

1 MINUTES

2 Regular Meeting of the Elberta Village Council

3 401 First St (Community Building) Elberta

4 April 18, 2019

5 7:00 PM

6  
7 Call to Order at 7:00 pm by President Wilkins.

8 Pledge of Allegiance

9 Roll Call. Present: Bill Soper, Joyce Gatrell, Ken Holmes, Holly O'Dwyer, Jennifer Wilkins

10 Absent: none

11 The March 21, 2019 Regular Council Meeting Minutes were discussed and corrected. Motion by

12 B. Soper, seconded by H. O'Dwyer, to approve the revised Minutes of March 21, 2019. All

13 Ayes. Motion Carried. Motion by B. Soper, seconded by K. Holmes to approve Agenda as

14 amended. All Ayes. Motion Carried.

15 No Conflict of Interest.

16 **Correspondence:**

17 J. Keillor – Email regarding water and sewer ready to serve cost

18 Beach Clean-up flyer – April 22 from 10am-12

19 DEQ – Partial Lead Service Line Replacement Ban

20 Steve and Lou Laske – Letter regarding marihuana in the Village

21 State of Michigan Treasury Dept – Bulletin 11

22 MML fact sheet on Municipal Expenditures – Council is approving expenses that are not  
23 approved Municipal expenditures

24 **Public Input:** None

25 **Approval of Bills:** Motion by K. Holmes, seconded by J. Gatrell, to pay the bills on the check  
26 register in the amount of \$58,272.29. Roll Call: Soper-yes, Gatrell-yes, O'Dwyer-yes, Holmes-

27 yes, Wilkins-yes. Motion Carried. Motion by J. Wilkins, Seconded by B. Soper, to pay Kuhn,

28 Rogers PLC \$90 Roll Call: Soper-yes, Gatrell-yes, Holmes-yes, O'Dwyer-yes, Wilkins-yes.

29 Motion Carried. Discussion regarding payment of \$1,676.00 in Unemployment Insurance for

30 seasonal employee. Village Treasurer stated why the payment must be paid to the State, said

31 most places pay into Unemployment, but the village doesn't. Some Council Trustees continued

32 to question making the payment. J. Wilkins suggested for Council to allow the Budget, Finance

33 and Audit Committee to solve the issue. Motion by H. O'Dwyer, seconded by B. Soper to

34 forward the information to the Budget, Finance and Audit Committee to inquire with the State of

35 Michigan and MML to make a recommendation on what to do now and in the future. All ayes,

36 motion carried.

37 **Financial Report** - Received.

38 **Old Business**

- 39 1. Frankfort Condo Project (Fisherman's Landing) - Sewer line hook-up update. Issue  
40 tabled until May council meeting. Ken Holmes will talk to Josh Mills.

- 41 2. Ravine Street Estimate-tabled until May meeting.

42 **New Business**

- 1 1. USDA, Topline and Gordie Fraser – Approval of final pay application to Topline for the  
2 SCADA system and sign affidavit of completion for Gordie Fraser. Motion by B. Soper,  
3 seconded by K. Holmes. All Ayes, motion carried.
- 4 2. Dogs at Waterfront Park/Mutt Mitts – Discussion to allow dogs at Waterfront Park. Sue  
5 Bishop said she would like to walk her dog on a leash on the path and that the Animal  
6 Welfare League would donate Mutt Mitts if Council allowed dogs at the park. Tabled  
7 until May meeting.
- 8 3. Clerk – Council voted to appoint Maryanne Goodman as Village Clerk with the BFAC  
9 recommended hourly rate of \$15.00 an hour, with up to 30 hours a week for training  
10 purposes. Motion by B. Soper, seconded by K. Holmes. All Ayes, motion carried.
- 11 4. Clerk and Treasurer Training Hours – Council approved up to 30 hours a week for the  
12 Clerk & Treasurer to train with each other, Cathy Anderson and the CPA firm of Baird,  
13 Cotter and Bishop, P.C. Will revisit the hours needed again at the May meeting. Motion  
14 by J. Wilkins, seconded by K. Holmes. All Ayes, motion carried.
- 15 5. Dustin’s Computer Repair, LLC – Village computers received a virus and have had  
16 issues in the past. Dustin recommended a monthly service call to keep computers running  
17 smoothly. Council approved to spend \$720 a year for monthly tune ups to the Village  
18 computers. Motion by B. Soper, seconded by J. Wilkins. All Ayes, motion carried.
- 19 6. Lincoln Avenue Entrance to Elberta Dunes South – A four-wheel truck drove off Lincoln  
20 Avenue and into the field of Elberta Dunes South. Council approved to spend \$500 on  
21 split rail fencing to define a walking path that will prevent vehicles from entering.  
22 Motion by B. Soper, seconded by J. Wilkins. All Ayes, motion carried.
- 23 7. Sewer Televising – Televising the remaining sections of sewer that need updating was  
24 discussed. No action was taken. Rural Water is doing a smoke test on the remaining  
25 sewer lines this Spring.

26 **Reports**

27 County Commissioner – G. Sauer - oral report.

28 DPW – C. Pritchard. Written report was provided.

29 Planning Commission - K. Holmes. Discussing short-term rentals.

30 Parks & Recreation Commission - B. Soper – no meeting.

31 BFA - J. Wilkins. Written report was provided.

32 BLUA/Fire Board - K. Holmes & J. Gatrell. Oral report

33 Personnel Committee - J. Wilkins & K. Holmes. Written report.

34 Building Committee – B. Soper. No report.

35 Water/Sewer - J. Wilkins & K. Holmes. Included in Personnel Committee report.

36 Grants - J. Wilkins. & B. Soper Meeting with Spicer Group May 7th

37 ELSS - K. Mills. Received one additional rental.

38 Zoning Administrator - B. O'Dwyer. One pending request.

39 Code Enforcement Officer - Possible Interest in position.

40 President's Report - J. Wilkins. Included in Personnel Committee report

41 Announcements: Beach Clean Up Monday April 22 10-12. May 18, Village Clean Up. 9-2pm

42 Public Comment: None.

43 Adjournment: meeting adjourned at 8:19 PM.

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