

1 MINUTES

2 Regular Meeting of the Elberta Village Council

3 401 First St (Community Building) Elberta

4 January 19, 2017

5 7:00 PM

6
7 Call to Order at 7:04 pm by President Pro Tempore O'Dwyer

8 Roll Call. Present: Joyce Gatrell, Ken Holmes, Holly O'Dwyer, Bill Soper. One Vacancy

9 Motion by Soper, supported by Gatrell, to approve Minutes of December 15, 2016 Regular

10 Council Meeting as amended. All Ayes. Motion Carried

11 Motion by Soper, supported by Gatrell to approve Agenda as amended. All Ayes. Motion

12 Carried.

13 No conflict of interest was stated.

14 Correspondence was received

15 No Public Comment on agenda items was offered

16 Approval of Bills. Motion by Soper, supported by Holmes to approve bills. All Ayes. Motion

17 Carried.

18 Financial Report was received.

19 Old Business

- 20 1. Dog Policy in Parks. Nothing was presented

21 New Business

- 22 1. Annual Meeting Schedule. Motion by Soper, supported by Holmes to approve annual
23 meeting schedule as presented. All ayes. Motion carried.

- 24 2. State Highway Permit Resolution. Motion by Soper, supported by Holmes to adopt the
25 Performance Resolution for Governmental Agencies with the Village Clerk and Village
26 Street Administrator authorized to apply to the Michigan Department of Transportation
27 for any necessary permits to work within the State Highway Right of Way on behalf of
28 the Village of Elberta. All ayes. Resolution adopted.

- 29 3. Water and Sewer Bond Ordinances. Motion by Soper, supported by Gatrell to pass and
30 adopt Ordinance W2017, "An ordinance to provide for the acquisition, construction and
31 equipping of improvements to the water supply system serving the Village of Elberta; to
32 provide for the issuance and sale of revenue bonds to pay the cost thereof.; To prescribe
33 the form of the bonds; To provide for the collection of revenues from the system
34 sufficient for the purpose of paying the costs of operation and maintenance of the system
35 and to pay the principal of and interest on the bonds; to provide an adequate reserve
36 account for the bonds; to provide for the segregation and distribution of the revenues; to
37 provide for the rights of the holders of the bonds in enforcement thereof; And To Provide
38 for other matters relating to the bonds and the system. " All ayes. Ordinance passed and
39 adopted.

1 Motion by Soper, supported by Gatrell to pass and adopt Ordinance S2017, " An
2 ordinance to provide for the acquisition, construction and equipping of improvements to
3 the sewage disposal system serving the Village of Elberta; to provide for the issuance and
4 sale of revenue bonds to pay the cost thereof.; To prescribe the form of the bonds; To
5 provide for the collection of revenues from the system sufficient for the purpose of
6 paying the costs of operation and maintenance of the system and to pay the principal of
7 and interest on the bonds; to provide an adequate reserve account for the bonds; to
8 provide for the segregation and distribution of the revenues; to provide for the rights of
9 the holders of the bonds in enforcement thereof; And To Provide for other matters
10 relating to the bonds and the system. " All ayes. Ordinance passed and adopted.

- 11 4. Snow removal from sidewalks. Action was assigned to Soper to investigate changing the
12 existing sidewalk ordinance.
- 13 5. DPW Steering Committee reported that ad had been posted in local newspaper and on-
14 line.
- 15 6. The proposed FY2018 Budget was provided to council members. A copy of the budget is
16 available on the Village website and in the Village office for review.
- 17 7. The Village of Elberta 5-year Recreation Plan Amendments were not adopted by the
18 Parks and Recreation Commission and so have been deferred to the February 16, 2017
19 regular Council Meeting.
- 20 8. Spring Clean-up was set for May 6th. Clerk to contact Gilmore Twp about a shared
21 clean-up day.
- 22 9. New Zoning Applications. Motion by Holmes, supported by Soper to adopt the new
23 applications for Village of Elberta land use permit, sign permit, special use permit, site
24 plan permit, change of zoning permit, and request for appeal. All ayes. Motion carried.
- 25 10. Designation of acting Street Administrator. Motion by Holmes, supported by Soper to
26 designate Cathy Anderson as the acting Street Administrator to take care of routine
27 administrative actions until a DPW Superintendant is hired.
- 28 11. Penfold Park Restroom Project Status. The Alliance for Economic Success (AES), under
29 contract to Benzie County, is working with the Village to develop amenities at Penfold
30 Park. Motion by Soper, supported by Holmes for the Village to authorize AES to seek
31 grant funding toward a total Penfold Park plan including a universal access kayak/canoe
32 launch facility with all required features including a universal access restroom facility.
33 The \$50K USDA grant will be used as matching funds in the pursuit of this overall plan.
34 Furthermore the Village agrees to establish a Penfold Park Project Committee and
35 authorize them to work with AES and the Spicer Group on behalf of the Village. All
36 fiscal decisions, resolutions, and final grant applications are subject to Council review
37 and approval. All ayes, motion carried.

38 Reports to Council

39 County Commissioner – Sauer. Board of Commissioners held an organizational meeting
40 and set the BOC meetings at 9 am on the 2nd Tuesday of each month and 4 pm on the 4th

- 1 Tuesday of each month. The County Planning Commission is being reorganized to be
2 comprised of representatives from the various communities.
3 DPW – Anderson. Written reports were submitted.
4 Planning Commission - Holmes . Written report submitted
5 Parks & Recreation Commission - Soper. Written report submitted. A brief discussion
6 was held regarding snow mobiles in Elberta Dunes South Natural Area, where they are
7 prohibited. Soper expressed the desire to post signs regarding motorized vehicle access.
8 BFA - O'Dwyer. Met with Roxanne Nichols from MI Dept of Treasury on January 4th,
9 meeting went well. Budget setting meeting was held on January 11th.
10 BLUA/Fire Board/Water Committee - Holmes & Gatrell. No issues.
11 Building Committee – Soper. ELSS work is progressing
12 Zoning Administrator/Code Enforcement Officer report - Tanner. No Report
13 No Announcements
14 Public Comment was offered by Rosemary Tanner regarding street light outage. Carl Noffsinger
15 made a statement regarding his employment with the Village in December 2016.
16 Motion by Holmes, supported by Gatrell to adjourn. All Ayes. Meeting adjourned at 8:22 pm

Catherine M. Anderson
Village Clerk