

1 MINUTES

2 Regular Meeting of the Elberta Village Council

3 401 First St (Community Building) Elberta

4 December 15, 2016

5 7:30 PM

6
7 Call to Order at 7:32 pm by President Pro Tempore O'Dwyer

8 Roll Call. Present: Joyce Gatrell, Ken Holmes, Holly O'Dwyer, Bill Soper. One Vacancy

9 Motion by Soper, supported by Gatrell, to approve Minutes of November 17, 2016 Regular

10 Council Meeting as amended. All Ayes. Motion Carried

11 Motion by Holmes, supported by Soper, to approve Minutes of November 21, 2016 Special

12 Council Meeting. All Ayes Motion Carried.

13 Motion by Soper, supported by Gatrell to approve Agenda as amended. All Ayes. Motion

14 Carried.

15 No conflict of interest was stated.

16 Correspondence: The Michigan State Department of Treasury responded to the May 2016

17 Deficit Elimination Plan. The Benzie County Sheriff requested financial support for snowmobile
18 safety program.

19 Public Comment was heard from R. Rommell congratulating the Village on two consecutive

20 years of deficit reduction (in reference to Treasury DEP correspondence)

21 Approval of Bills. Motion by Holmes, supported by Soper to approve bills. All Ayes. Motion

22 Carried.

23 Financial Report was received.

24 Agenda

25 1. President Pro-Tempore. Motion by Soper, supported by Holmes to have Holly O'Dwyer
26 continue as President Pro-Tempore for the Elberta Village Council for another year. All
27 ayes. Motion carried.

28 2. Cabbage Shed special use permit. Motion by Soper, supported by Holmes to approve the
29 Cabbage Shed Special Use Permit as submitted. All ayes. Motion carried.

30 3. Village Privacy Policy. Motion by Soper, supported by Gatrell to approved Village
31 Privacy Policy, Policy 2016-005. All ayes. Motion carried.

32 4. Report from DPW Staffing Steering Committee. R. Rommell briefed the Village Council
33 on the the Steering Committee progress.

34 5. Approval of temporary staffing assignments. Motion by Soper, supported by Gatrell, to
35 approve the Village Clerk's hiring assignments for Oseland, Soderquist, Bissell, Pritchard
36 and Noffsinger, and to ratify the contract between the Village and Great Lakes Water
37 Laboratories, Inc for water operator services. All ayes. Motion carried.

38 6. Review of temporary water operations staffing. Cathy Anderson is doing daily water
39 checks under supervision of licensed water operator Scott Little from Great Lakes Water
40 Laboratories. David Bissell is back-up water operator, also providing occasional
41 customer service assistance. Licensed water operators Mike Engels and Matt Lumbert
42 from Michigan Rural Water Association have been on site and will continue to stop in to
43 help/oversee Cathy's water and sewer work. The situation has been discussed with Scott
44 Conradson of the DEQ and updated Operator In Charge paperwork has been submitted to
45 the DEQ.

- 1 7. Review of snow plowing plan. Chris Pritchard has been hired to plow with Carl
2 Noffsinger to provide back-up and training as required by Chris.
- 3 8. Penfold Park Restroom Bids. Three bids were received for the Penfold Park Restroom all
4 were well beyond the available budget. S. Oseland discussed the situation with the
5 USDA grant administrator and the \$50K USDA grant funds have been extended. The
6 Village will seek additional grant or other funds to cover the cost of the restroom and
7 delay the building of the restroom until such funds are available.
- 8 9. Village office/garage restroom remodel bids. The Village received one bid for the
9 Village office and garage restroom remodeling. Motion by Soper, supported by Holmes
10 to enter into a contract with Gerber Construction for the remodeling job and have C.
11 Anderson work with Gerber construction to try to reduce the cost. Roll call: Gatrell -
12 aye, Holmes - aye, O'Dwyer - aye, Soper - aye. Motion carried.
- 13 10. Dog policy at Waterfront Park. Soper requested a change to the existing dog ordinance.
14 Action assigned to Soper to review the dog ordinance and bring a proposed revision to
15 the January 2016 Council meeting.
- 16 11. Well No 1 Cleaning Bids. Two bids were received for cleaning of Well No. 1. Motion y
17 Soper, supported by Holmes, to contract with Peerless Midwest to clean and service Well
18 No. 1.

19 Reports to Council

- 20 County Commissioner – Sauer. Reported on upcoming Maples meeting.
- 21 DPW – Anderson. Written report was submitted.
- 22 Planning Commission - Holmes . Written report submitted
- 23 Parks & Recreation Commission - Soper. Written report submitted.
- 24 BFA - O'Dwyer. No meeting this month.
- 25 BLUA/Fire Board/Water Committee - Holmes & Gatrell. All good with BLUA. written
26 report submitted for Water Committee meeting.
- 27 Building Committee – Soper. Work is progressing at the ELSS.
- 28 Zoning Administrator/Code Enforcement Officer report - Tanner. The mobile home
29 park at Glen and Ravine is no longer licensed. The County Prosecutor and State AG are
30 pursuing charges.

31 Announcements:

- 32 Public Comment was received from R. Tanner regarding importance of following the Michigan
33 leash law for dogs. R. Rommell expressed supported to continue not letting dogs into Waterfront
34 Park. S. Oseland and R. Tanner thanked various people for stepping up to help out the Village
35 during this period of short staffing.
- 36 Motion by Soper, supported by Holmes to adjourn. All Ayes. Meeting adjourned at 8:50 pm

Catherine M. Anderson
Village Clerk

Minutes approved January 19, 2017


Village Clerk