

1 MINUTES

2 Public meeting on Village Application for a Michigan Natural Resources Trust Fund Grant  
3 and

4 Regular Meeting of the Elberta Village Council

5 401 First St (Community Building) Elberta

6 March 16, 2017

7 7:00 PM

8  
9 Call to Order at 7:02 pm by President Pro Tempore O'Dwyer

10 Roll Call. Present: Joyce Gatrell, Ken Holmes, Holly O'Dwyer, Bill Soper. One Vacancy

11 Regular meeting closed and the Public Hearing on the Michigan Natural Resources Trust Fund  
12 Grant Application at 7:05 pm

13 Cathy Anderson presented the proposed project of an ADA restroom and canoe/kayak launch  
14 facility in Penfold Park along with grant application terms. Public input and discussion was held  
15 with comments from residents Oseland and Rommell, Trustees Holmes and Gatrell, and  
16 community member Gest.

17 The Public hearing was closed and the Regular Meeting of the Elberta Village Council resumed  
18 at 7:17 pm.

19 Motion by Soper, supported by Gatrell, to approve Minutes of February 16, 2017 Regular  
20 Council Meeting as amended. All Ayes. Motion Carried

21 Motion by Gatrell, supported by Holmes to approve Agenda as presented. All Ayes. Motion  
22 Carried.

23 No conflict of interest was stated.

24 Correspondence was received which comprised of invitations from the Benzie County Office of  
25 Emergency Management for a public officials training session and from Networks Northwest for  
26 a Local Governments Summit.

27 No Public Comment on agenda items was offered

28 Approval of Bills. Motion by Soper, supported by Gatrell to approve bills. All Ayes. Motion  
29 Carried.

30 Financial Report was received.

31 Old Business

32 1. Snow Removal on sidewalks. Trustee Soper proposed an amendment to Chapter 4024 of  
33 the Village Code for Sidewalks. Extensive discussion occurred. Motion by Soper,  
34 supported by Holmes to approve the proposed amendment. All Ayes. Motion carried.

35 2. Village Garage/Office Restroom remodel contract. Motion by Gatrell, supported by  
36 Holmes to acquire or install air conditioning for the DPW Office at a cost not to exceed  
37 \$1000. All Ayes. Motion carried. Motion by Soper, supported by Gatrell to approve  
38 contract for Village Garage/Office Remodel. All Ayes. Motion carried.

39 New Business

40 1. Penfold Park Planning Grant Application. Motion by Soper, supported by Holmes to  
41 approve the Resolution 2017-002, the Submission of Application to the Michigan Natural  
42 Resources Trust Fund for Development of Universally Accessible Restroom,  
43 Canoe/Kayak Launch and other Amenities at Penfold Park. All Ayes. Motion Carried.

44 2. Cross Connection Control Ordinance & Program.

