

MINUTES

Regular Meeting of the Elberta Village Council  
401 First St (Community Building) Elberta  
December 19, 2019  
7:00 PM

Call to Order at 7:00 pm by President Wilkins.

**Roll Call:** Present: Holly O'Dwyer, Bill Soper, Ken Holmes, Jennifer Wilkins. Absent: Barb Reichert.

**Minutes:** November 21, 2019 minutes corrected to reflect approval of minutes of **October 17, 2019**. Motion by Wilkins, seconded by Soper to approve Council minutes of November 21, 2019 with correction. All ayes. Motion Carried.

**Agenda:** Deleted New Business items #2-4. Motion by Soper, seconded by O'Dwyer to approve amended agenda. All ayes. Motion Carried.

**Conflict of Interest:** None noted

**Correspondence:**

1. Received brochure from Fiscally Ready Communities Training through MSU Extension.
2. Received Village 2020 Council and Committee meeting schedule.

**Public Comment on Agenda:** Co-Chairperson of ECFM suggested Council consider the individual non-profits entities when setting park and facility rental rates.

**Approval of Bills:** Motion by Holmes, seconded by Soper to approve the check register in the amount of \$19,861.72 as presented. Roll Call: O'Dwyer, aye; Soper, aye; Holmes, aye; Wilkins, aye; Reichert, absent. Motion Carried.

**Financial Report:** - Received.

**Old Business:** Elberta Community Farmer's Market Contract. Motion by Wilkins, seconded by Holmes to approve ECFM Contract as presented. All ayes. Motion Carried.

**New Business:**

1. VOE Recreation Plan 2020-2024, Motion by Holmes, seconded by Wilkins to adopt Resolution 2019-05. Ayes; O'Dwyer, Soper, Holmes & Wilkins. Nays; none. Absent; Reichert. Resolution approved.
2. Revision of Rental Facility rates, much discussion regarding fees charged for non-profits and differing levels of non-profits, churches, etc.; also whether or not the liability insurance request is needed. Soper requested the issue be tabled, Holmes concurred.
3. Contract with Scott Little for Water System Operator, motion by O'Dwyer, seconded by Wilkins to approve contract with name correction. Roll Call: Roll Call: O'Dwyer, aye; Soper, aye; Holmes, aye; Wilkins, aye; Reichert, absent. Motion Carried.
4. Motion by Wilkins, seconded by O'Dwyer to accept Clerk's resignation, and declare position vacant as of January 1, 2020. Ayes: O'Dwyer, Holmes, Wilkins. Nays: Soper. Absent: Reichert. Motion carried.

**Reports:**

County Commissioner – G. Sauer – Verbal Report. Benzie County Road Commission purchasing two new trucks, budgeting \$186,000 for roof, and looking into additional building

- 1 repairs. Regarding school safety; they have conducted drills and are discussing results. The  
2 Maples was approved for occupancy permit. County Commissioners are considering a  
3 Headlee override vote in the future.  
4 DPW – C. Pritchard - Written report provided.  
5 Planning Commission - K. Holmes.  
6 Parks & Recreation Commission - B. Soper. Latest meeting minutes provided.  
7 BFA - J. Wilkins. Latest meeting minutes provided.  
8 BLUA/Fire Board - K. Holmes & H. O'Dwyer.  
9 Personnel Committee - J. Wilkins & K. Holmes. Written report provided.  
10 Building Committee – B. Soper. No report.  
11 Water/Sewer - J. Wilkins & K. Holmes. See Personnel Committee report.  
12 Grants - J. Wilkins. & B. Soper. No Report.  
13 ELSS - K. Mills. No Report.  
14 Zoning Administrator - J. Mills. Written report provided.  
15 Code Enforcement Officer – Vacant  
16 Policy & Procedures - J. Wilkins. Will try for policy updates in January.  
17 **Announcements:** President Wilkins thanked the Clerk for her service.  
18 **Public Comment:** None received.  
19 **Adjournment:** 7:46pm.