

1 REGULAR MEETING OF THE ELBERTA VILLAGE COUNCIL
2 401 FIRST STREET (COMMUNITY BUILDING) ELBERTA MI. 49628
3 MARCH 19, 2015
4 7:00 PM
5

6 CALL TO ORDER 7:05 pm

7 PLEDGE OF ALLEGIANCE

8 ROLL CALL: JOYCE GATRELL _x_ KEN HOLMES __x DIANE JENKS

9 X HOLLY O' DWYER X BILL SOPER __ (two vacant seats)

10 APPROVAL OF MINUTES 1st Gatrell 2nd O'Dwyer All Ayes Minutes Approved
11 with corrections

12 APPROVAL OF AGENDA 1st O'Dwyer 2nd Gatrell All Ayes Agenda Approved
13 with addition of items 5 & 6

14 BRIEF PUBLIC COMMENT :

- 15 • Mac McClelland with Mawbry ? Associates. Spoke about DEQ grant received in 2006
16 to revive Elberta waterfront. Remaining grant balance is about \$244K, of which all but
17 about \$50K is committed to Luedtke to remove the ferry docks. It has taken 3 years to
18 get approval from SHPO and USACE to proceed. Changes since the original contract
19 with Luedtke require an additional \$11K. Mawbry Associates has requested a change
20 order to the contract of \$11K, fully funded by the grant. The Village can expect to see a
21 check from DEQ for the changes and the cost of Mawbry Associations and use that check
22 to reimburse/pay the Mawbry invoice. Mr. McClelland will send the details of the
23 request for change, and it will be on the April council meeting agenda.

24 CORRESPONDENCE

25 Quote from Dave Baker to refinish linoleum floors in the ELSS.

26 TREASURER'S REPORT

27 APPROVAL OF BILLS Motion to approve bills 1st Soper, 2nd O'Dwyer, All Ayes, Motion
28 Carried

29
30 OLD BUSINESS; RFP (Auditor), Bridal Expo, Fire Ordinance,
31

32 AGENDA

33 1. BUDGET AMENDMENT, Zoning Administrator pay, Overtime pay DPW. All Budget
34 amendments approved, see Amendment sheets.

35 2. FIRE ORDINANCE - Ken Holmes. Charlie Thompson, Fire Chief for the City of Frankfort
36 (which covers Village too) spoke about the legal height of chimney and or smoke/stack and the
37 use of fire pits for burning in the village. The height of a chimney needs to be above the peak of
38 the house. If residents have issues with smoke and or burning, they need to call the Fire Chief or
39 County Sherriff to come out and address the issue.

40 Enforcement of zoning is through the Village Zoning Administration

1 Fire Ordinance Issued tabled until April Regular Council Meeting
2 3. FIVE PERSON COUNCIL Motion to adopt Ordinance No 30. 1st Soper, 2nd O’Dwyer. Roll
3 call: Gatrell – Aye, Holmes – Aye, Jenks – Aye, O’Dwyer – Aye, Soper – Aye. Motion Carried.
4 Public hearing to be scheduled for April Regular Council Meeting. Need to post Ordinance in
5 Record Eagle, in its entirety.
6 4, RESIGNATION OF CLERK – Motion to Accept Resignation 1st Gatrell, 2nd O’Dwyer. All
7 Ayes. ,Motion Carried.
8 5. GARAGE AT 755 FRANKFORT AVE.. Businees is in violation of zoning land use. Need
9 zoning administrator to address. Furthermore, O’Dwyer requested that the Village Council send
10 a letter to the County Building Department inquiring on the status of the business building
11 code/permits.
12 6. DEPOSIT FOR WATER AND SEWER. Current Village law under 2061 requires a deposit
13 to restore service that has been turned off for delinquent payments. Motion to set deposit at \$50
14 1st O’Dwyer, 2nd Gatrell. All Ayes. Motion Carried
15
16 DEPARTMENT AND COMMITTEE REPORTS:
17 COUNTY COMMISSIONER Gary Sauer – This upcoming Monday will be a vendor
18 demonstration on websites to determine County website provider. The FOIA changes are in
19 effect July 1, County is trying to schedule training. If the Village does not have a fee schedule in
20 effect by July 1st, any FOIA request will be complied with for Free.
21 Put FOIA fee schedule on agenda for April
22 DPW - ZONING ADMINISTRATOR Ken Bonney: Issue with permit application for 1112
23 Valley. All notices have been sent to tenant and land owners; unpermitted shed needs to be
24 removed by March 26 or \$100/day fines will accrue. DPW will put mowing of Parks out for bid.
25 DPW will put out an ad for Seasonal Help. Kidder is looking a well alternating switch.
26 PRESIDENT - PLANNING COMMISSION Diane Jenks
27 BLUA - FIRE DEPT. Joyce Gatrell - Ken Holmes. No issues at BLUA. No meeting yet on Fire
28 Dept.
29 BFA - Holly O’Dwyer, Cathy Anderson, Diane Jenks. Written report submitted
30 PARKS & REC - MUNICIPAL BUILDINGS - BETSIE VALLEY TRAIL- Bill Soper. Chili
31 Cookoff made \$141. EDNA clean-up will be April 18th.
32 EMPLOYEE RELATIONS - Joyce Gatrell - Rosemary Tanner - Art Melendez. Committee met
33 with Dick Jenkins (former clerk) on March 1st. Mr Jenkins suggested that the Village hire a
34 Village Manager.
35 PPIC - Diane Jenks- Joyce Gatrell - Christine Walkons. Committee is working on assembling
36 all the codes and laws
37 PUBLIC COMMENT
38 Emily Votruba mentioned that she trained Mary Kalbach on the website administration
39 yesterday, so Mary can post to the village website

1 Emily suggested calling neighbors on issues, before calling the Fire Chief, Sherriff, or zoning
2 administrator.

3

4 Motion to ADJOURN 1st Holmes, 2nd Gatrell all Ayes. Meeting adjourned at 9: 27 pm

5

6

7 Addendum – Minutes approved at April 19, 2015 Regular Council Meeting