

MINUTES

Regular Meeting of the Elberta Village Council  
401 First St (Community Building) Elberta  
March 15, 2018  
7:00 PM

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Call to Order at 7:00 pm by President O'Dwyer  
Pledge of Allegiance  
Roll Call. Present: Ken Holmes, Holly O'Dwyer, Bill Soper, Joyce Gatrell  
Absent: Jennifer Wilkins  
Council Meeting closed at 7:02 pm to adjourn to Public Hearing at 7:02 pm.  
Public Hearing regarding the overview of the MNRTF Grant Program and Beach Improvements.  
Roll Call. Present: Bill Soper, Joyce Gatrell, Ken Holmes, Holly O'Dwyer. Absent: Jennifer Wilkins  
No conflict of interest.  
Agenda:  
1. Overview of the MNRTF Grant Program  
2. Overview of the Proposed MNRTF Application for Improvements at Elberta Beach  
3. Elberta Beach Improvements Phase I  
4. Lakeside Boulevard Improvements Phase II  
Public Comment:  
H. O'Dwyer explained the improvements: expand the parking lot (85 ft wide & 220 ft long, which will add 40 parking spaces) to include universally accessible pathway, 2 pit toilet restrooms & 2 pavilions. Chris Sullivan is grant writing for us.  
G. Sauer asked if this was a DNR Grant. Yes.  
R. Rommell stated that it makes sense to close off Lakeside Blvd to vehicle traffic. With adding 40 spaces, people will be able to park. The Trust Fund Conservancy is writing our grant and we are lucky to have C. Sullivan helping out. They are going to provide more than \$100,000 in matching funds.  
H. O'Dwyer stated that Lakeside Blvd. will be kept open to foot traffic.  
R. Rommell reminded the council that at the Beach meeting last summer & talked about solutions, the biggest concern was that there be a plan & places to park, not just have it closed. The Grant application for Phase I shows that we are thinking ahead. This is positive.  
H. O'Dwyer said that the council is wanting to plan to pave the boulevard past the houses. Do one thing at a time.  
K. Holmes stated that we'll have the road closed for improvements and not have the no trespassing concerns after that.  
Special Meeting Adjourned at 7:07 pm.  
Return to regular Council meeting at 7:07 pm.  
Motion by B. Soper to approve the Special Meeting Minutes of February 15, 2018, seconded by K. Holmes. All Ayes. Motion Carried.  
Motion by K. Holmes, seconded by J. Gatrell, to approve Minutes of February 15, 2018 Regular Council Meeting. All Ayes. Motion Carried

1 Motion by B. Soper, seconded by K. Holmes, to approve Agenda as amended. All Ayes.

2 Motion Carried.

3 No Conflict of Interest.

4 **Correspondence:**

5 H. O'Dwyer read the letter from the Dept. of Army Corp of Engineers regarding the changes  
6 for the marina at the Harbor Lights in Frankfort.

7 H. O'Dwyer read the letter from Frankfort Elberta Area Schools regarding donations for their  
8 graduation party.

9 H. O'Dwyer read the Health Department Grant that was awarded to us for \$14,621 for  
10 improvements at the Waterfront Park. We'll put up a sign for the donators, and signage for  
11 the usage of the equipment. Mulch will be able to be purchased with this grant money. Cost  
12 will be about \$9000. R. Rommell stated that we've known for some time that the mulch  
13 needed to be replaced. Then it will be a safer place for kids.

14 **Public Input:**

15 None.

16 **Approval of Bills.** Motion by K. Holmes, seconded by J. Gatrell, to approve paying all the bills,  
17 total \$30,924.84. All Ayes. Motion Carried.

18 **Financial Report** was received and accepted.

19 **Old Business**

20 1. Blight - B. Addis reported that she emailed several villages and townships around our  
21 area. She has not had any replies.

22 **New Business**

23 1. Sewer issues & updates: K. Mlcek updated us on the sewer break. The pipe is under the  
24 river. Will be doing a pressure test. Hook up will be Friday. Still on the bypass over the  
25 weekend. Valve structures have been added to each end. Given the circumstances, all  
26 things have gone well. Elmer's did a great job. Finish up on Monday. Gave an update on  
27 potential funding. Reserve account has \$57,000. MI Rural possible \$100,000. Bond  
28 Attorney for other options. H. O'Dwyer is hoping we can get a loan and we are eligible  
29 for grants. We will televise to see the condition of the pipes. B. Soper asked anticipated  
30 cost? K. Mlcek said between \$60,000 and \$100,000. B. Addis reported that SOS  
31 Analytical did the *E. coli* testing and the results were at a low level. K. Mlcek stated that  
32 the pump improvements were on hold until we see where the dust settles.

33 2. Northern A-1 Services: Motion by K. Holmes, seconded by B. Soper, to accept the  
34 proposal by Northern A-1 Services and have H. O'Dwyer sign it. Roll Call: All Ayes.  
35 Motion Carried.

