



Application for a Site Plan Review

Contact Information					
Applicant			Owner (leave blank if applicant is owner)		
Name:			Name:		
Current address:			Current address:		
City:	State:	ZIP Code:	City:	State:	ZIP Code:
Phone:			Phone:		
e-mail:			If this application has been prepared by someone other than the applicant or owner, please provide name and contact information:		
I am the (check one): <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Agent					
<input type="checkbox"/> Contractor/Architect <input type="checkbox"/> Developer <input type="checkbox"/> Other _____					
Parcel Information					
Parcel ID Number:			Street Address of Parcel:		
Area of subject parcel in acres or in square feet:			Current zoning classification of parcel:		
Complete Legal Description of Parcel. Attach additional page if necessary.					
Current land use of Parcel:			Proposed land use of Parcel:		
Additional information that may be useful in evaluating this application and the impact of the proposed project on adjacent properties and the general public. Attach additional page(s) as necessary.					
Application and Signatures					
I (we) hereby apply to the Village of Elberta for a Site Plan Review in accordance with the provisions of the Village of Elberta Zoning Ordinance.					
Applicant signature:				Date:	
Owner's signature:				Date:	
Please submit completed application with application fee to the Village of Elberta, PO Box 8, Elberta, MI, 49628					
For Village Use					
Application received by (name & title):				Date:	
Fee Received: \$ <input type="checkbox"/> Cash <input type="checkbox"/> Check					
Public Hearing Notice Published (15 days prior to hearing) Date:			Publication:		
Public Hearing Scheduled for: <input type="checkbox"/> Planning Commission <input type="checkbox"/> Village Council Date:					
<input type="checkbox"/> Site plan review waived (one time only per parcel) Signature of Zoning Administrator:					
Action Taken					
<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved This action taken by the Elberta <input type="checkbox"/> Village Council <input type="checkbox"/> Planning Commission					
Conditions:					
Attested by <input type="checkbox"/> Village Clerk <input type="checkbox"/> Planning Commission Secretary Signature:				Date:	