

MINUTES

Regular Meeting of the Elberta Village Council
401 First St (Community Building) Elberta
November 21, 2019
7:00 PM

Call to Order at 7:00 pm by President Wilkins.

Roll Call: Present: Bill Soper, Holly O'Dwyer, Ken Holmes, Barb Reichert, Jennifer Wilkins.

Minutes: Spelling error under correspondence corrected and last sentence under final Public Comment deleted. Motion by O'Dwyer, seconded by Reichert to approve Council minutes of ~~September 19, 2019~~ **October 17, 2019** as amended. All ayes. Motion Carried.

Agenda: Addition of correspondence; #2 letter from Katie Condon; #3 Bill Kennis, Benzie Bus. Motion by O'Dwyer, seconded by Reichert to approve amended agenda. All ayes. Motion Carried.

Conflict of Interest: None noted

Correspondence:

1. Received Notice of Violation from EGLE. There have been issues with the current lab submitting the water testing. Office staff is looking into a new lab and getting tests redone by the deadline of 12/31/19.
2. Received letter from Village business owner Katie Condon. Letter read into minutes as per her request. She was very disappointed in the recent snowplowing efforts.
3. Bill Kennis presented the annual report from the Benzie Bus. Things are going very well.

Public Comment on Agenda: None

Approval of Bills: Motion by Wilkins, seconded by Holmes to approve the check register in the amount of \$26,084.42 as presented. Roll Call: Soper, aye; O'Dwyer, aye; Holmes, aye; Reichert, aye; Wilkins, aye. Motion Carried.

Financial Report: - Received.

Old Business: None

New Business:

1. Resolution 2019-004, Elberta Beach MNRTF Grant Submission amended in 2nd whereas to read: "**5-year Parks and Recreation Plan.**" and in 4th whereas, add "**up to \$20,000**" at the end. Motion by Holmes, seconded by O'Dwyer to adopt resolution 2019-004 as amended. Roll Call: Soper, aye; O'Dwyer, aye; Holmes, aye; Reichert, aye; Wilkins, aye. Motion Carried.
2. ELSS Management Contract amended: Section 1.f. "**Relay information to the Village President Jennifer Wilkins and/or Village DPW Superintendant, as needed.**" Motion by Wilkins, seconded by Reichert to approve Contract as amended. All ayes, Motion Carried.
3. Water Rates. Discussion tabled. Motion by O'Dwyer, seconded by Holmes to have Grant Committee look into grant funds available for Village lead/copper pipe replacement projects. Reichert, Holmes, O'Dwyer & Soper ayes, Wilkins nay. Motion Carried.
4. ECFM Contract. Discussion regarding charging of rental fees, also of contract language changes. No consensus. Motion by Holmes, seconded by Wilkins to table item until December meeting. Wilkins, Reichert, Holmes, & Soper ayes, O'Dwyer nay. Motion

1 Carried. Village will set up meeting with ECFM to discuss contract specifics prior to next
2 council meeting.

3 5. Motion by Reichert, seconded by Wilkins to approve General Fund budget amendments.
4 Roll Call: Soper, aye; O'Dwyer, aye; Holmes, aye; Reichert, aye; Wilkins, aye. Motion
5 Carried.

6 6. Motion by Reichert, seconded by Wilkins to approve Sewer Fund budget amendments.
7 Roll Call: Soper, aye; O'Dwyer, aye; Holmes, aye; Reichert, aye; Wilkins, aye. Motion
8 Carried.

9 7. Motion by Reichert, seconded by Wilkins to approve Water Fund budget amendments.
10 Roll Call: Soper, aye; O'Dwyer, aye; Holmes, aye; Reichert, aye; Wilkins, aye. Motion
11 Carried.

12 **Reports:**

13 County Commissioner – G. Sauer – Verbal Report. Maples project should be complete and
14 occupancy permit issued next month.

15 DPW – C. Pritchard - Written report provided.

16 Planning Commission - K. Holmes. No meeting in November.

17 Parks & Recreation Commission - B. Soper. Written report provided. Organizational
18 Meeting held. Soper, President; Williams, Vice President; Wilkins, Secretary. Requested
19 2021 budget submitted, 2020 meeting schedule approved.

20 BFA - J. Wilkins. Written report provided. Budget process began. Budget amendments
21 recommended. O'Dwyer suggested committee consider budgeting to resurface Village
22 basketball court and begin saving for a new plow truck.

23 BLUA/Fire Board - K. Holmes & H. O'Dwyer. Verbal Report by Holmes; new personnel on
24 board, maintenance being done.

25 Personnel Committee - J. Wilkins & K. Holmes. Written report provided.

26 Building Committee – B. Soper. No report.

27 Water/Sewer - J. Wilkins & K. Holmes.

28 Grants - J. Wilkins. & B. Soper. No Report.

29 ELSS - K. Mills. Verbal Report. Starting to book Fridays and Thursdays for 2020. Contract
30 renewal approved.

31 Zoning Administrator - J. Mills. Written report provided. Inquiry regarding short-term
32 rentals. Contact from real estate brokers regarding 35 acres for sale at waterfront. Lincoln
33 Ave variance request still in process.

34 Code Enforcement Officer – Vacant

35 Policy & Procedures - J. Wilkins. Planning to update/revise policies in December.

36 Marijuana Committee - B. Soper.

37 **Announcements:** Public Hearing for Recreation Plan update will be held at 6:30pm, prior to
38 next Regular Council meeting December 19, 2019.

39 **Public Comment:** ECFM Manager expressed disappointment the ECFM contract wasn't
40 approved. Heard comment in favor of ECFM, thinks it will only get bigger and better. Council
41 Member O'Dwyer added public comment for Recreation Plan. She suggests we apply for
42 additional grant money for Elberta Beach improvements.

43 **Adjournment:** 8:10pm.