



MINUTES

Regular Meeting of the Elberta Village Council
401 First Street (Community Building) Elberta
March 17, 2016
7:00 PM

Call to Order at 7:04 pm

Attendance: Present: Gatrell, Holmes, Jenks, O'Dwyer, Soper.

Motion by O'Dwyer, supported by Holmes, to approve Minutes of February 18, 2016 Regular Council Meeting. All Ayes. Motion Carried

Motion by O'Dwyer, supported by Holmes, to approve Minutes of March 8, 2016 Special Council Meeting. All Ayes. Motion Carried

Motion by O'Dwyer, supported by Gatrell, to approve Agenda as amended. All Ayes. Motion Carried.

No agenda conflict was entered.

Public Comment on Notice of Intent to apply for USDA RD loan for water improvements was requested; no public comment was offered.

Correspondence – Received request from Frankfort-Elberta Athletic Association to support Ball Field maintenance. Trustee Soper will talk with FEAA President about Park and Recreation support. Received information regarding a Broadband Summit. Received membership request from the Frankfort/Elberta Chamber of Commerce. FECC to be on April Regular Council Meeting Agenda.

No public comment on agenda items.

Approval of Bills. Motion by O'Dwyer to approve bills from Attorney for Zoning Ordinance Amendment and Restroom Grant Application support. Supported by Holmes. Roll call: Gatrell - Aye, Holmes - Aye, Jenks-Aye, O'Dwyer - Aye, Soper - Aye. Motion Carried.

Clerk & Treasurer Reports

New Business

1. Water Project Application Review. Jennifer Hodges from Gourdie-Fraser reviewed the project scope and answered council questions. President Jenks signed applications.
2. Spring Cleanup. Spring clean-up scheduled for May 21, 2016. Will be as proposed in Council Packets.
3. Contracts for Professional and Other Services. Put ad in paper for all services. Tree Service, Electric, Plumbing, Attorney, Excavator, Asphalt, Building Maintenance. (etc.). Motion by O'Dwyer to have the Village Clerk put an ad in paper for contracts for professional and other village services. Supported by Bill. Roll call: Gatrell - Aye, Holmes - Aye, Jenks-Aye, O'Dwyer - Aye, Soper - Aye. Motion Carried.
4. Ordinance for private sale of municipal building. Motion to adopt Ordinance for private sale of 704 Frankfort Ave. Supported by O'Dwyer. Roll call: Gatrell - Aye, Holmes - Aye, Jenks-Aye, O'Dwyer - Aye, Soper - Aye. Motion Carried.

1 Department and Committee Reports:
2 County Commissioner – No report
3 DPW & Zoning Administrator Ken Bonney – Mr. Bonney expressed concern that the Benzie
4 County Sheriff Department and Animal Control may be non-responsive to calls from Village
5 Staff and residents regarding animal control issues. Village Clerk to obtain facts and write letter
6 to both Sheriff's Dept and Animal Control regarding response for an incident in which a
7 resident's dog killed another resident's pet. DPW staff is still working on cleaning out the library
8 building. Water shut-off notices have been issued. DPW staff has had confined space training
9 for Sewer system and Water Training for CEC. Met with Scott Conradson from DEQ, there will
10 be more testing and reporting requirements regarding Cu and Pb in the water system. Ash trees
11 in the Waterfront Park will be torn out and new trees planted.
12 BLUA - FIRE Dept. Ken Holmes – Verbal report submitted on BLUA. No word on Fire
13 Department
14 Parks and Recreation - Written report submitted
15 Municipal Buildings - Bill Soper – Expressed intent to hire Ross Thorsen to work on ELSS.
16 BFA. Holly O'Dwyer – No Budget Meeting. Met with Dept of Treasury in quarterly review per
17 the Deficit Elimination Plan.
18 President's Report - Diane Jenks – written report submitted. O'Dwyer and Jenks went to training
19 this past month.
20 Employee Relations – Written reports submitted. Reviews have been performed with the Clerk
21 and Treasurer. Reviews are planned for DPW staff in upcoming weeks.
22 Planning Commission – No meeting was held.
23 Policy and Procedures – No meeting was held.
24 Public Comment – Comment was received from Rosemary Tanner about Key control. Art
25 Melendez asked about removal of trees from Village owned property on dune slope above his
26 garage. Cathy Anderson stated concern over work at the ELSS being unbudgeted, not in
27 compliance with local and State municipal finance and contracting rules and policies, and having
28 insufficient cash in Village accounts to pay for work without financing.
29 Motion to adjourn by O'Dwyer, supported by Gatrell. All Ayes. Meeting adjourned at 8:21 pm.

Catherine M. Anderson
Village Clerk