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MINUTES

Special Meeting of the Elberta Village Council

401 First St (Community Building) Elberta

June 2, 2017

6:00 PM

Call to Order at 6:02 pm by President Pro Tempore O'Dwyer

Roll Call. Present: Joyce Gatrell, Ken Holmes, Holly O'Dwyer, Bill Soper. One Vacancy

Trustee Holmes stated a conflict of interest with Agenda item 1 as his granddaughter is one of the applicants for Village Clerk.

Agenda

1. Appointment of new Village Clerk. Two applicants were interviewed for the Village clerk, both were well qualified. The interview panel recommended that Erin Johnson be appointed as Village Clerk. Motion by Soper, supported by Gatrell to appoint Erin Johnson as Village Clerk with a start date of Monday June 5th. Ms Johnson will be compensated at \$14/hr for 20 hours per week with mandatory hours from 9 am to 1 pm on Thursdays. She will be subject to a performance review after 90 days. Roll call: Gatrell - Aye, O'Dwyer - Aye, Soper - Aye, Holmes - Recused. Motion carried.
2. Village Street Funds restructuring. MDOT is now requiring recipients of Act 51 money to conduct a performance audit. The Village Act 51 performance audit was conducted in conjunction with the annual audit at the end of April and highlighted issues with unallowable expenses currently in the Major and Local Streets Funds. The Clerk proposed creating a new Municipal Street Fund, Fund 204 to use for street and garage related expenses that are not allowable under Act 51. Motion by Soper to approve the reorganization of the Village Street Funds as proposed by the Clerk, supported by Holmes. All ayes. Motion carried.
3. Budget Amendments. Motion by Soper, supported by Holmes to approve budget amendments to reallocate funds among the Major, Local, and Municipal Street Funds and to approve a Water Fund budget amendment. Roll call: Gatrell - Aye, Holmes - Aye, O'Dwyer - Aye, Soper - Aye. Motion carried.
4. Village participation in Brownfield project. The Village owns a two (2) foot wide strip of land, Parcel ID 06-501-086-00, under which an old railroad car is buried. This strip of land is adjacent to the property being acquired by Jim Barnes and the subject of a Benzie County Brownfield Authority project. Motion by Holmes, supported by Soper to have the Village property, 06-501-086-00 included in the BRA Phase I and Phase II Environmental Assessments, Baseline Environmental Assessment and Due Care Plan. All ayes, motion carried.

No public comment was offered.

Motion by Soper, supported by O'Dwyer to adjourn. Meeting adjourned at 6:29 pm.



Catherine M. Anderson
Village Clerk