

1 REGULAR MEETING OF THE ELBERTA VILLAGE COUNCIL
2 401 FIRST STREET (COMMUNITY BUILDING) ELBERTA MI. 49628
3 AUGUST 20, 2015
4 7:00 PM
5

6 CALL TO ORDER at 7:00 pm

7 PLEDGE OF ALLEGIANCE

8 ROLL CALL: JOYCE GATRELL X KEN HOLMES X DIANE JENKS X HOLLY O'
9 DWYER X BILL SOPER X

10 APPROVAL OF MINUTES: Motion by O'Dwyer to approve Minutes of July 16, 2015 Regular
11 Council Meeting. Supported by Gatrell. All Ayes. Motion Carried

12 APPROVAL OF AGENDA: Motion by Soper to Approve Agenda. Supported by O'Dwyer. All
13 Ayes. Motion Carried.

14 PUBLIC COMMENT: There was no comment from the public

15 CORRESPONDENCE - A letter from received from McPherson, see Agenda item 5. Letter and
16 Report from Benzie Co Planning Commission.

17 TREASURER REPORT: Motion by O'Dwyer to approve the Bills. Supported by Holmes. All
18 Ayes. Motion Carried

19 OLD BUSINESS

20 Code Enforcer. Jenks handed out information on the Michigan Association of Code
21 Enforcement Officers (MACEO). The County has a Code Enforcement Officer (Steve
22 Houghton who is also the Building Inspector). Jenks will contact Steve to find more
23 information from the County.

24 AGENDA

25 1. Water Project Status

26 a. As an aside Bonney noted that the FCC is forcing the village to change the
27 frequency band the Village uses for the wells to communicate with each other.
28 As of Friday, August 20, the village will be in noncompliance. Kalbach and
29 Bonney have been working with the FCC for a couple months to resolve.

30 Motion by O'Dwyer to authorize the Village President to negotiate terms for the
31 Water Project with GFA and sign on behalf of the Village. Seconded by Soper. All
32 Ayes. Motion Carried.

33 2. Budget Amendments –

34 a. Proposed Amendment 1 – Sewer Budget Amendments. Motion to approve 1st
35 O'Dwyer. 2nd Soper,. All Ayes. Motion Carried.

36 b. Proposed Amendment 2 – Liability Insurance costs. Motion to approve 1st
37 O'Dwyer. 2nd Gatrell. All Ayes. Motion Carried.

38 c. Proposed Amendment 2 – Authorize \$1000 for new office printer. Motion to
39 approve 1st O'Dwyer. 2nd Holmes. All Ayes. Motion Carried.

- 1 d. Proposed Amendment 3 – Clean-up of ELSS Revenue to reflect actuals. Motion
2 to approve 1st Soper. 2nd O’Dwyer. All Ayes. Motion Carried.
- 3 3. RFPs for Sewer Project- Received two proposals; GFA and Fleiss & Vanderblink.
4 Motion by Soper to allow the Sewer Committee select a proposal for the Sewer Work,
5 and inform council of decision. 2nd by O’Dwyer. All Ayes. Motion Carried.
- 6 4. Sidewalk Project Bids. Motion by Soper to accept Kerby’s Backhoe Service’s Sidewalk
7 bid. 2nd by Holmes. All Ayes. Motion Carried. Motion to approve budget Amendment
8 to increase local Streets Sidewalk Repair/Maintenance budget 1st O’Dwyer, 2nd Holmes.
9 All Ayes. Motion Carried.
- 10 5. Survey of Crapo Street. Jenks requested that Crapo Street be surveyed in conjunction
11 with a letter from McPhersons. Motion by Gatrell to have Bonney call surveyors to mark
12 the South end of Crapo Street. Seconded by Soper. 4 Ayes. 1 opposed. Motion Carried.
- 13 6. Capitalization Policy. Motion to approval the proposed capitalization policy as Policy
14 2015-001. 1st Holmes. 2nd Soper. All Ayes. Motion Passed
- 15 7. Approval to seek ELSS Loan – Motion by Holmes to have Building Committee
16 determine amount of loan. 2nd by O’Dwyer. All Ayes. Motion Carried. Motion by
17 Soper to authorize Jenks to go to SSB to get loan for ELSS paint remediation thru
18 replacement of siding. 2nd by O’Dwyer. All Ayes. Motion Carried.
- 19 8. Clerk Position. Human relations committee recommended Cathy Anderson for the
20 position of Clerk at \$16/hr with. Motion by Gatrell to hire Cathy Anderson for Clerk.
21 Second O’Dwyer. All Ayes. Motion Carried. .Effective August 20, 2015

22 DEPARTMENT AND COMMITTEE REPORTS:

23 COUNTY COMMISSIONER Gary Sauer – Down to 3 finalist for County Administrator.
24 Looking for Volunteers to hold local Gov’t Summit on townships and village sometime in
25 October. County Bldg Authority Atty is now in charge of Maples issue.

26 DPW & ZONING ADMINISTRATION Ken Bonney - Confirmed that ELHC did mow their
27 properties. Reported out that the August 1st storm had minimal impact on the Village. Extensive
28 discussion was held regarding trash on beach.

29 BLUA - FIRE DEPT. Joyce Gatrell - Ken Holmes – Recommended fireworks amendment to fire
30 ordinance for Sept Agenda.

31 PARKS & REC Bill Soper – See Written Report

32 MUNICIPAL BUILDINGS Bill Soper – See ELSS Agenda Item No. 7

33 BETSIE VALLEY TRAIL Bill Soper – Discussion about bikers crossing M-22 at River Road

34 EMPLOYEE RELATIONS – Joyce Gatrell – see Clerk Agenda Item No 8

35 BFA - Holly ODwyer, Cathy Anderson, Diane Jenks. No report.

36 PRESIDENTS REPORT, PPIC & PLANNING COMMISSION - Diane Jenks- – Trying to find
37 way to promote use trail with signage. Working on list of assets and valuation. Discussed
38 Gilmore Township use of Library with Carl Noffsinger.

39 PUBLIC COMMENT

- 1 Eric Burtth thanked the council for their confidence in GFA in selecting them for the water
- 2 work.
- 3 Kudos from Art Melendez
- 4 Motion by Holmes to adjourn. Supported by O'Dwyer. Meeting Adjourned at 8:33 pm

Catherine M. Anderson
Village Clerk

Approved at the September 17, 2015 Regular Village Council Meeting



Village Clerk