

-FINAL-

MINUTES

Regular Meeting of the Elberta Village Council
401 First St (Community Building) Elberta
May 16, 2019
7:00 PM

Call to Order at 7:00pm by President Wilkins.

Pledge of Allegiance.

Roll Call: Present: Bill Soper, Ken Holmes, Holly O'Dwyer, Jennifer Wilkins

Absent: Joyce Gatrell

Adjourn to Public Hearing 7:03pm

Proposed Marihuana Establishments Prohibition Ordinance (#36) read and discussed.

Proposed Ordinance to Amend Chapter 9006 of the Village of Elberta Ordinance Code was read and discussed. Animal welfare League will provide four (4) dispensers for Mutt Mitts. Discussed adding walkways to Ordinance Amendment.

Re-enter Regular Council Meeting 7:16pm

Minutes: Motion by b. Soper, seconded by K. Holmes to approve Minutes of April 18, 2019 Regular Council meeting. All Ayes, Gatrell absent, Motion Carried.

Agenda: Motion by B. Soper, seconded by H. O'Dwyer to approve the agenda for May 16, 2019. All Ayes, Gatrell absent, Motion Carried.

No Conflict of Interest reported.

Correspondence:

1. Senior Scoop Newsletter received-available at Village Office.

2. Information on Free Training from MSU/MI State Dept of Treasury. All are encouraged to look into it and attend, if possible.

3. MDOT-OED, TEDF application for funding denied, per e-mail. Could still get funding during 2020, will hear more the beginning of June.

Public Input: None

Approval of Bills: Motion by K. Holmes, seconded by B. Soper to approve the Check register in the amount of \$38,178.45 as presented. Roll Call: Holmes, aye; O'Dwyer, aye; Soper, aye; Wilkins, aye; Gatrell, absent. Motion Carried.

Financial Reports were received. Noted the training costs will be reimbursed by the State.

Financial Report: - Received.

Old Business:

1. Frankfort Condo Project (Fisherman's Landing) - Sewer line hook-up update. K. Holmes reported they are still working toward the sewer hook-up. Keeping in contact with the City of Frankfort.

New Business:

1. Penfold Park Bids-Four (4) bids received and opened by Spicer Group, one was incomplete. They recommend the Village accept the lowest bid of \$214,100 from Sajdak Construction. Received notification the DNR approved of this Contractor/bid also. Motion to accept Sajdak Construction bid by H. O'Dwyer, seconded by B. Soper. All Ayes, Gatrell absent, Motion Carried.

- 1 2. Motion by H. O'Dwyer, seconded by B. Soper to update bank signature cards by
2 removing Addis and adding Goodman. All Ayes, Gatrell absent, Motion Carried.
- 3 3. Motion to approve Village of Elberta Ordinance No. 36 (Marihuana Establishments
4 Prohibition Ordinance) made by K. Holmes, seconded by J. Wilkins. Ayes: Holmes &
5 Wilkins, Nays: O'Dwyer & Soper, Absent: Gatrell. Motion Failed. Possible committee
6 to look into opting in options.
- 7 4. Motion to Amend Chapter 9006 of the Village of Elberta Ordinance Code, noting
8 addition of paths walkways to Section (C) made by K. Holmes, seconded by B. Soper.
9 Ayes: Holmes, Soper, Wilkins, Nays: O'Dwyer, Absent: Gatrell. Motion Carried.
- 10 5. Discussion with Mike Lane regarding possible as Zoning Administrator/Code Enforcer.
11 Issues regarding hours worked per position and compensation. Agreed to \$250 per month
12 for both positions. Will look into contract and payment options and revisit in one month.
13 Motion by B. Soper, seconded by K. Holmes. All Ayes, Gatrell absent. Motion
14 Carried.
- 15 6. Discussion regarding the BAFC recommendations. Clarified the extra training hours will
16 be reimbursed by the State. Also clarified the allowable work hours of 40 hours per week
17 are ONLY during the week of the audit (scheduled for week of June 3). Motion to accept
18 the BAFC recommendations made by H. O'Dwyer, seconded by B. Soper. All Ayes,
19 Gatrell absent. Motion Carried.

20 **Reports:**

21 County Commissioner – G. Sauer - oral report. Veterans ceremony at noon on Memorial Day
22 at Veterans Park. Paving project at County Building, access road and parking lot. County
23 still working on broadband. Delivered quarterly report on County Building Code & Safety
24 Enforcement.

25 DPW – C. Pritchard. Written report was provided. Transitioning equipment into spring.

26 Planning Commission - K. Holmes. Discussing short-term rentals.

27 Parks & Recreation Commission - B. Soper. No report.

28 BFA - J. Wilkins. Written report was provided. Audit coming up first week of June.
29 Beginning RFP for new audit firm.

30 BLUA/Fire Board - K. Holmes & J. Gatrell. Oral report

31 Personnel Committee - J. Wilkins & K. Holmes. Written report.

32 Building Committee – B. Soper. No report.

33 Water/Sewer - J. Wilkins & K. Holmes. Work continuing on meter changes.

34 Grants - J. Wilkins. & B. Soper. Penfold Park Bid Acceptance.

35 ELSS - K. Mills. First rental of the season is June 8. Currently have 21 contracts, and the
36 Historical Society. Also have 8 contracts for 2020.

37 Zoning Administrator - Hired Mike Lane.

38 Code Enforcement Officer - Hired Mike Lane.

39 **Announcements:** Village Clean Up Saturday, May 18, 9am-2pm. Benzie Area Historical
40 Society 50th Anniversary Founders' Ceremony and Reception Saturday, May 25 1-2:30pm at
41 the Benzie Area Historical Society. Village Audit begins June 3.

- 1 **Public Comment:** Questions regarding easement for ELSS. Clarification that work on Sheridan
- 2 Rd. should not cause any water issues for residents/businesses. Clarification of who will contact
- 3 the Animal Welfare League regarding the Mutt Mitts.
- 4 **Adjournment:** Meeting adjourned at 8:17pm.