

MINUTES

Regular Meeting of the Elberta Village Council
401 First St (Community Building) Elberta
October 17, 2019
7:00 PM

Call to Order at 7:00 pm by President Wilkins.

Pledge of Allegiance.

Roll Call: Present: Bill Soper, Holly O'Dwyer, Ken Holmes, Barb Reichert Jennifer Wilkins.

Minutes: Motion by Wilkins, seconded by Soper to approve Council minutes of September 19, 2019. All ayes. Motion Carried.

Agenda: Motion by Soper, seconded by Reichert to approve agenda. All ayes. Motion Carried.

Conflict of Interest: None

Correspondence:

1. Received e-mail from Steve Lagerquist with update of Elberta Overlook project. There have been some delays, but he is hoping to have the overlook installed yet this year and the boardwalk/stairs next spring.
2. Received summary invoice from new attorney firm, showing their billing procedures for not charging for short calls and e-mails.
3. Received e-mail update from Cathy Anderson showing her further explanations to Treasury regarding our recently submitted DEP.
4. Received e-mail with information on County's sesquicentennial celebration planned for October 21, 2019.

Public Comment on Agenda: None

Approval of Bills: Motion by Holmes, seconded by Wilkins to approve the check register in the amount of \$56,771.17 as presented. Roll Call: Soper aye; O'Dwyer, aye; Holmes, aye; Reichert, aye; Wilkins, aye. Motion Carried.

Financial Report: - Received.

Old Business: Marihuana Establishments Prohibition Ordinance. Motion by Soper, seconded by Holmes to approve Ordinance #36, Marihuana Establishments Prohibition Ordinance as presented. Ayes; Holmes, Reichert, Soper, Wilkins. Nay; O'Dwyer. Motion Carried.

New Business:

1. Motion by Reichert, seconded by Soper to authorize President Wilkins to sign contract/resolution #100000167161 with Consumers Energy. All ayes. Motion Carried.
2. Motion by Soper, seconded by Reichert to authorize President Wilkins to sign contract/resolution #103034420473 with Consumers Energy. All ayes. Motion Carried.
3. Motion by Holmes, seconded by Soper to authorize President Wilkins sign yearly contract with Benzie County Road Commission. All ayes. Motion Carried.
4. Special Use Recommendation from Planning Commission. Motion by Soper, seconded by Holmes to approve Special Use Recommendation, including two special conditions recommended, at 1121 Furnace St. for a mix of uses associated with a distillery/restaurant/entertainment venue. All ayes. Motion Carried.

Reports:

County Commissioner – G. Sauer - gave update on Maples project. Road project on M-115 is delayed. Benzonia's Academy Park and tennis courts getting upgrades from MDNR

- 1 passport grant funds. Benzie County 2019 Summit is October 25, 2019 at Grow Benzie from
2 8am-Noon.
- 3 DPW – C. Pritchard. Written report provided. Water and sewer lines run to restroom
4 construction in Penfold Park. September 28, had a tent stake driven through a main power
5 line at the ELSS, causing multiple issues.
- 6 Planning Commission - K. Holmes. See minutes of Special Meeting.
- 7 Parks & Recreation Commission - B. Soper. Verbal report from Wilkins. Public Input
8 Session for Elberta Beach and Parks & Rec Plan was held. Received good input, looking at
9 possibly moving the pavilion in the beach plans.
- 10 BFA - J. Wilkins. Written report provided.
- 11 BLUA/Fire Board - K. Holmes & H. O'Dwyer. Personnel retirement/replacement.
- 12 Personnel Committee - J. Wilkins & K. Holmes. Personnel appraisals started.
- 13 Building Committee – B. Soper. No report.
- 14 Water/Sewer - J. Wilkins & K. Holmes. Meeting with Badger meters, we will need to budget
15 for new equipment to read meters. Smoke test completed. Need sewer asset management
16 plan next month. Mike Engels will be here next month to discuss state lead/copper rules.
- 17 Grants - J. Wilkins. & B. Soper. No Report.
- 18 ELSS - K. Mills. Verbal Report. 18 contracts to date for 2020. July 4th is on a Saturday,
19 trying to steer potentials towards Thurs/Fri/Sun for that weekend.
- 20 Zoning Administrator - J. Mills. Written report provided. Discussion of zoning requirement
21 on Robarge St. LUP issued in trailer park. Special Use for 1121 Furnace St. Possible
22 variance request at 508 Lincoln Ave.
- 23 Code Enforcement Officer – Vacant
- 24 Policy & Procedures - J. Wilkins. Continuing to update/revise policies.
- 25 Marijuana Committee - B. Soper.
- 26 **Announcements:** Wilkins noted November 21st we will have two public hearings, Elberta Beach
27 and 5 yr. Parks & Rec Plan. Hearings will begin at 6:30pm, prior to regular council meeting.
- 28 **Public Comment:** O'Dwyer inquired on timeline for completion of restroom construction, she
29 noted the need to determine whether they will be seasonal only, and how and when they will be
30 locked.
- 31 **Adjournment:** 7:50pm.