

MINUTES

Regular Meeting of the Elberta Village Council
401 First St (Community Building) Elberta
November 29, 2018
7:00 PM

Call to Order at 7:00 pm by President Wilkins.

Pledge of Allegiance

Roll Call. Present: Bill Soper, Ken Holmes, Jennifer Wilkins, Holly O'Dwyer

Absent: Joyce Gatrell

The October 18, 2018 Regular Council Meeting Minutes were discussed. Motion by B. Soper, seconded by K. Holmes, to approve the Minutes of October 18, 2018 Regular Council Meeting Minutes as presented. Ayes - B. Soper, K. Holmes, H. O'Dwyer, J. Wilkins. Nays - none. Motion Carried.

Motion by B. Soper, seconded by K. Holmes, to approve Agenda as amended. All Ayes.

Motion Carried.

No Conflict of Interest.

Correspondence:

Benzie Bus Annual Report - Bill Kennis reported on the funding, how well the 4th of July went, Halloween, and planning transportation for New Year's Eve, bus shelters & the Airport Shuttle. They have completed their 11th year with 95,000 riders. Talked briefly about the bus shelter placement in Elberta, in Old Business.

Public Input:

Gary Sauer - said that we may need permission from the DNR for the bus shelter.

Approval of Bills. Motion by B. Soper, seconded by K. Holmes, to approve paying Chris' Bank of America bill of \$606.81, Becky's Bank of America bill of \$1,154.01, and the bills on the check register in the amount of \$108,260.68. Roll Call: Soper-yes, O'Dwyer-yes, Holmes-yes, Wilkins-yes. Motion Carried.

Financial Report - Work in progress, budget meetings will begin soon. Watch for a bill coming from the county for fixing the washout. Should not receive a bill.

Old Business

1. Northern Pump & Well - discussion - B. Soper asked if we need 3 wells? Do we put money into something that we don't need. C. Pritchard answered that if we have a well that we aren't using, we have to abandon it. Well #3 is 74 years old. Do we sink money into this well? K. Holmes suggested that Chris go ahead and get things lined up. Scott Conradson with the DEQ wants the well televised and the roof will need to be done in order to do this. Tabled until the December meeting.
2. Benzie Bus Shelter - Bill Kennis spoke regarding the bus shelter. They are open to different locations, can get a specific drawing, engineering plan, put down the concrete slab, sign a lease with the village - the village office has a template, plowing shouldn't be an issue. H. O'Dwyer asked for grant purposes, if they would be interested in a fixed

1 schedule for rides to the beach. B. Kennis would look into & explore options with the
2 council. B. Soper asked about the letter from John Roth, DNR - Who owns the property?
3 Will we need a permit? The shelter needs to be out of the road right away. Point of
4 contact would be to email the clerk and she will pass things on as needed. Motion by H.
5 O'Dwyer, seconded by K. Holmes, to sign a contract between the Village of Elberta and
6 the Benzie Bus to have a Benzie Bus Shelter in Elberta. Roll Call: Soper-yes, O'Dwyer-
7 yes, Holmes-yes, Wilkins-yes. Motion Carried.

