

1 MINUTES

2 Regular Meeting of the Elberta Village Council

3 401 First Street (Community Building) Elberta

4 September 15, 2016

5 7:00 PM

6
7 Call to Order at 7:00 pm

8 Attendance: Present: Gatrell, Holmes, Jenks, O'Dwyer, Soper.

9 Motion by Soper, supported by O'Dwyer, to approve Minutes of August 18, 2016 Regular
10 Council Meeting. All Ayes. Motion Carried

11 Motion by Soper, supported by O'Dwyer to approve Agenda. All Ayes. Motion Carried.

12 No conflict of interest entered

13 Correspondence

14 1. Fall Festival Sponsorship from FECC . No action taken.

15 2. PROTEC Letter. Clerk to send in application and fee.

16 Brief Public Comment on agenda items.

17 Comments were heard from Linda Manville, Sue Oseland, Emily Votruba, Mary
18 Kalbach, Carole Eberly, and Christeen Kibby Crawford regarding the agenda item 3.

19 Comments were supportive of the work Ms. Anderson has performed for the Village and
20 highlighted what has been accomplished.

21 Bills to approve:

22 1. Repairs to 1995 Ford Pickup Truck: O'Dwyer does not want the Village to use Vinnie's
23 in the future. Motion by Holmes, supported by Gatrell to approve bills for 1995 Ford
24 Pickup Roll Call: Gatrell – Aye, Holmes – Aye, Jenks – Nay, O'Dwyer - Nay, Soper –
25 Aye. Motion Carried.

26 2. ELSS Storm Windows: Soper wants a second quote from Crystal Lake Glass and
27 volunteered to get the quote. Motion by O'Dwyer, supported by Soper to get quote from
28 Crystal Lake Glass for ELSS Storm Windows and have the Village Clerk proceed with
29 the lowest quote. Roll Call: Gatrell – Aye, Holmes – Aye, Jenks – Aye, O'Dwyer - Aye,
30 Soper – Aye.

31 3. Community Building Front Door. Motion by O'Dwyer, Supported by Gatrell to accept
32 Crystal Lake Glass quote for \$2818.39 for a 42" door with a sidelight to replace the
33 Community Building Front Door. Roll Call: Gatrell – Aye, Holmes – Aye, Jenks – Aye,
34 O'Dwyer - Aye, Soper – Aye.

35 Financial Report was received.

36 Old Business

37 1. Noise Ordinance. Holmes is still working on it. Issue will be revisited at the October
38 Regular Council Meeting

- 1 2. Dump Truck Box. Bonney has not received a quote. Council directed Bonney to price
2 out several options including a new/used truck, stainless steel box, and custom fabricated
3 steel box. Will address at the October Regular Council Meeting.

4 Agenda

- 5 1. DPW Assistant Hours – DPW Assistant hours were increased to 40 hours in May to
6 allow for mowing and painting of the ELSS siding. Per May Council meeting, the DPW
7 Assistant hours are being re-evaluated at the end of the season. Council members
8 expressed concern over perception that Ms. Keeler is not productive during work hours.
9 Motion by Holmes, supported by Gatrell, to continue to allow DPW Assistant to work up
10 to 40 hours per week as needed. Roll Call: Gatrell – Aye, Holmes – Aye, Jenks – Aye,
11 O'Dwyer - Nay, Soper – Nay. Motion Carried
- 12 2. Brownfield Redevelopment Authority. Jenks recommended that the Village join the
13 County Brownfield Redevelopment Authority. Holmes objected to the suggestion and
14 will ask around to find residents willing to be on an Elberta Brownfield Authority. This
15 issue to be revisited at the October Regular Council Meeting.
- 16 3. Anderson Salary. Council members will seek advice from attorney and schedule a special
17 council meeting to address.
- 18 4. DPW weekend work on Parks. Discussion held, issue was deferred to later date.
- 19 5. Water Committee Report. Motion by Soper, supported by O'Dwyer to support the Water
20 Committee recommendations to seek out a contractor to develop and implement a Water
21 Supply Cross-Connection Plan and to update the Village of Elberta Water Ordinance to
22 reflect changes in State Law and local ordinances. All Ayes. Motion carried.
- 23 6. Assistant Zoning Administrator Pay. Motion by Soper, supported by Holmes, to continue
24 paying K. Bonney \$75 per month to fulfill the role of Zoning Administrator Assistant.
25 Roll call: Gatrell – Aye, Holmes – Aye, Jenks – Aye, O'Dwyer - Aye, Soper – Aye.
26 Motion Carried
- 27 7. Financially Distressed Cities, Villages and Townships (FDCVT) Grant. Motion by
28 Soper, supported by O'Dwyer to have the Village submit two FDCVT grant applications;
29 one for the public safety issue of ground cover under the Village play equipment and the
30 other for the required Village Office/Garage restroom renovations for ADA compliance.
31 All Ayes. Motion carried.
- 32 8. Budget Amendment for Sign Posts. Motion by Holmes, supported by O'Dwyer to
33 approve the budget amendment for sign posts. Roll call: Gatrell – Aye, Holmes – Aye,
34 Jenks – Aye, O'Dwyer - Aye, Soper – Aye. Motion Carried

35 Reports to Council

36 County Commissioner – Sauer. County proposed budget is available for review at the
37 County Clerk's office. The MML will hold a information session on State Revenue Sharing at 7
38 pm on Sept 28th at the Ramsdell Theater in Manistee. The Benzie County Veteran's Memorial
39 poured concrete this week; still taking brick orders. A ceremony is being planned for Memorial

1 Day 2017. Benzie County is still seeking more people to be on the County Brownfield
2 Authority.
3 DPW – Bonney. Verbal report submitted. Sprinklers have been repaired in Waterfront
4 Park. Water meter and transmitter replacements are ongoing. Potholes in the Village
5 have been filled. Water test results for lead and copper are in; no lead detected and
6 copper levels tested well below the threshold. DPW Assistant is working on obtaining
7 her commercial driver's license and has signed up for training classes and the first part of
8 the water operator licensing exam.
9 Planning Commission – Jenks. No meeting this month
10 Parks & Recreation Commission - Soper. Written report submitted
11 President's Report – Jenks. President expressed thanks to Village volunteers and staff for
12 all the good work being done.
13 BFA - O'Dwyer. Met with Department of Treasury on Sept 7 and Sept 15.
14 BLUA/Fire Board/Water Committee - Holmes & Gatrell. Written report submitted from
15 the Water Committee. Verbal report given of no significant issues with BLUA or the
16 Fire Board.
17 Building Committee – Soper. R. Thorsen has made some repairs to the Community
18 Building and remaining work for year on ELSS has been agreed-upon.
19 Employee Relations Committee – Gatrell. Written report submitted
20 PPIC – Jenks. No report this month
21 Zoning Administrator/Code Enforcement Officer report - Tanner. Verbal report given
22 detailing all land use permit applications for the last two months. Zoning application
23 forms have been updated and are pending approval by the Planning Commission. K.
24 Schindler is still available to assist with revision of the Village Zoning Ordinance.
25 Betsie Valley Trail – Whiting. Whiting unable to attend this month's Betsie Valley Trail
26 meeting. Per Jenks, B. O'Dwyer has agreed to replace J. Whiting in representing Elberta
27 at the Betsie Valley Trail meetings.
28 Public Comment was received from M. Kalbach, C. Kibby Crawford, D. Tanner, and E. Votruba.
29 Motion by O'Dwyer, supported by Holmes to adjourn. All Ayes. Meeting adjourned at 9:18 pm

Catherine M. Anderson
Village Clerk