

MINUTES

Regular Meeting of the Elberta Village Council
401 First St (Community Building) Elberta
July 18, 2019
7:00 PM

Call to Order at 7:00 pm by President Wilkins.

Pledge of Allegiance.

Roll Call: Present: Holly O'Dwyer, Ken Holmes, Bill Soper, Jennifer Wilkins

Minutes: O'Dwyer asked the word "held" be stricken from correspondence #5. O'Dwyer also requested under New Business #12, to add that the conflict of interest was cited by "J. Wilkins" and that "H. O'Dwyer believes there is no conflict of interest with D. Bower filling council seat." Motion by Holmes, seconded by O'Dwyer to approve amended minutes of June 20, 2019 Regular Council. Ayes; Holmes, O'Dwyer, Soper. Nays; Wilkins. Motion Carried.

Agenda: Motion by Wilkins, seconded by Holmes to approve agenda. All Ayes, Motion Carried.

Correspondence:

1. Senior Scoop Newsletter received-available at Village Office.
2. MML annual meeting notice.
3. Information from FEMA regarding open house on recent Flood Mapping updates.

Public Input on Agenda: None

Approval of Bills: Motion by Holmes, seconded by O'Dwyer to approve the check register in the amount of \$8,137.92 as presented. Roll Call: Soper, aye; O'Dwyer, aye; Holmes, aye; Wilkins, aye; Motion Carried.

Financial Report: - Received.

Old Business:

1. DPW Assistant contract: Motion by O'Dwyer to limit DPW Asst. to 30 hours per week at \$16.00 per hour. No second, motion failed.

New Business:

1. Request by Wilkins to join Planning Commission denied, not allowed to have another council member on PC, per State law.
2. Motion by Wilkins, seconded by Holmes to enter into a contract with Joshua Mills for Zoning Administrator duties. After discussion regarding whether current ZA had resigned, Mike Lane stated he would resign from ZA position. Vote: 3 ayes, 1 nay. Motion passed.
3. Motion by Soper, seconded by Holmes to enter into contract with Mike Lane for Code Enforcement duties, All ayes, motion passed.
4. Motion by Wilkins, seconded by Holmes to allow Ragnar Relay permission to race through Elberta. O'Dwyer noted we should let them know of flooding issues. All ayes, motion passed.
5. Council Vacancy tabled until President Wilkins gets response from attorney. Also received another letter of interest in council position from resident Barbara Reichert.
6. Motion by Wilkins, seconded by Soper to change date of next regular Village Council meeting to Wednesday, August 14 2019. Vote: 3 ayes, 1 nay. Motion passed.

1 7. Attorney Update: received information from one law firm, waiting for information on at
2 least one more to deliberate signing on with a new firm. Issue tabled.
3

4 **Reports:**

5 County Commissioner – G. Sauer - gave update on marijuana options; Weldon Twp, opted
6 out. Inland, opted in for Medical. Benzonia Twp, opted in. Crystal Lake Twp, putting it to a
7 township vote. Retirement party for Frank Post is July 31 1-3pm at the County. Road
8 Commission is having issues with the brine used in first application. Act 51 money is
9 increasing. Betsie Valley **Trail** is closed in some areas due to flooding. Ron Burns will be
10 retiring as 911 administrator sometime this fall.

11 DPW – C. Pritchard. Received written report. Busy inspection water pipes, changing meters,
12 flushing hydrants, and dealing with the high water levels. Thanked Keilor's and Mix's for
13 their help on July 4th.

14 Planning Commission - K. Holmes. No July meeting, no report. Next meeting August 13,
15 2pm at the Community Building.

16 Parks & Recreation Commission - B. Soper. No meeting. Will get help with updating
17 Recreation Plan in September.

18 BFA - J. Wilkins. Written report was provided

19 BLUA/Fire Board - K. Holmes & H. O'Dwyer. Ernie is retiring, they will be replacing him.

20 Personnel Committee - J. Wilkins & K. Holmes. Written report received.

21 Building Committee – B. Soper. No report. Discussed Well #2.

22 Water/Sewer - J. Wilkins & K. Holmes. No report, refer to DPW report.

23 Grants - J. Wilkins. & B. Soper. Meeting with C. Sullivan soon.

24 ELSS - K. Mills. The summer rental season is going along slow and smooth so far.

25 Zoning Administrator - Mike Lane. Dealing with zoning matters; request for possible land
26 division-no; fielding other zoning calls.

27 Code Enforcement Officer - Mike Lane. Getting questions from residents regarding signs,
28 lawn maintenance, etc. He thinks things are going well. Noted the Mobile Home Park has a
29 lot of issues that need addressing.

30 Policy & Procedures - J. Wilkins. Reported training earlier in the day, and reminded council
31 there is training tomorrow, July 19 also.

32 Marijuana Committee - B. Soper. No report.

33 **Announcements:** Flyer for public meeting on Great Lakes, July 24, 2019.

34 **Public Comment:** S. Bower stated 2 others got LUP's for house trailers. She has questions on
35 permit process, Wilkins read the process from Village Zoning Ordinance. Resident
36 complimented DPW on the snow removal, prompt street light replacement and their good work
37 in general. Council member O'Dwyer noted disappointment with committee report from grant
38 committee and with council not having additional information on DPW Assistant.

39 **Adjournment:** Motion by Wilkins, seconded by Holmes to adjourn at 8:19 pm, motion passed.