8 **New Business**

- 9 1. Williams Portable Restrooms & Warranty - Discussion of signing the Damage Waiver for
10 the future. We had to pay for damage done to the portable restrooms this fall by the wind.
11 Motion by H. O'Dwyer, seconded by B. Soper, to approve signing the Damage Waiver in
12 the spring, if we go with Williams Portable Restrooms. All Ayes. Motion Carried.
- 13 2. LSS Management Contract Renewal - Motion by K. Holmes, seconded by B. Soper, to
14 renew the Management Contract with Kristi Mills. Roll Call: Soper-yes, O'Dwyer-yes,
15 Holmes-yes, Wilkins-yes. Motion Carried.
- 16 3. Gourdie Frasier update - C. Pritchard told the council the Top Line is finishing up the
17 SCADA, waiting on power. The rest will finish in the spring. The hill is **not yet** paved,
18 fencing is up & completed.
- 19 4. Resignations - Motion by B. Soper, seconded by H. O'Dwyer, to accept the resignation of
20 Robin Rommell from the Grant Committee and the Planning Commission, and the
21 resignation of Sue Oseland from the Grant Committee. All Ayes. Motion carried. Jen
22 thanked them for their service. K. Holmes would like a Thank You Card sent to them.
- 23 5. Penfold Park update - Spicer Group is behind on the schedule. H. O'Dwyer is concerned
24 that we'll lose the USDA Grant of \$50,000 if the project is not finished on time. **We Mary**
25 **Kalbach states that we** have until the middle of July. A water line needs to be ran to the
26 park. Need more concrete information for the December meeting. See if Pat Bentley from
27 the Spicer Group can be there. H. O'Dwyer thought that the USDA grant expired on May
28 25, 2019. Council asked the clerk to contact Alan Anderson from the USDA to find out
29 the exact date. **Holly would like the minutes to reflect that the USDA Grant of \$50,000**
30 **expires May 19, 2019.**
- 31 6. Committee Appointments were made. K. Holmes appointed Pro-Tem.
- 32 7. Planning Commission - There was a letter of interest from Charlie Kalbach. The Planning
33 Commission hadn't had a meeting in 3 months. Motion by K. Holmes, seconded by B.
34 Soper, to appoint Charlie Kalbach to the Planning Commission. All Ayes. Motion
35 carried.
- 36 8. Leaf Pick-Up at Anderson Park - Letter from Cathy Anderson regarding leaf pick-up at
37 Anderson Park. She gave a recommendation of a company that she uses and that they
38 would be contacting Chris. She also stated that she would be willing to pay \$200 to help
39 with the cost. Motion by H. O'Dwyer, seconded by B. Soper, to allow C. Anderson to pay
40 ~~\$200 to help in~~ the cost of having leaf pick-up at Anderson Park. All Ayes. Motion
41 carried.

42 **Reports**

43 **County Commissioner** – G. Sauer - oral report - Grants came in for security cameras. The
44 Storm Cloud Brewing is the Business of the Year. They are selling their products in 40
45 counties. Meijer is wanting 3 of their products. Road Commission Road Policy - want to help

1 the township with Road Mileage up to 50% match for a project. Betsie Valley Trail - beavers
2 are causing flooding. The Maples has a 96% occupancy in October. There was a security
3 breach and the alarm didn't go off. The resident was found quickly. K. Holmes added that the
4 Maples gave excellent care to his wife while she was there. Benzie County opted out of the
5 Veterans Affairs in Traverse City. They will have their own for Benzie County. There will be
6 2 half days available at the government center.
7 DPW – C. Pritchard. Written report was provided.
8 Planning Commission - K. Holmes. No report.
9 Parks & Recreation Commission - B. Soper. No meeting.
10 BFA - J. Wilkins. Committee consists of J. Wilkins, M. Kalbach, Linda Manville, B. Addis.
11 There will be a budget meeting soon.
12 BLUA/Fire Board/Water Committee - K. Holmes & J. Gatrell. Doing well. Paid a fine to the
13 DEQ of \$7200.
14 Personnel Committee - J. Wilkins & K. Holmes. No meeting.
15 Building Committee – B. Soper. Nothing to report.
16 Water/Sewer - J. Wilkins & K. Holmes. Completed the procedure and making sure that
17 nothing is missing.
18 Grants - J. Wilkins. Jen spoke with Pat from Spicer Group and received an updated project
19 time schedule.
20 ELSS - K. Mills. 19 active contracts for 2019, 1 cancellation, 1 active for 2020.
21 Zoning Administrator/Code Enforcement Officer report - B. O'Dwyer & M. Lane. No report.
22 Policy & Procedure Committee - J. Wilkins & B. Addis.
23 President's Report - J. Wilkins. Pro-Tem - K. Holmes.
24 Announcements:
25 There will be a regular council meeting on December 20, 2018.
26 Public Comment:
27 None.
28 Adjournment: meeting adjourned at 8:12 PM.
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