

MINUTES

Regular Meeting of the Elberta Village Council  
401 First St (Community Building) Elberta  
January 18, 2018  
7:00 PM

Call to Order at 7:05 pm by President O'Dwyer

Pledge of Allegiance

Roll Call. Present: Ken Holmes, Holly O'Dwyer, Bill Soper, Jennifer Wilkins. Absent: Joyce Gatrell

Motion by Wilkins, seconded by Holmes, to approve Minutes of December 21, 2017 Regular Council Meeting as amended. All Ayes. Motion Carried

Motion by Soper, seconded by Holmes to approve Agenda as amended. All Ayes. Motion Carried.

No Conflict of Interest.

**Correspondence:**

FOIA request by E. VanDussen

**Public Input:**

Might be in violation of New Business #3 when talking about budget.

**Approval of Bills.** Motion by Soper, seconded by Holmes, to approve paying the Sewer bill for Fleis & Vandenbrink and Elmer's of \$14993.59. Roll Call: All Ayes. Motion Carried.

**Financial Report** was received. Motion by Soper, seconded by Wilkins, to approve the financial report and pay bills for both December and January. Roll Call: Soper-Aye, Holmes-Aye, Wilkins-Aye, O'Dwyer-Aye. Absent: Gatrell. Motion Carried.

**Old Business**

1. Robarge Street - Council wants to look at the previous survey. O'Dwyer would like to table this discussion and have DPW Superintendent check with the county & with Kerby's for the project. Do we need engineers? Do we need just a permit? Motion by Soper, seconded by Wilkins, to table the decision and see what Chris can find out. All Ayes. Motion Carried.
2. Acre St. - Council would like DPW Superintendent to meet with the DEQ. Motion by Wilkins, seconded by Holmes, to table the decision on Acre St. until February. All Ayes. Motion Carried.
3. Furnace St. - Council would like DPW Superintendent to meet with the DEQ. Value in having K. Mlcek at the DEQ meeting with C. Pritchard. Motion by Wilkins, seconded by Holmes, to accept the quote of \$4,400 for Furnace Street Improvements. All Ayes. Motion Carried.

**New Business**

1. Fee Schedule - R. Rommell on behalf of the Planning Commission spoke. Questions are important to ask and have expertise in the answers of the questions. A site plan review will answer some of the questions. Why should the Village pay for some of the things

1 that are needed? Discussion regarding use of attorneys for asking questions. Will fees  
2 keep people from wanting to develop property here? Motion by Soper, seconded by  
3 Wilkins, to adopt the Fee Reimbursement Schedule. All Ayes. Motion Carried.

4 **2.** Emergency Chain of Command Procedure - Clarifies who to call in an Emergency.  
5 Complete the list and get it to council members. Motion by Wilkins, seconded by  
6 Holmes, to adopt the Emergency Chain of Command Procedure. All Ayes. Motion  
7 Carried.

8 **3.** This recommendation will be given to the Budget Committee to address.

9 **4.** Earth Planters - S. Oseland wants to replace the old planters on Frankfort Ave. Money  
10 will come from the zoning administrators donated wages, transfer to Beautification line  
11 item to help with the purchase. Parks & Rec will pay part and so will the Mini Pond.  
12 Send a thank you to Bill O'Dwyer. Motion by Soper, seconded by Holmes, to purchase  
13 the earth planters. Roll Call: Soper-Aye, Holmes-Aye, Wilkins-Aye, O'Dwyer-Aye.  
14 Absent: Gatrell. Motion Carried.

15 **5.** Resignation - R. Rommell wrote a letter of resignation. She stated that she has over-  
16 committed herself and will resign from the Personnel Committee and the Budget, Finance  
17 and Audit Committee as of the beginning of the Fiscal Year, March 1, 2018. Motion by  
18 Wilkins, seconded by Holmes, to accept the resignation of R. Rommell from the  
19 Personnel Committee and the Budget, Finance and Audit Committee as of the beginning  
20 of the Fiscal Year, March 1, 2018 with regret and many thanks for all of Robin's hard  
21 work. All Ayes. Motion Carried.

22 **6.** Spring Clean-Up - Will be on Saturday, May 12, 2018. Motion by Wilkins, seconded by  
23 Soper, to accept the Spring Clean-Up offer from Republic Services of \$690.00 per  
24 dumpster. All Ayes. Motion Carried.

25 **7.** Resolution to Support Enhanced Opportunity for Physical Activity & Fitness for  
26 Residents & Visitors in the Village of Elberta - Jen came up with a grant opportunity.  
27 Make some improvements at the waterfront park. Looking to get fitness equipment for all  
28 ages. Motion by Soper, seconded by Wilkins, to Adopt Resolution #2018-001 to Support  
29 Enhanced Opportunity for Physical Activity & Fitness for Residents & Visitors in the  
30 Village of Elberta. Roll Call: Soper-Aye, Holmes-Aye, Wilkins-Aye, O'Dwyer-Aye.  
31 Absent: Gatrell. Motion Carried.

32 **8.** Hard Drives - Our computer guy, Dustin, recommended purchasing 4 hard drives for  
33 backing up the office computers, 2 for the Treasurer's computer and 2 for the Clerk's  
34 computer. Motion by Holmes, seconded by Soper, to Approve the purchase of 4 hard  
35 drives from Best Buy at the cost of \$79.99 each. All Ayes. Motion Carried.

36 Reports to Council

37 County Commissioner – Sauer - Oral report given. Spoke about The Maples occupancy & flu  
38 closure, working on staffing. 5 new members on the building board. There will be an  
39 organizational meeting, committee as a whole and all board members will be in attendance.  
40 Opted in to the Opioid Class Action, hope to re-coup some of the jail/health services/EMS  
41 costs. Accepted the resignation of Frank Walterhouse. They have 30 days to fill the vacancy.  
42 Road Commission had 900 hours of overtime last month. Hired Jim Henderson as the EMS  
43 director.

44 DPW – Pritchard. Written report was provided.

45 Planning Commission - Holmes. Written report submitted.

- 1 Parks & Recreation Commission - Soper. Written report submitted.
- 2 BFA - O'Dwyer. Oral report. Working on the budget.
- 3 BLUA/Fire Board/Water Committee - Holmes & Gatrell. Oral report:
- 4 Personnel Committee - Rommell. Written report submitted.
- 5 Building Committee – Soper. Chris got a bid on a new roof.
- 6 Beach Committee - Wilkins. Written report submitted.
- 7 ELSS - Mills. No report.
- 8 Zoning Administrator/Code Enforcement Officer report - No report
- 9 No Announcements
- 10 Public Comment: S. Oseland - Thank you for approving the purchase of the Earth Planters.
- 11 Congratulations to Gary Sauer. Thank you to Robin Rommell for all that she has done.
- 12 J. Barnes - Congratulations to Gary Sauer. Thank you to Robin Rommell. Since there was no
- 13 recommendation of the Special Use Permit, he would like the council to keep in mind that the
- 14 application permit is different. 1. ELHC will not be the developer. 2. Other investors will
- 15 develop. 3. Don't just give a free pass. 4. Revise and refine. We know Scott Gest, trust him, but
- 16 we may not know the new owners. He would like us to fully understand the project, be compliant
- 17 with the end goal being what we want for Elberta.
- 18 R. Rommell - Thank you to Jen Wilkins and Sue Oseland of Parks & Rec for the planters for the
- 19 beautification of Elberta.
- 20 Adjournment: meeting adjourned at 8:22 PM.
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