

1 REGULAR MEETING OF THE ELBERTA VILLAGE COUNCIL
2 AND
3 PUBLIC HEARING ON FY2017 BUDGET
4 401 FIRST STREET (COMMUNITY BUILDING) ELBERTA MI. 49628
5 FEBRUARY 18, 2016
6 7:00 PM

7
8 Called to order at 7:03 pm

9 Attendance: Present: Holmes, Jenks, O'Dwyer, Soper. Absent: Gattrell

10 PUBLIC HEARING ON FY2017 BUDGET Motion by O'Dwyer, supported by Soper to close
11 Regular Meeting and open the Public Hearing on FY2017 Budget. All Ayes. Motion Carried.

12 No public comment on FY2017 Budget was offered

13 Motion by O'Dwyer, supported by Holmes, to close Public Hearing on FY2017 Budget and
14 resume the Regular Council Meeting. All Ayes. Motion Carried.

15 APPROVAL OF MINUTES Motion by O'Dwyer, supported by Holmes, to approve Minutes of
16 January 21, 2016 Regular Council Meeting. All Ayes. Motion Carried

17 APPROVAL OF AGENDA Motion by O'Dwyer, supported by Soper, to Approve Agenda. All
18 Ayes. Motion Carried.

19 No agenda conflict.

20 No public comment on agenda items.

21 Public Comment on Notice of Intent to apply for USDA RD loan for sanitary sewer
22 improvements was requested; no public comment was offered.

23 CORRESPONDENCE – Received request from Frankfort-Elberta Area Schools to provide
24 financial support to the Graduation All-Night Party. Correspondence from the attorney for
25 Planning Commission.

26 MONTHLY FINANCIAL REPORT: Reviewed by Council, no issues.

27 Approval of Bills – All bills paid were routine or pre-approved.

28 OLD BUSINESS

29 Library Reconstruction and Sale. Council does not want to go forward with
30 reconstruction at this time. Jenks requested bids from several agents for representation. Only
31 representation package was received from Sharon McKinley. Clean-out of building will take
32 place on Monday morning, February 23rd. Motion by O'Dwyer, supported by Holmes to
33 authorize Jenks to sign contract with Sharon McKinley to represent Village in sale of 704
34 Frankfort Avenue. All ayes, motion carried.

35 NEW BUSINESS

- 36 1. SEWER PROJECT APPLICATION REVIEW Council received update on Sewer
37 Project Application. Application was signed by Jenks and attested by Clerk Anderson
38 with Village Seal.
- 39 2. FY2016 BUDGET AMENDMENTS. Motion by Soper, supported by Holmes to approve
40 FY2016 budget amendments. Roll call: Holmes - Aye, Jenks-Aye, O'Dwyer - Aye,
41 Soper - Aye, Gattrell - Absent. Motion Carried.

- 1 3. FY2017 BUDGET. Motion by O’Dwyer, supported by Soper to adopt the FY2017
2 Budget. Roll Call: Holmes - Aye, Jenks-Aye, O’Dwyer - Aye, Soper - Aye, Gatrell -
3 Absent. Motion Carried. Motion by O’Dwyer, supported by Soper to adopt the FY2017
4 Budget Resolution. Roll Call: Holmes - Aye, Jenks-Aye, O’Dwyer - Aye, Soper - Aye,
5 Gatrell - Absent. Motion Carried.
- 6 4. ELSS MAINTENANCE AND REPAIRS. Motion by O’Dwyer, supported by Soper to
7 accept the North Coast Window Works proposal for repair of the ELSS Windows. Roll
8 call: Holmes - Aye, Jenks-Aye, O’Dwyer - Aye, Soper - Aye, Gatrell - Absent. Motion
9 carried. Council decided to put ELSS Exterior Maintenance out for bid again with new
10 project description from Building Committee.
- 11 5. PENFOLD PARK RESTROOM GRANT. Motion by O’Dwyer, supported by Holmes to
12 approve grant application for construction of a restroom facility in Penfold Park. Roll
13 call: Holmes - Aye, Jenks-Aye, O’Dwyer - Aye, Soper - Aye, Gatrell - Absent. Motion
14 Carried.
- 15 6. FOOD TRUCKS AT EFM. Motion by O’Dwyer, supported by Soper, to allow up to two
16 food trucks at EFM on a trial basis for this season. All ayes, motion carried.
- 17 7. WATER RATE AUTOMATIC INCREASE. Motion by O’Dwyer, supported by Holmes
18 to not allow the automatic increase to the ready to serve water rates in March of 2016.
19 Roll call: : Holmes - Aye, Jenks-Aye, O’Dwyer - Aye, Soper - Aye, Gatrell - Absent.
20 Motion Carried. Only the automatic increase to the water usage rates will take effect on
21 March 1, 2016.
- 22 8. DPW SUPERINTENDENT RETIREMENT ACCOUNT. Motion by O’Dwyer,
23 supported by Soper to open Simple IRAs for all eligible Village employees with a
24 matching contribution of up to 3% of employee pay or a lump sum non-elective
25 contribution of 2% of employee pay. Roll call: Holmes - Aye, Jenks-Aye, O’Dwyer -
26 Aye, Soper - Aye, Gatrell - Absent. Motion Carried.
- 27 9. SOLSTICE FOUNDATION CHARITABLE GAMING LICENSE RESOLUTION.
28 Soper recused himself from the vote. Motion by O’Dwyer, supported by Holmes to adopt
29 the resolution supporting the Solstice Foundation being awarded a charitable gaming
30 license. All ayes, motion carried.
- 31 10. ZONING ORDINANCE AMENDMENT. Motion by O’Dwyer, supported by Soper to
32 adopt the amendment to Section 20.08, delete Section 20.18, and adopt a new definition
33 of dwelling. All ayes, motion carried.
- 34 11. COMMITTEE MEMBERSHIP. Soper resigned from Betsie Valley Trail Committee and
35 Jen Whiting will join the Betsie Valley Trail Committee to represent Elberta.

36
37 DEPARTMENT AND COMMITTEE REPORTS:

38 COUNTY COMMISSIONER Gary Sauer – Updated the Village Council on Benzie County
39 Commissioner’s activities and priorities.

40 DPW & ZONING ADMINISTRATION Ken Bonney - Discussed well testing. Replaced chain
41 in the sander. Going to a training session on March 16.

42 PRESIDENT’S REPORT - Diane Jenks – written report submitted

43 PLANNING COMMISSION – Written reports submitted.

44 BLUA - FIRE DEPT. Ken Holmes – Verbal report submitted on BLUA. No word on Fire
45 Department

- 1 BFA. Holly O'Dwyer – Provided written report
- 2 Parks and Recreation - Written report submitted
- 3 MUNICIPAL BUILDINGS Bill Soper – Nothing to report
- 4 Employee Relations – Written report submitted
- 5 Policy and Procedures – Will be reviewing Village code this month.
- 6 Public Comment –
- 7 Emily Vortuba expressed gratitude to Ken Bonney for keeping our water safe.
- 8 Ryan King asked question about maintenance of the ballfield that is used by the
- 9 Frankfort-Elberta Athletic Association. Suggested that EFM food trucks be restricted to
- 10 breakfast/brunch foods. Suggested approaching local banks regarding municipal bonds.
- 11
- 12 Motion to adjourn by O'Dwyer, supported by Soper. All Ayes. Meeting adjourned at 8:53 pm.

Catherine M. Anderson
Village Clerk