

MINUTES

Special Meeting of the Elberta Village Council

401 First St (Community Building) Elberta

June 7, 2017

12:30 PM

Call to Order at 12:32 pm by President Pro Tempore O'Dwyer

Roll Call. Present: Joyce Gatrell, Ken Holmes, Holly O'Dwyer, Bill Soper. One Vacancy

No Conflict of Interest was stated.

1. Village Clerk - The person hired as the new Village Clerk the Special Council meeting of June 2, 2017 declined the position. The Village has the sewer bond closing on June 14 and both the clerk and treasurer are required at the closing. Cathy Anderson indicated that she would be willing to come in a sign at the closing, but is not able to continue working in the Village office after June 9. Motion by Soper, supported by Holmes to vest the title and signature authority of the Village Clerk with Cathy Anderson until such time as a new Village Clerk is sworn in. All ayes, motion carried.
2. A general discussion was held regarding how to proceed with the Village Clerk position. Some council members though the position should be offered to the other candidate presented at the June 2, 2017 Special Council meeting, others thought it needed to be re-advertised. No firm decision was made, but the following actions were taken:
  - a) O'Dwyer to consult with the Village Attorney on the whether the Village Treasurer and Village Clerk being mother and daughter would be an issue
  - b) Resumes will be collected, and interviews will be conducted on June 14, 2017 by a panel consisting of O'Dwyer, Holmes, and Rommell.
3. Motion by Gatrell, supported by Holmes to compensate Mary Kalbach for her actual hours worked, up to 40 hours per week, during this transition period. Additional hours to be effected immediately. Roll Call: Gatrell - Aye, Holmes - Aye, O'Dwyer - Aye, Soper - Aye. Motion Carried.

Public comment was offered by Rommell

Motion by Soper, supported by Holmes to adjourn. Meeting adjourned at 1:10 pm.



Catherine M. Anderson  
Village Clerk