

Application for Employment
The Village of Elberta is an equal opportunity employer.

PLEASE PRINT

APPLICANT INFORMATION

First Name _____ Last Name _____

Street Address _____ City _____ ZIP _____

Date of Birth _____ Phone Number _____
Alternate Phone _____

email address _____

EDUCATION

High School _____ Years Attended _____ Graduated Yes No

College _____ Years Attended _____ Graduated Yes No

WORK EXPERIENCE – LIST MOST RECENT JOB FIRST

From _____ Employer Name _____

To _____ Employer Address _____

Employer Phone _____

Job Title _____ Responsibilities _____

Reason for Leaving _____

From _____ Employer Name _____

To _____ Employer Address _____

Employer Phone _____

Job Title _____ Responsibilities _____

Reason for Leaving _____

GENERAL INFORMATION

When are you available to start work? _____

Are you willing to work weekends and holidays? YES NO

Are there any times during the week when you are not available to work? YES NO

If yes, explain _____

Do you have a valid Driver's License? YES NO

Do you have any special skills, training or experience which may be applicable to this job?

YES NO

If yes, explain:

DISCLAIMER AND SIGNATURE

I certify that the information provided herein is true and correct to the best of my knowledge. I understand that, if employed, falsified statements on this Application for Employment form will be considered grounds for termination.

I authorize the company to thoroughly investigate my work experience and any other matters related to my suitability for employment. I further authorize my former employers to disclose to the company any and all information they may have concerning my previous employment. In addition, I hereby release the company, my former employers, and all other persons from any and all claims, demands, or liabilities arising out of, or in any way related to, such disclosure.

I acknowledge that, if employed, both the company and I have the right to terminate the employment relationship at any time, with or without cause or advance notice. This employment at will relationship will remain in effect throughout my employment with the company and may not be modified by any oral or implied agreement.

Applicant's Signature: _____ Date: _____