36 3. Delinquent Water Bills: J. Gatrell understands that there are some trailer park residents  
37 that haven't paid their water bills. She wants residents with past due bills to pay their bills  
38 or shut off the water. Discussion about moving the shut-off valves in a different place not  
39 under trailers at the trailer park. As a safety issue, council doesn't want DPW  
40 Superintendent to crawl under trailers to turn off water. B. Addis said she could give a  
41 copy of the list of shut-off notices to council members so they are aware of who is on the  
42 list.

43 4. Budget Amendments:

1 a. Elberta Beach: Grant wants to see how we will maintain the Beach and see that it is in  
2 our budget. The amendment shows that money is moved from one area (Waterfront Park)  
3 to separate out to a new dept (753) Elberta Beach. Will need to send to C. Sullivan the  
4 Maintenance Plan. Motion by K. Holmes, seconded by B. Soper, to separate the finances  
5 for the Elberta Beach for the proposed budget amendment. Roll Call: All Ayes. Motion  
6 Carried.

7 b. Sewer Fund: Motion by K. Holmes, seconded by J. Gatrell, to amend the budget to  
8 include paying back the sewer loan: principal \$5,000 and interest \$2,703.75. Ayes:  
9 Gatrell, Holmes, Soper, O'Dwyer. Motion Carried.

10 5. MNRTF Grant & Resolution #2018-005: R. Rommell read Resolution #2018-005.

11 Motion by K. Holmes, seconded by B. Soper, to adopt Resolution #2018-005 for the  
12 Application to the Michigan Natural Resources Trust Fund. Roll Call: Ayes: Gatrell,  
13 Holmes, Soper, O'Dwyer. Motion Carried.

14 6. Water Rate Study: H. O'Dwyer read from the report that the rates would go up 24%. K.  
15 Holmes added that for the bond we needed to keep up with the rise in rates. Motion by B.  
16 Soper, seconded by K. Holmes, to accept the Water Rate Study and to follow it. Roll  
17 Call: Ayes: Gatrell, Holmes, Soper, O'Dwyer. Motion Carried.

18 7. New Water Reading System: Quote by SLC Meter LLC for \$15,150 for a new system.  
19 Ours is outdated and we need new software and laptop. R. Rommell from the Budgeting  
20 point of view; the Water Fund shows a net of \$19,000, so it could come out of  
21 repairs/maintenance for improvements. B. Addis was instructed to add \$15,150 to  
22 Repairs/Maintenance line item in the budget. Motion by B. Soper, seconded by K.  
23 Holmes, to approve the purchase of the new Water Reading System. Roll Call: Ayes:  
24 Gatrell, Holmes, Soper, O'Dwyer. Motion Carried.

25 Reports to Council

26 County Commissioner – G. Sauer - Oral report given. Filled Hoyt's position. There will be  
27 additional funding from the state, \$175 million out of the General Fund. The Road  
28 Commission will get some of this. They are looking into repairing an additional local road.  
29 The Maples had 90% occupancy for February. Recycling coordinator has left this position,  
30 looking for a new person to fill this vacancy. Had to move location for recycling in Frankfort.  
31 Temporary spot is 10th Street by the boat launch. Received a Tire Grant, so the county will  
32 be able to take scrap tires. G. Sauer will get the office more information.

33 DPW – C. Pritchard. Written report was provided.

34 Planning Commission - K. Holmes. R. Rommell reported that they are still wrestling in what  
35 to do with the Special Use Permit. Will extend the invitation to council members. The  
36 Planning Commission will post their next meeting in April as a Study Session to learn more  
37 about the Special Use Permit for Elberta Land Holding Company, Scott Gest. They will ask  
38 for diagrams and more specific information regarding the proposed marina. No decision will  
39 be made at this time. The meeting will be April 3rd at 7 PM.

40 Parks & Recreation Commission - B. Soper. No report

41 BFA - H. O'Dwyer. Oral report. Gave permission for 8 hours in March for Mary & Becky  
42 each for training on the General Ledger.

43 BLUA/Fire Board/Water Committee - K. Holmes & J. Gatrell. Oral report: They will need  
44 to put on a new roof.

- 1 Personnel Committee - H. O'Dwyer. Oral report. Looking into 60-90 day meeting.
- 2 Building Committee – B. Soper. No report
- 3 Beach Committee - J. Wilkins. No report
- 4 ELSS - K. Mills. Oral report. We will begin the Wedding Season soon. Doors for the ELSS have
- 5 been ordered.
- 6 Zoning Administrator/Code Enforcement Officer report - H. O'Dwyer. Oral report. Someone is
- 7 interested in putting up solar panels.
- 8 No Announcements
- 9 Public Comment:
- 10 Discussion of a letter being written to Elmer's in appreciation for the work they did last summer
- 11 and for being so responsive with our sewer break. H. O'Dwyer will take care of this letter.
- 12 Adjournment: meeting adjourned at 8:07 PM.
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