

MINUTES

Regular Meeting of the Elberta Village Council
401 First St (Community Building) Elberta
August 17th, 2017
7:00 PM

Call to Order at 7:01 pm by President Pro Tempore O'Dwyer

Pledge of allegiance

Roll Call. Present: Ken Holmes, Holly O'Dwyer, Bill Soper, Joyce Gatrell. Absent: None. One Vacancy

Motion by Soper, seconded by Holmes to approve Agenda as amended. All Ayes. Motion Carried.

Motion by Soper, seconded by Gatrell, to approve Minutes of July 20th, 2017 Regular Council Meeting as amended. All Ayes. Motion Carried

No conflict of interest was stated.

Correspondence: Correspondence to council was covered without comment.

Public Input: Linda Manville voiced her support for the LSS Manager and asked Council to respect the process. She's done a good job. Let her do her job.

Robin Rommell agreed that LSS Manager has done a good job and increased revenue.

Expressed anger about LSS Manager's letter. Took issue with portion of letter. Felt it inappropriate.

Holmes spoke. LSS manager to brought in to handle the facility. That is her building.

Gatrell stated that courtesy should be extended to the LSS Manager if the facility is going to be used. Let her know.

Holmes said don't interfere with the contract for management of the LSS. Won't stand for it.

Village Office could not handle it, so Kristi was hired as LSS Manager.

O'Dwyer said the Village can use the building when it's not rented. The Village should not give away the right to use the LSS.

Approval of Bills. Motion by Soper, seconded by Holmes to approve bills. Ayes - Holmes, Gatrell, Soper; Nay - O'Dwyer. Motion Carried.

Financial Report was received.

Old Business

1. The Village continues to search for a Zoning Administrator. Rommell stated something needs to be done. Recommended legal consultation if all else fails. O'Dwyer will call Tanner.

New Business

1. Rotary Charities Capital Grant Application Resolution (2017-005):
The Village Clerk explained the new grant application and timeline.
Motion by Soper, seconded by Holmes. All ayes. Motion carried
2. NRTF Grant Match Resolution (2017-006):
Motion by Soper, seconded by Gatrell. All ayes. Motion carried.

- 1 3. Sewer Project Update:
2 Ken Mlcek from F&V gave an update on the sewer project. Paving should be done by
3 Labor Day. Finished the final design for the pump station improvements. John Keillor
4 discussed minor change order. Limited use of contingency funds. Good work is being
5 done.
- 6 4. Sewer Draw Approval
7 Motion by Holmes, seconded by Gatrell. All ayes. Motion carried.
- 8 5. Official Duties (O'Dwyer)
9 O'Dwyer discussed roles and powers of the Village President.
- 10 ~~6. Township Community Building Rental (rate and cancellation notice)-Acre Street~~
11 O'Dwyer stated that the motion to vacate Acre Street was illegal. Holmes asked
12 according to who? Refuted reasons why it can't happen. Jen Wilkins and Rommell
13 provided information about the previous process. Holmes agreed a resolution is required.
- 14 7. Village Treasurer Hours
15 O'Dwyer reduced Treasurer hours back to 20 hours/week. The Village Treasurer spoke
16 about how hard she has worked over the years. She will work her 20 hours and that's it.
17 A discussion took place about the Personnel Committee.
- 18 8. ELSS Manager Contract (Mills)
19 O'Dwyer read a statement. LSS Rental Manager will be on the September meeting.
- 20 9. Sewer Bill (Turovich)
21 A discussion about the Village's responsibility for the sewer system took place. Holmes
22 stated that the Village is responsible for the system from the property line to the sewer
23 main. The Village is not responsible for cleanup inside the home.
- 24 10. ~~Waterfront Park Refund~~ Penfold Park Refund
25 Clerk explained the situation. Motion by Soper to refund the \$75.00 rental fee, seconded
26 by Holmes. All ayes. Motion carried.
- 27 11. Zoning (Added)
28 O'Dwyer mentioned missing zoning files. 2016-17 Land Use Permit Applications
29 missing for more than a month.
- 30 12. Elberta Beach (Added)
31 O'Dwyer introduced Jen Wilkins. Wilkins recounted committee progress since the Aug.
32 9th special meeting. Committee consists of Jen Wilkins, Sue Oseland, John and Sue
33 Keillor, and Phil and Rosemary Mix. Will begin to work on recommendations. Wanted
34 recognition as the Elberta Beach Committee. Will report to Council.

35
36 Reports to Council

- 37 County Commissioner – Sauer. Updated Council on County Planning Commission
38 changes. Maples was reinserted. Everything ok. Not at capacity, but fully-staffed.
39 Veteran's Memorial event was held. Mentioned Distributed Antenna System. County
40 Road Commission working on recommendations.
- 41 DPW – Pritchard. Written report was submitted
- 42 Planning Commission - Holmes. Rommell stated a public meeting was held to go over
43 the Master Plan Survey results. Sarah Lucas from NNW will compile the survey results
44 and meeting responses into recommendations.
- 45 Parks & Recreation Commission - Soper. Written report submitted.

- 1 BFA - O'Dwyer. No report.
- 2 BLUA/Fire Board/Water Committee - Holmes & Gatrell. No report.
- 3 Personnel Committee - Rommell. Written report submitted. Rommell addressed
- 4 Holmes' concerns regarding meeting times. Holmes wants meeting at noon.
- 5 Building Committee – Soper. DPW Supervisor replaced shingles on the Community
- 6 Building. Need to plan to replace roof soon.
- 7 Beach Committee - Wilkins said committee is looking at options for ordinances and
- 8 signage. No word from Sand Products.
- 9 Zoning Administrator/Code Enforcement Officer report - No report
- 10 No Announcements
- 11 Public Comment:
- 12 Sue Oseland commented on personnel issues. Distrust between former clerk, current treasurer,
- 13 president pro-tem, and LSS Manager. Tired of it. Supports O'Dwyer. Treasurer and LSS
- 14 Manager working against the progress of the Village. Work together. Started with the previous
- 15 clerk.
- 16 Charles Kalbach questioned logic of saving money by reducing treasurer hours. Does not see the
- 17 need for the personnel coordinator. Questioned its creation.
- 18 Linda Manville inquired about office security. By statute, the clerk is the official keeper of the
- 19 records. Clerk and treasurer should be the only ones with access to the records room. Make an
- 20 appointment with the clerk to view records.
- 21 Brittany Adams voiced a complaint about a sewer issue.
- 22 Kristi Mills stated that she requested to be put on the agenda but was denied time to speak. Read
- 23 a statement about her time as LSS manager. Stated that she would like to be notified if the LSS
- 24 is being used, clarification about to whom she is to report issues.
- 25 Francine McPherson asked if the Village has a ADA coordinator. Requested reasonable
- 26 accommodation, but felt her request went unfulfilled. Clerk stated that he was confused about
- 27 the nature of her request. Was not aware it was an standing request. Asked that a written request
- 28 be made for on-going future accommodations.
- 29 O'Dwyer adjourned the meeting at 8:35 PM.

Coury Carland
Village Clerk