- 1 a. Ordinance: Motion by Soper, supported by Holmes to adopt Village Ordinance  
2 No. 32, an amendment to Chapter 2047 of the Village Code, the Village of  
3 Elberta Cross Connection Ordinance. All Ayes. Motion Carried.
- 4 b. Program: Motion by Gatrell, supported by Soper to adopt the Village of Elberta  
5 Cross Connection Control Program. All Ayes. Motion Carried.
- 6 c. Plan: Motion by Soper, supported by Gatrell to authorize the Water Committee to  
7 proceed with implementation of the Cross Connection Control Program, including  
8 producing information for residents regarding the system. Also to appropriate an  
9 additional \$2000 for the Water Fund to allow the Village DPW to purchase hose  
10 bib vacuum breakers to give to residents in the course of the cross connection  
11 inspections. Roll call: Gatrell - Aye, Holmes - Aye, O'Dwyer - Aye, Soper -  
12 Aye. Motion carried and budget so amended.
- 13 3. ELSS Maintenance and Rehabilitation Committee. O'Dwyer proposed that she and DPW  
14 Superintendent Pritchard comprise the ELSS Maintenance and Rehabilitation Committee.  
15 No discussion, no vote was taken.
- 16 4. Community Building restrooms for baseball. O'Dwyer proposed that the Village allow  
17 the Frankfort-Elberta Athletic Boosters use the Community Building restrooms during  
18 the baseball/softball season and that the put the Community Building restroom cleaning  
19 contract out for bid. Motion by Gatrell supported by Holmes to allow the Community  
20 Building restrooms to be used by the ball players and put the restroom cleaning contract  
21 out for bid. Roll call: Gatrell - Aye, Holmes - Aye, O'Dwyer - Aye, Soper - Aye.  
22 Motion carried.
- 23 5. Elberta Land Holding Company Marina Project. Scott Gest briefed the Village Council  
24 and took questions from the public on renewing the Elberta Land Holding Company's  
25 marina development proposal.
- 26 6. Snowplow. Not an issue for this year.
- 27 7. Electrical Contract. DPW Superintendent Pritchard assigned task of finding another  
28 Electrical Contractor.
- 29 8. Solstice. Trustee Soper announced that the Solstice Festival will take place on June 24th  
30 *this is not a Village sponsored event.*
- 31 9. Budget Amendments. Motion by Soper, supported by Gatrell to approved the proposed  
32 budget amendments, as modified, for the Local and Major Streets. Roll call: Gatrell -  
33 Aye, Holmes - Aye, O'Dwyer - Aye, Soper - Aye. Motion carried.
- 34 10. ELSS Floor Refinishing. Council declined to consider bids for ELSS Floor Refinishing
- 35 11. Water/Sewer First Year Budgets. Motion by Soper, supported by Holmes to approve the  
36 projected first year budgets for both the Water and Sewer Funds for submission to the  
37 USDA with corrections as identified. Roll call: Gatrell - Aye, Holmes - Aye, O'Dwyer -  
38 Aye, Soper - Aye. Motion carried.
- 39 12. Blacklock Books. Motion by Soper, supported by Holmes to sell the 2nd Edition copies  
40 of the Blacklock History of Elberta books for \$20 cover price with third parties selling  
41 the book on behalf of the Village being allowed to keep 10% (\$2). Roll call: Gatrell -  
42 Aye, Holmes - Aye, O'Dwyer - Aye, Soper - Aye. Motion carried.
- 43 13. Planning Commission Membership. The Planning Commission Secretary reported that  
44 Planning Commission members Mr. Bill O'Dwyer and Mr. Russ Mix had been absent  
45 from at least three regularly scheduled consecutive Planning Commission meetings. Mr.  
46 O'Dwyer and Mr. Mix are now off the Planning Commission and there are two vacancies.

- 1 14. Streets Asset Management Plan. Motion by Soper, supported by Gatrell to adopt the  
2 Streets Asset Management Plan as recommended by the Planning Commission. All ayes.  
3 Motion carried.  
4 Reports to Council  
5 County Commissioner – Sauer. No progress on the Maples, but the old building is now  
6 having issues. Repairs to the Betsie Valley Trail are being discussed. Shared MDOT  
7 road repair plans for Benzie County.  
8 DPW – Pritchard. Written report was submitted.  
9 Planning Commission - Holmes . Written report submitted  
10 Parks & Recreation Commission - Soper. Written report submitted.  
11 BFA - O'Dwyer. No report  
12 BLUA/Fire Board/Water Committee - Holmes & Gatrell. Written water committee  
13 report was submitted  
14 Personnel Committee - Rommell. Written report submitted. Code violation complaint  
15 form and Ordinance No. 20, 21 & 26 will be on agenda for April.  
16 Building Committee – Soper. No report  
17 Zoning Administrator/Code Enforcement Officer report - Tanner. No report  
18 Public Comment was offered by Cathy Anderson regarding the update to the sidewalk ordinance  
19 stating that it was unfair, inconsistent and unwarranted. Additional comments were heard from  
20 Charlie Kalbach and Robin Rommell questioning why Village should clear sidewalks for some  
21 businesses.  
22 Motion by Gatrell, supported by Soper to adjourn. All Ayes. Meeting adjourned at 8:57 pm.



Catherine M. Anderson  
Village Clerk

*Approved April 20, 2017*