

The regular meeting of the Elberta Village Council was held at the Community Building, Thursday, March 15, 2012.

The Pledge of Allegiance was recited at the beginning of the meeting.

Present: R. Manville, Bower, Jenks, L. Manville, Holmes, Thorsen, Soper and Stapleton.  
Absent: none

Guests: Laura Manville, Emily Votruba, Carolee Ness, Ken Bonney, Connie Manke, Charlie Hendershott, John Mead, Grace Banktson, Bill O=Dwyer, Jen Wilkens, Mac McClelland, Scott Gest, Brad Putney, Loy Putney, Carl Noffsinger, Marcia Stobie and Vicki Mix.

#### APPROVAL OF MINUTES:

Motion by Holmes supported by L. Manville to approve the minutes from the February 16, 2012, public hearing and regular meeting with the correction of changing the amount of an expenditure for P&R from \$75 to \$73.50 and the amount of an expenditure for Solstice from \$75 to \$73.50. Yeas - 7.

#### APPROVAL OF AGENDA:

Motion by L. Manville supported by Jenks to approve the proposed agenda with the addition of #9 - Website Proposal and #10 - Storing Historical Artifacts from the former AARR Docking Site. Yeas - 7

#### PUBLIC COMMENT:

John Mead introduced himself to the Council and said that he was running for Probate Judge for Benzie County. He outlined his local background and his experience in the judicial system. Mead also told of his educational background and his qualifications.

Bradley Putney, representing Loy Putney, asked the Council why they weren't granting Mr. Loy Putney his land use permit. Noffsinger, Village Zoning Administrator, said that when Mr. Putney applied for his land use permit the permit application was in his name and not in the name of the owner. Since that time an affidavit has been issued by the owner allowing Putney to apply for a land use permit. Noffsinger said the proposed use doesn't adhere to the Village=s Zoning Ordinance. Holmes read from the Village=s Zoning Ordinance concerning motels, hotels, transient housing. He said he didn=t want a bunch of rhubarbs making a trash house out of it. Noffsinger told Mr. Putney to resubmit a new application.

Marcia Stobie reported on County activities.

#### Correspondence

Art Melendez=s resignation letter from Parks & Rec was noted.  
Several letters concerning the Bay Valley Inn were also noted.

#### APPROVAL OF BILLS:

L.Manville said the receipt report showed a total of \$24,282.89. Motion by Holmes supported by Jenks to approve the accounting checks - \$4,067.77 and \$9,313.71 in payroll for February 1 thru February 29, 2012. Yeas - 7.

Department heads were heard from.

Ken Bonney reported on DPW activities. Bonney said that the LSS Project was progressing well. He said that there had been several bear siting in the Village. Bonney asked that garbage be contained as well as bird feeders taken indoors for a period of time. He said that he would have a chipper the following week to chew up some of the brush from the recent storm. Bonney said that it appears there is State funds to replace curbing from the Duck=s Head to Acre Street. L.Manville and the rest of the Council thanked Bonney for all of his hard work during and after our recent storm. He received a round of applause from the audience.

Water/Sewer/BLUA: Holmes reported on BLUA.

Beach: Thorsen said due to the unexpected warm weather he will see if he can get a schedule for the beach cleanup.

Zoning Administrator: Noffsinger said that in reference to the Bay Valley Inn everything has to be done correctly. He said that the affidavit is legal but wasn=t generated until after the applications were submitted.

President=s Report: R.Manville reported the various meetings that he had attended. He also said there will be a family fund raiser for the Solstice Festival on May 26. R.Manville said that he would not stand for any more micro-managing of the Village Office or Garage. He said anything to do with the Office or Garage should go through him. R.Manville said that a number of e-mails inquiries had been sent to the Office. He said these types of things keep the employees from doing their work. L.Manville said that she had sent the e-mails inquiring as to the increase in ready to serve water charges on the recent utility invoice. She said that she had scheduled a meeting with the Treasurer who explained the need for the increase. Laura Manville said that our USDA loan/grant requires that we have periodic rate studies to make sure we are in compliance with our agreement. She said the sewer fund is fine but the water fund is under what it should be. It was agreed that the public will be notified in advance when the next increase comes. Laura Manville also said that the rate study is usually very expensive but Michigan RCAP is doing it for free.

Municipal Buildings: Thorsen said he replacing a portion of the siding that no longer holds paint. He said he is in the process of doing the window trim and grating.

