

1 MINUTES

2 Regular Meeting of the Elberta Village Council

3 401 First St (Community Building) Elberta

4 February 16, 2017

5 7:00 PM

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7 Call to Order at 7:04 pm by President Pro Tempore O'Dwyer

8 Roll Call. Present: Joyce Gatrell, Ken Holmes, Holly O'Dwyer, Bill Soper. One Vacancy

9 Regular meeting closed and the Public Hearing on the FY2018 Budget convened at 7:05 pm

10 Public input was heard from Linda Manville, Robin Rommell, and Scott Gest. The Village

11 Council and Public engaged in constructive discussion on several budget line items.

12 The Public hearing was closed and the Regular Meeting of the Elberta Village Council resumed
13 at 7:29 pm.

14 Motion by Soper, supported by Holmes, to approve Minutes of January 19, 2017 Regular
15 Council Meeting as amended. All Ayes. Motion Carried

16 Motion by Holmes, supported by Soper to approve Agenda as amended. All Ayes. Motion
17 Carried.

18 No conflict of interest was stated.

19 Correspondence was received

20 No Public Comment on agenda items was offered

21 Approval of Bills. Motion by Soper, supported by Gatrell to approve bills. All Ayes. Motion
22 Carried.

23 Financial Report was received.

24 Old Business

25 1. Snow Removal on sidewalks. Nothing was presented

26 New Business

27 1. Penfold Park Planning Committee membership. Motion by Holmes, supported by Gatrell
28 to approve the Penfold Park Planning Committee membership.

29 2. Report on Food Truck experience at Elberta Farmers Market. Sue Oseland briefed the
30 council and provided recommendation to continue to have Food Trucks be a part of the
31 EFM. Motion by Soper, supported by Gatrell to allow for two seasonal food truck
32 vendors at the 2017 Elberta Farmers Market. Ayes - 3, Nays - 1 (Holmes). Motion
33 carried.

34 3. DPW Steering Committee Recommendations. Council was presented with proposed
35 Village Resolution 17-002 which included the following recommendations (summarized)

36 a. Hire Chris Pritchard as DPW Superintendent

37 b. Continue the DPW Steering Committee as the Village Employee Relations
38 Committee

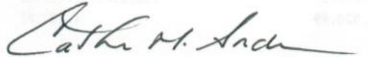
39 c. Appoint Robin Rommell as the Personnel Coordinator for the Village with a one-
40 year contract.

- 1 d. Contract with Great Lakes Laboratory for water operator services.
- 2 e. Contract out mowing of the Waterfront Park
- 3 f. Budget for seasonal and/or part-time help
- 4 Motion by Soper, supported by Holmes to adopt the DPW Steering Committee proposed
- 5 resolution as presented except that the Personnel Coordinator be appointed for six months
- 6 and the position evaluated at that time. Roll Call: Gatrell - Nay, Holmes - Aye, O'Dwyer
- 7 - Aye, Soper - Aye. Resolution adopted.
- 8 4. FY2018 Budget Resolution Motion by Holmes, supported by Soper to approve budget
- 9 resolution and budget with changes identified. Roll Call: Gatrell - Aye, Holmes - Aye,
- 10 O'Dwyer - Aye, Soper - Aye. Resolution adopted.
- 11 5. Water operator contract. See Agenda Item 3.
- 12 6. Village Garage/Office restroom remodel contract. Issue deferred to March regular
- 13 meeting.
- 14 7. Resolution to extend Crapo St. Motion by Soper, supported by Holmes to adopt
- 15 Resolution for Street Addition to extend Crapo Street south by 50 feet. All ayes. Motion
- 16 carried.
- 17 8. New Snow Plow. Village Treasurer, Mary Kalbach, has been researching options to
- 18 replace the existing plow truck and provided a written brief to Council.
- 19 9. Five-year Recreation Plan Amendments. Motion by Holmes, supported by Gatrell to
- 20 approve the Recreation 5-year Plan Amendments. All ayes. Motion carried.
- 21 10. ELSS Graduation Open House Special Rates. Proposal by ELSS Manager, Kristi Mills
- 22 to implement special promotional rate for open houses for Frankfort HS and Benzie
- 23 Central HS graduates. Motion by Holmes, supported by Gatrell to approve special rate
- 24 promotions for current year. All ayes. Motion carried. Council also approved having
- 25 Kristi and Cathy create ELSS Rental Agreement for this promotion and begin using the
- 26 revised rental agreement for immediate bookings if necessary.
- 27 11. Petition from Bill Soper on behalf of the Solstice Foundation to have a portion of the
- 28 contracted rental fee for the use of the Elberta Life Saving Station on in June 2016
- 29 refunded. Soper claim the Solstice Foundation was entitled to a different rate than agreed
- 30 upon in the Solstice Contract. Issue to be reviewed at the March Council Meeting.

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32 Reports to Council

33 County Commissioner – Sauer. Sleeping Bear Apiaries have been awarded a loan under
34 the Community Building Block Grant loan program administered by the County. The
35 County Health Department has finished renovating their building on M-115. Highlighted
36 the marijuana law changes and that they are local issued for the Village to decide if they
37 want to implement in their community. The County Road Commission will put load
38 limits on the roads tomorrow (2/18/17). Kurt Schindler is retiring in May.
39 DPW – Anderson. Written reports were submitted.
40 Planning Commission - Holmes . Written report submitted

- 1 Parks & Recreation Commission - Soper. Written report submitted.
- 2 BFA - O'Dwyer. Met on 2/15/17.
- 3 BLUA/Fire Board/Water Committee - Holmes & Gatrell. No issues.
- 4 Building Committee – Soper. ELSS work is progressing
- 5 Zoning Administrator/Code Enforcement Officer report - Tanner. No Report
- 6 Announcements - Frankfort is revising its Master Plan.
- 7 Public Comment was received from Sue Oseland and Robin Rommell.
- 8 Motion by Holmes, supported by Gatrell to adjourn. All Ayes. Meeting adjourned at 9:03 pm



Catherine M. Anderson
Village Clerk