B. Soper – Aye; M. Biddle – Aye; K. Holmes – Aye; J. Wilkins – Aye.
2. Farmers Market Temporary Relocation. Motion by M. Biddle to approve the request to temporarily relocate the Elberta Community Farmers Market from Penfold Park to Waterfront Park, until the Penfold Park bathrooms are finished, with the specifications as presented within the request. Seconded by K. Holmes. All Ayes – Motion Carried.
3. Farmers Market Covid-19 Procedures following the capacity limitations and strict health and safety regulations for Michigan Farmers Markets. Motion by J. Wilkins to approve the COVID-19 Procedures as presented; seconded by B. Soper; All Ayes – Motion Carried.

Reports to Council:

County Commissioner – G. Sauer / All Benzie County Employees are back to work. The offices are still closed to the public at this time. Employees are approved to receive an additional 80hrs of sick leave if they contract Covid-19. The County is reaching out to Jason Allen from USDA to help get a

1 grant for Fiber Optics. Blaine Twp. is holding a Public Hearing on May 28, 2020 at 7:30pm regarding
2 the DNR wanting to “No Wake” the lake.
3 Planning Commission - K. Holmes / No Meeting
4 Parks & Recreation Commission – B. Soper / No Meeting
5 DPW – C. Pritchard. Written Report / explained by J. Wilkins in lieu of C. Pritchard
6 ELSS – Kristi Mills 7 event cancellations amid covid-19 restrictions, report provided.
7 Zoning Administrator – Written Reports for April and May
8 Code Enforcer - TBD
9 BFAC – J. Wilkins / Written Reports for April and May, Amendments, DEP & Bank Recs
10 BLUA / Fire Board – K. Holmes / two new board members – Josh Mills and Jennifer Wilkins
11 Buildings – B. Soper / J. Wilkins updated on ELSS replacement of 3 doors and other maintenance.
12 Grant Committee – J. Wilkins & B. Soper – Penfold Park Project is back in production.
13 Lead and Copper (1 year) – Merged with Water/Sewer Committee
14 Personnel Committee – J. Wilkins & K. Holmes / Seasonal Employee is back, projects are underway.
15 Policy & Procedures – J. Wilkins – No Meeting
16 Water/Sewer Committee – Written Reports for April and May / Ongoing sewer pumping concerns.
17 **Announcements:** Spring Clean-Up has been moved to the Community Building due to flooding
18 in the lot at the garage, Topics on June Agenda Highlighted. B. Soper expressed concern over the
19 increased rate for Spring Clean-Up, stating that it was double the amount of last year. Explanation
20 given stating that the Village of Elberta has lost money for the Spring Clean-Up each year, hoping
21 to cover the cost of wages for the event with the increase.
22 **Public Comment:** Catherine Anderson expressed concern relating to increased traffic as a result
23 of potential development in the Waterfront Park area; Requested the consideration of a Traffic
24 Study. Linda Manville inquired about Spring Clean-Up confirming specifics on acceptable items
25 and curbside pick-up scheduling as it had been last year.
26 **Adjournment:** 7:48 p.m.

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29 Roberta R. Benedict
30 CLERK, Village of Elberta
31 June 18, 2020

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