#### AGENDA:

1.D/A Budget Amendments for Fiscal Year 2011/2012. Motion by Holmes supported by Thorsen to approve the budget amendments for fiscal year 2011/2012. Yeas - 7

2.D/A Market Master. Holmes said the Farmer=s Market needs more tables preferably wooden ones. It was agreed that the past job description with a little tweaking will work. The Council thought the wage should be increased for seasonal (22 weeks) from \$80 to \$90 and stay the same for off season \$10 per week (30 weeks). The Council also agreed that an ad posting the job should be put in the paper as soon as possible. Bower said she

could get it in the March 21 edition. Applications would have to be turned in two weeks from the publication date and then go to the employee relations committee for recommendation to the Council.

3.D/A Liquor Application Resolution, Fireworks Resolution and Raffle Resolution. Motion by Soper supported by Holmes to adopt resolutions approving the application for a Special liquor License, approving an application for a permit for fire works, approving an application for a Raffle License and further authorizing the Village President to sign the documents. Yeas - 7

4.D/A Street Additions Resolution. Bonney explained that several platted Village streets had been improved and with the necessary resolution may be submitted to MDOT for acceptance as local streets. This will allow for the Village to receive additional funds under ACT 51. The improved streets are as follows: George McMannis Street from Valley Street to Robarge Street (+50'), Robarge Street from First Street to George McMannis Street(+400') and Frankfort Avenue crosses at end of Center Street (+400'). Motion by Jenks supported by Holmes to adopt a resolution for street additions. Yeas - 7 The resolution in its entirety will become a permanent record in the Village Minutes Book.

5.D/A Parks and Rec New Appointees. Emily Votruba And Jerry Little have both written letters asking to be on P&R. Motion by Soper supported by Holmes to appoint Emily Votruba and Jerry Little to the P&R. Yeas - 7.

7. D/A Contract Award - Brownfield Redevelopment Project. Scott Gest reported on the project. Mac McClelland of Otwell Mawby said they had received four bids for the project. He said that it was his recommendation that the low bid submitted by Luedtke be accepted. He said that Luedtke=s were very qualified as they had worked a number of times at the site and were very familiar with it. Motion by Holmes supported by Thorsen to accept Luedtke Engineering=s bid of \$188,020 (including performance bond)for the demolition project of the old Ann Arbor Ferry Docks.

Yeas -7.

8.D/A General Plan and Reliability Study - Bids. Bonney said that the DEQ requires that the Village have a Reliability Study and a General Plan Proposal. He said that he had called various engineering firms and had received five proposals. The bids and firms were discussed. Motion by Jenks supported by Ross to approve Gordie Fraser with further negotiations on the proposed price. Yeas - 7

9.D/A Website Development Proposal. Two bids were received for the streamlining of the Village website. The new Village website will include the Elberta Farmer=s Market website as well as the Elberta Solstice Festival website. Motion by Soper supported by Holmes to accept the bid of \$1750. as submitted by Maue Design. Yeas - 7.

10.D/A Historical Committee and Storage of the Artifacts. Motion by L.Manville supported by Jenks for the formation of a subcommittee of P&R for historical preservation. Yeas - 7 The Committee is comprised of Cannaert, Wilkens and Votruba. Votruba gave a presentation on the preservation of portions of the apron. The suggested storage site is the fenced off area of the round house. R.Manville said there would need to be some sort of time line. He said he wouldn=t want things to just sit there and rot or rust.

R.Manville said they could only be stored for so long. Votruba said it could be coordinated with the demo of the apron. The Council felt that it was acceptable to store uncontaminated artifacts in the fenced in portion of the round house.

6.D/A Dunes Management Policy - Sarah Lucas. Lucas gave a presentation on a revised draft of the Management Plan, with revisions to goals and objectives as discussed at last management meeting. She discussed signage, hunting, motorized vehicles, etc. Lucas thought it would be a good idea to monitor the park activity for the first year. Goals proposed for first year are signage and barriers at strategic points, access and parking. Motion by Holmes supported by Jenks to approve the revised Management Plan. Yeas - 7.

Public Comment was heard.

L.Manville asked that there be clarification on the President=s Report. She asked if it was correct that she had to go through the President to access the Office Staff. R.Manville told her that was correct and there would be no more micro-managing of the Office. Motion accepted to adjourn

Sharyn Bower, Clerk  
Village of Elberta